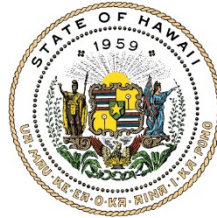




**Business
Action Center**



www.getstartedhawaii.com

ONE-STOP BUSINESS REGISTRATION ASSISTANCE

**DEPARTMENT OF COMMERCE & CONSUMER AFFAIRS
BUSINESS REGISTRATION DIVISION (BREG)**

- Register a business name (required, except sole proprietors)
- Register a Trade Name, Trademark, or Service Mark
- Submit Annual Business Filings (required for all entities)
- Make changes to your business' registry information
- Learn how to stay in compliance with BREG
- Learn how to file online using Hawaii Business Express
<https://hbe.ehawaii.gov>

DEPARTMENT OF TAXATION LICENSING

- Apply for a General Excise Tax license
- Apply for Transient Accommodations Tax, Retail Tobacco, and other tax licenses
- Make changes to your GET license account information or cancel your license
- Obtain information on how and where to file your GET returns
- Obtain forms and Hawaii state tax publications

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

- Obtain information on how to register as an employer in Hawaii
- Obtain information on insurance coverage requirements

U.S. INTERNAL REVENUE SERVICE

- Learn how to apply for a Federal Employer ID Number (FEIN)
www.irs.gov
- Obtain some of the most popular IRS federal tax publications

OTHER LICENSE & PERMIT INFORMATION

- Ask about other state and county agency licenses and permits
- Find out about additional business assistance resources available to business owners



The Business Action Center is a branch
of the State of Hawaii DCCA
Business Registration Division

HILO BAC

HILO

25 Aupuni Street, Suite 1301
Hilo, Hawaii 96720
Phone: (808) 961-8947
Fax: (808) 935-1205
Hours: 9:30am to 2:15pm
1st and 3rd Thursdays of the Month

2019 HILO DATES

July 4 – CLOSED Holiday
July 18
August 1
August 5
September 5
September 19
October 3
October 17
November 7
November 21
December 5
December 19

*****Please call Oahu BAC to confirm
schedule*****

OAHU

1130 North Nimitz Highway
Second level, Suite A-220
Honolulu, Hawaii 96817
Phone: (808) 586-2545
Fax: (808) 586-2544
Email: bac@dcca.hawaii.gov
Hours: 7:45am – 4:30pm
Monday - Friday

From the Neighbor Islands,
Dial extension 6-2545# after calling
one of these toll-free numbers:
Kauai County, call 274-3141
Hawaii County, call 974-4000
Maui County, call 984-2400
Molokai/Lanai, call
1-800-468-4644