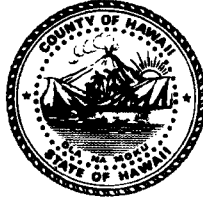


Harry Kim
Mayor



Diane L. Ley
Director

Ron Whitmore
Deputy Director

County of Hawai'i

DEPARTMENT OF RESEARCH AND DEVELOPMENT

25 Aupuni Street, Room 1301 • Hilo, Hawai'i 96720-4252
(808) 961-8366 • Fax (808) 935-1205
E-mail: chresdev@hawaiiicounty.gov

June 4, 2018

TO: Business Owners

FROM: Diane Ley, Director
Ron Whitmore, Deputy Director *RW*

RE: 2018 Kilauea Eruption Event – Preliminary Damage Assessment Report – Business/Commercial

WHO: Business owners who have experienced financial losses or other negative impacts either directly or indirectly because of the current eruptive phase of Kilauea Volcano.

WHAT: Impacts may include but are not necessarily limited to lava inundation; damages due to volcanic gases, ash or Pele's hair; required relocation; cancellation of visitor night stays, other services or loss of sales.

Complete the top portion of the Preliminary Damage Assessment Report – Business/Commercial and return it to the Department of Research and Development.

WHERE: Impacted businesses may include, but are not limited to, the lower Puna district or other locations throughout Hawaii Island.

WHY: Businesses should complete the Preliminary Damage Assessment Report as the data collected will support the process of assessing overall impact and subsequent determination of possible Federal recovery resources.

WHEN: Complete and return the form to the Department of Research and Development by **Friday, June 8, 2018** via email to a program specialist or chresdev@hawaiiicounty.gov or fax (808) 935-1205. Timeliness is key to securing resources for those in critical need of assistance.

NEED HELP? Contact a program specialist at the Department of Research and Development at 961-8366.

Encl: Preliminary Damage Assessment Report – Business/Commercial

**COUNTY OF HAWAI'I****DEPARTMENT OF RESEARCH AND DEVELOPMENT**

25 Aupuni Street, Room 1301, Hilo, HI 96720 – Phone (808) 961-8035 – Fax (808) 935-1205

74-5044 Ane Keohokalole Highway, Kailua-Kona, HI 96740 – Phone (808) 323-4700 – Fax (808) 323-4701

Email Address: chresdev@hawaiicounty.gov**PRELIMINARY DISASTER DAMAGE ASSESSMENT REPORT – BUSINESS / COMMERCIAL**

This Preliminary Disaster Damage Report Form is used by the County of Hawai'i to collect data needed to assess the overall impact of a disaster in order to pursue Federal recovery resources. Since this is a preliminary step in disaster recovery please feel free to list estimates. In the event the County secures additional federal support there ,may be a more complete damage assessment process.

Return this form to the Department of Research and Development at the locations and email address listed above. Please contact R&D with any questions or concerns at (808) 961-8366.

INFORMATION TO BE PROVIDED BY BUSINESS OWNER

DATE	
BUSINESS NAME	
CONTACT NAME/TITLE	
PHONE/EMAIL	
MAILING ADDRESS	
PHYSICAL ADDRESS	

BUSINESS PHYSICAL LOCATION DESCRIPTION (PLEASE BE AS SPECIFIC AS POSSIBLE – MILE MARKER, BUILDING NAME, LANDMARKS, ETC.) PLUS TMK NUMBER IF AVAILABLE

ESTIMATED DAMAGE(S)	UNKNOWN (OWNER/LANDLOARD UNAVAILABLE)
	NO DAMAGE
	DAMAGE(S) ESTIMATED AT: \$

DESCRIPTION OF DAMAGE

For best results - save the blank form to your hard drive or device before completing and saving the form.