



# BUILDING DIVISION • DEPARTMENT OF PUBLIC WORKS

101 Pauahi Street, Suite 7, Hilo, Hawai'i 96720  
74-5044 Ane Keohokalole Highway, Building E, Kailua-Kona, Hawai'i 96740

(808) 961-8331, Fax (808) 961-8410  
(808) 323-4720, Fax (808) 327-3509

## DESIGN PROFESSIONAL AUTHORIZATION TO SUBMIT DOCUMENTS FOR A PERMIT (FOR INTERIM USE)

<b>Project Name:</b>	<b>County Use Only</b>
	<b>APPLICATION NO.</b>
<b>Property Owner:</b>	<b>DATE/COMMENT</b>
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<b>Tax Map Key: (3)</b>	-----
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I authorize the use of documents prepared by me to be submitted for building permit purposes.

My current Hawai'i professional license will expire on: \_\_\_\_\_  
DATE (mm/dd/yy)

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
PHONE NO.

\_\_\_\_\_  
DESIGN PROFESSIONAL (SIGNATURE)

\_\_\_\_\_  
DATE (mm/dd/yy)

*Wet Stamp of Architect/Engineer*

This form is the County of Hawai'i, Department of Public Works (DPW) - Building Division's procedure for accepting construction plans without original certifications and signatures. This form is to address submittals during the COVID-19 pandemic and will remain in place until the emergency proclamation by the County of Hawai'i Mayor is lifted.

Each architect and/or engineer responsible for the project shall fill out, stamp and sign the form. All forms shall be appended to construction plans not bearing original certifications and signatures.

A deferred submittal of a complete wet set shall be submitted to the DPW – Building Division prior to the issuance of a permit.

County of Hawai'i is an Equal Opportunity Provider and Employer