



FORM FOR PUBLIC PROPOSALS TO AMEND THE HAWAII COUNTY BUILDING CODES

1)

Name:		Date:	
Department/Company:			
Submitted on Behalf of:			
Address:			
City:		State:	Zip Code:
Phone:	Ext.	Fax:	
E-mail address:			

2) Indicate appropriate Model Code(s) with State Amendments and Sections to be amended in the County of Hawaii by this Proposal –

CODE AMENDMENT PROPOSAL INSTRUCTIONS

Please provide all of the following items in your code change proposal.

REQUIRED INFORMATION:

The following items are required to be included in your proposal:

1. The proponent shall clearly state the purpose of the proposed code amendment (e.g., clarify the Code; revise outdated material; substitute new or revised material for current provision of the Code; add new County of Hawaii requirements to the adopted Code; delete current requirements, etc.). Any proposed revisions or additions to tables or figures must be included.
2. The proponent shall justify amending the current code provisions, stating why the proposal is superior to the current provisions of the Model Code with State Amendments. Proposals that add or delete requirements shall be supported by a logical explanation which clearly describes how the proposal is not inconsistent with, or tending to defeat the intent of the Model Code with State amendments, specifies the shortcomings of the current Code provisions in the County of Hawaii, and explains how such proposals will improve the Hawaii County Code.
3. The proponent shall substantiate the proposed code change based on technical information and substantiation. Substantiation provided which is determined as not germane to the technical issues addressed in the proposed code change shall be identified as such, and the proponent shall be notified that the proposal is considered an incomplete proposal and may be held until the deficiencies are corrected.
4. The proponent shall submit a bibliography of any substantiating material submitted with the code change proposal. The proponent shall make the substantiating materials available for review.

PROPOSAL FORMATTING:

Show the proposal (see form on page 2) using ~~strikeout~~, underline format. At the beginning of each section, one of the following instruction lines are also needed:

- Revise as follows
- Add new text as follows
- Delete and substitute as follows
- Delete without substitution

The only formatting that is needed is **BOLDING**, ~~STRIKEOUT~~ AND UNDERLINING. Please do not provide additional formatting such as tabs, columns etc. **DO NOT USE THE TRACKING CHANGES OPTION, AUTOMATIC NUMBERING, OR ANY OTHER ADVANCED FORMATTING TOOLS PROVIDED BY WORD.**

*This
Section
For
Official
Use
Only*

Date Considered by Building Official: _____

Building Official Action on Proposal: _____

Reason for Action: _____

Date: _____

PUBLIC PROPOSAL FORM TO AMEND THE HAWAII COUNTY BUILDING CODES

HAWAII COUNTY CODE AMENDMENT PROPOSAL FORM

(See instructions on page 1)

Model Code: _____ – ___ (IBC-18, IEBC, IECC, UPC, IRC, NEC etc)

Code Sections/Tables/Figures/Standard Proposed for Revision; If the proposal is for a new section, indicate proposed section #.

Proponent: Name/Company/Representing: (DO NOT USE ACRONYMS FOR YOUR COMPANY OR ORGANIZATIONAL NAME)

Revise as follows (include deletion in strikeout, with modified text/proposed addition underlined, affected Code Section(s) in Bold):

Reason:

List of Supporting Information References (attached):

Proposals must be submitted using this form and are to be submitted electronically to Council at cohbuild@hawaiicounty.gov or mailed to the Department of Public Works, Building Division, 101 Pauahi St. Ste 7, Hilo, Hawaii 96740