



County of Hawai'i
DEPARTMENT OF PUBLIC WORKS

PROPERTY OWNER DECLARATION FORM

INSTRUCTIONS

COMPLETE THE SECTIONS BELOW. AN EMAIL ADDRESS IS REQUIRED FOR ALL CONTACTS – ALL COMMUNICATION REGARDING YOUR APPLICATION WILL BE EMAILED.

LOCATION INFORMATION [\(CLICK HERE TO VERIFY LOCATION INFORMATION\)](#)

PARCEL NUMBER	
LOCATION ADDRESS	

PROPERTY OWNER INFORMATION *(Owner contact information is required)*

[\(CLICK HERE TO VERIFY PROPERTY OWNERSHIP\)](#)

IF PROPERTY OWNER(S) NAMED BELOW DOES/DO NOT MATCH THE COUNTY'S REAL PROPERTY TAX OFFICE RECORD, PLEASE SUBMIT A COPY OF THE CURRENT OWNER'S PROOF OF OWNERSHIP.

OWNER NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	

OWNER NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	

OWNER NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	

LESSEE/TENANT INFORMATION

LESSEE/TENANT NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	

LESSEE/TENANT NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	



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ADDITIONAL CONTACT INFORMATION (LIMIT 2)

AGENT NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	

AGENT NAME	
MAILING ADDRESS	
PHONE NUMBER	
EMAIL	

I hereby certify that I am the primary owner of the property listed above and all information provided is accurate and complete. I understand that all contacts listed above will receive communication regarding my permit application and plans.

CHECK HERE IF
PROPERTY OWNER
INFORMATION ABOVE
MATCHES RPT'S DATA. If
no, proof of ownership is
required.

[CLICK HERE TO VERIFY
PROPERTY OWNERSHIP](#)

PROPERTY OWNER (PRINT)

PROPERTY OWNER (SIGNATURE)

Date