

FEE (\$50 EA) \_\_\_\_\_

BUILDING DIVISION

PERMIT NO. \_\_\_\_\_

**TEMPORARY STRUCTURE PERMIT**

**PART 1 - APPLICANT INFORMATION**

LOCATION: \_\_\_\_\_

EVENT: \_\_\_\_\_

DATE(S) OF EVENT: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

NO. STRUCTURES (dimensions & site plan location): \_\_\_\_\_

Z	S	PL	PAR	LOT

Applicant acknowledges the information provided is true and agrees to comply with conditions below. Failure to comply will result in termination of the permit and the applicant may be subject to fines under the Hawai'i County Code Chapter 5, pertaining to Building.

SIGNATURE: \_\_\_\_\_

**PART 2 - REQUIREMENTS / EFFECTIVE DATES (180 DAYS MAX)**

1. Temporary structure(s) will be a minimum of 10 feet from side & rear property lines.
2. Temporary structure(s), including bracing & supports, will not extend beyond property lines unless approved in writing by the adjacent property owner.
3. No part of temporary structure(s) may extend into a public street right-of-way without a road closure permit.
4. Temporary structure(s) will be properly anchored to withstand normal trade winds.
5. Enclosed areas will be properly ventilated. Enclosed areas exceeding 750 sq feet shall have a minimum of two exits. Exit widths shall conform to Hawaii County Code requirements. Exit signs shall be posted when two exits are required.
6. Electrical and plumbing permits are required prior to work beginning for temporary structure(s).
7. Temporary structure(s) will be constructed of material designed to last beyond the life of the permit. Membrane or tent-type material for holding (more than 50 people or 750 sq. ft.) shall be rated non-flammable or, non-combustible treated.
8. Applicant assumes responsibility for providing reasonable accommodations for people with disabilities per federal law.
9. Notify the Building inspector when construction begins. Name: \_\_\_\_\_ Ph#: \_\_\_\_\_
10. When a natural disaster threatens, (high winds, tsunamis, etc.) the permitted is responsible for prompt removal or Demolishing temporary structure(s).
11. Fire extinguishers will be provided. (Verify with Fire Inspector at 932-2912 for Hilo and 323-4760 for Kona)
12. Motorized vehicles are not permitted in temporary structure(s) except to load and unload.
13. Cooking and food preparation may require a temporary food service permit. Check with the State Dept of Health, 933-0917,
14. No grubbing or grading is permitted unless the applicant complies with Chapter 10 (Erosion & Sedimentation Control) and/or Chapter 27 (Flood Control), Hawai'i County Code. (Contact the Engineering Division, Hilo: 961-9327; Kona: 323-4850.)
15. All temporary structures will be removed upon expiration of this permit without an extension (HCC Chapter 5, 5-3-4)

**THIS PERMIT IS VALID FOR THE PERIOD \_\_\_\_\_ TO \_\_\_\_\_**

**PART 3** Applicant shall obtain approvals from agencies indicated with an "X." If the agency is not applicable, write "NA" on the signature line, sign, and date,

APPROVED FOR TEMPORARY USAGE ONLY:

\_\_\_\_\_ DATE \_\_\_\_\_  \_\_\_\_\_ DATE \_\_\_\_\_  
 PLANNING DEPARTMENT FIRE DEPARTMENT

\_\_\_\_\_ DATE \_\_\_\_\_  \_\_\_\_\_ DATE \_\_\_\_\_  
 STATE DEPARTMENT OF HEALTH BUILDING DIVISION

OTHER AGENCIES

\_\_\_\_\_ DATE \_\_\_\_\_  \_\_\_\_\_ DATE \_\_\_\_\_