

Mitchell D. Roth  
Mayor



Elizabeth A. Strance  
Corporation Counsel

Lauren L. Martin  
Assistant Corporation  
Counsel

**COUNTY OF HAWAII**  
**OFFICE OF THE CORPORATION COUNSEL**

101 Aupuni Street, Suite 325 • Hilo, Hawaii 96720 • Phone (808) 961-8251 • Fax (808) 961-8622

July 20, 2021

Via Electronic Mail only

Brian J. De Lima, Esq.  
Law Offices of Brian J. De Lima  
Hilo Lagoon Centre  
101 Aupuni Street, Suite 133  
Hilo, Hawaii 96720  
[delima@bigislandlawyers.com](mailto:delima@bigislandlawyers.com)

Dear Mr. De Lima:

Re: Fiscal Year 2021-22 Professional Services: Statement of Qualifications (SOQs)

Thank you for submitting your firm's Statement(s) of Qualifications for providing professional services to the Office of the Corporation Counsel, County of Hawaii. Based upon the information provided, the Department's review committee has determined that your firm is qualified to perform services for the following category(ies):

- 50) Attorney/Law (Civil Rights Defense)
- 51) Attorney/Law (General Personal Injury Defense)
- 52) Attorney/Law (Criminal Defense of County Employees)
- 53) Attorney/Law (General defense in civil matters, including administrative proceedings)
- 54) Attorney/Law (Federal and State Tax)
- 55) Attorney/Law (Worker's Compensation)
- 56) Attorney/Law (Constitutional)
- 57) Attorney/Law (Public Sector Employment)
- 58) Attorney/Law (Public Financing)
- 59) Attorney/Law (Drafting of Legislation and Administrative Rules)
- 60) Attorney/Law (Real Estate)
- 61) Attorney/Law (Land Use, Planning)
- 62) Attorney/Law (Class Actions)
- 63) Attorney/Law (Procurement)
- 64) Attorney/Law (Enforcement of Federal, State and County Law)

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- 65) Attorney/Law (Condemnation)
- 66) Attorney/Law (Construction Litigation)
- 67) Attorney/Law (Bankruptcy)
- 68) Attorney/Law (Commercial Transactions)
- 69) Attorney/Law (Collections)
- 70) Attorney/Law (Fair Labor Standards Act and other laws related to compensation)
- 71) Attorney/Law (Environmental)
- 72) Attorney/Law (Regulatory)

If you are qualified for a category, your firm will remain on the Department's List of Qualified Providers of Professional Services until June 30, 2022. For your information, this list may be utilized by any County agency during this time period.

When the need for professional services arises, a selection committee will review the qualifications of firms on the list in the appropriate category. Professional services procurements that equal or exceed \$5,000.00 are posted on the County's website within seven (7) days of the contract award.

Thank you for your interest in providing professional services to the County of Hawai'i. If you have any questions or concerns, please contact Amy Bautista at (808) 961-8251 or [corpcounsel@hawaiicounty.gov](mailto:corpcounsel@hawaiicounty.gov).

Respectfully,



J Yoshimoto  
Deputy Corporation Counsel /  
Chair, 2021-22 Professional Services  
Statement of Qualifications (SOQs) Review Committee

bcc: County of Hawai'i, Procurement with enclosure



## Law Offices of Brian J. De Lima

101 Aupuni Street, Suite 133

Hilo, Hawaii 96720

Phone: (808) 969-7707 Fax: (808) 969-6606

June 30, 2021

Via E-Mail: [corpcounsel@hawaiicounty.gov](mailto:corpcounsel@hawaiicounty.gov)

Ms. Elizabeth A. Strance  
Office of the Corporation Counsel  
County of Hawaii  
101 Aupuni Street, Suite 325  
Hilo, Hawaii 96720

RE: Notice to Providers of Professional Services (HRS 103D-304)

Dear Ms. Strance:

This will serve as this law firm's statement of qualification and expression of interest concerning the solicitation respecting consulting and legal services placed in the Hawaii Tribune-Herald on June 2, 2021.

1. Name of Firm:

**Brian J. De Lima dba Law Offices of Brian J. De Lima**

Owner:

**Brian J. De Lima; e-mail: [delima@bigislandlawyers.com](mailto:delima@bigislandlawyers.com)**

Principal Place of Business:

**County & State of Hawaii**

Location of Office:

**Hilo Lagoon Centre, 101 Aupuni Street, Suite 133, Hilo,  
Hawaii 96720**

2. Age of Firm (practicing law within the County of Hawaii):

**Brian J. De Lima, since 1983.**

Average Number of Employees:

**The firm has an average of 5-7 employees.**

3. The education, training and qualifications of members of the firm and its key employees:

Brief Overview:

- a. **Brian J. De Lima, Esq.**, Criminal defense, insurance defense, personal injury, civil rights, real estate, land use and real estate development, family law, and other litigation experience since 1983.
  - b. **Jeremy K. Butterfield, Esq.**, Criminal defense, personal injury, family law, and civil litigation experience since 2017.
  - c. **Gwendolyn P.H. Abadilla**, legal assistant to Brian J. De Lima, has over 31 years of legal secretarial and paralegal experience in civil litigation, criminal, and family law.
  - d. **Chantel Carlos**, legal assistant, with experience in criminal, family law and litigation.
  - e. **Nancy Martinez**, legal assistant, with 30 years of legal secretarial experience in real estate, international law, estate planning, and corporate matters.
4. The names and phone numbers of clients that you may contact, including at least two for whom services were rendered during the preceding year:
- a. **Stanley H. Roehrig**  
Phone: (808) 969-1441  
Client since 1987.
  - b. **Conen's Freight Transport**  
Attn: Conen Nakamura  
Phone: (808) 969-9341  
Client since 1997.
5. See Firm Resume, attached as Exhibit "A".

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6. We wish to be considered for the following areas:
- a. **Civil Rights Defense;**
  - b. **General Personal Injury Defense;**
  - c. **Criminal Defense of County Employees;**
  - d. **General Defense in civil matters, including administrative proceedings;**
  - e. **Constitutional Law;**
  - f. **Drafting of Legislation and Administrative Rules;**
  - g. **Land Use, Planning; and**
  - h. **Collections**

Very truly yours,

LAW OFFICES OF BRIAN J. DE LIMA



Brian J. De Lima

BJD:shk  
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### **THE FIRM:**

The Firm is solely owned by Brian J. De Lima, Esq. who has been engaged in the practice of law in excess of 38 years and has a varied background of knowledge and experience.

**The Firm's principal areas of practice include: personal injury, commercial/business, real estate, domestic relations, criminal defense, other types of litigation, and alternate dispute resolution.**

The Firm prides itself in being able to offer clients competitive rates without sacrificing its ability to provide quality and timely service. The Firm has also undertaken to physically design its office environment to maximize its ability to manage its personnel while reducing overhead cost.

In order to assure efficient and prompt service, the Firm provides each attorney and member of its support staff with the latest in telecommunications, computer, copying, and other office equipment. Our office is equipped with the latest in IBM compatible computers and software. All attorneys and support staff terminals are networked. The Firm, through its use of notebook type computers, assures easy access to personnel even while traveling, thus increasing efficiency and productivity. The computer system is used for litigation, support, case tracking, and monthly billing. All printing is done by laser printer. A hard copy fax is available for transmissions 24 hours a day.

### **BILLING INFORMATION:**

Billing is done in strict accordance with the terms of each engagement and the applicable Rules of Professional Conduct, taking into account the needs and concerns of the client. All bills are computer generated, using state-of-the-art software which permits the Firm to monitor and control billing and costs.

Attorney's fees are normally computed using an applicable hourly rate which is applied to the number of hours expended to provide the particular service. Fees and costs are separately stated to assist the client's ability to easily monitor and track these items. Gross excise taxes assessed by the State of Hawaii upon services rendered are generally passed through to the client.

## **EXHIBIT "A"**

Billing rates vary depending upon the attorney and **are negotiable** contingent upon the nature and volume of the work involved. The prevailing hourly billing rates range between \$250 and \$350 per hour of time expended.

**BRIAN J. DE LIMA, ESQ.**

Brian J. De Lima is a fourth generation Hilo resident and has been practicing law within the State of Hawaii since 1983. He is admitted to practice in all courts in Hawaii, and has also appeared in the U.S. District Court of Hawaii, and the United States Ninth Circuit Court of Appeals in San Francisco. He obtained his undergraduate degree from the University of Massachusetts at Amherst, and graduate courses in public administration at the University of Massachusetts. He is a graduate of the William S. Richardson School of Law, University of Hawaii at Manoa.

Mr. De Lima has extensive experience in legislative matters, having served as a staff member with the Hawaii State House of Representatives and State Senate from 1980 through 1983. He was also elected as a member of the Hawaii County Council for three terms until his decision not to seek re-election in order to devote more time to his law practice. He served in various capacities during his tenure as a member of the Council, including Chairman, Vice-Chairman, Vice-Chairman of all Council committees and as such has extensive knowledge of planning, land use development, public works, and government financing.

Mr. De Lima is known statewide as an experienced trial attorney. He has handled numerous jury trials in Honolulu, Kona, and Hilo, including cases ranging from the simple to the very complex concerning business, family law, criminal defense, automobile accidents, real estate disputes, personal injury claims, serious injury and death cases. He also has significant appellate experience respecting criminal and civil appeals.

**Summary of Litigation experience:**

**Family Law.** Mr. De Lima has handled over 4,000 family law cases, including adoptions, guardianships, child protective services, and divorces.

**Personal Injury.** Mr. De Lima has worked as the plaintiff's attorney on numerous personal injury cases involving significantly large awards. These cases involved automobile accidents, medical malpractice claims, product and premises liability.

**Criminal Defense.** Mr. De Lima has handled over 5,000 criminal defense cases involving a wide range of charges from petty misdemeanor to serious felony/murder cases. He is generally acknowledged as one of the premier criminal defense attorneys in the State of Hawaii.

**Business Litigation.** Mr. De Lima has handled a number of disputes representing both consumers and businesses. Matters include asserting and defending sexual harassment claims, breach of contract, collection of debts, material and mechanic liens.

**JEREMY K. BUTTERFIELD, ESO.**

Jeremy J.K. Butterfield was born in Hilo, Hawaii. He attended Hilo High School and went on to receive his Bachelor of Arts Degree in Political Science, Administration of Justice, and Philosophy from the University of Hawaii at Hilo in 2014. Mr. Butterfield interned for one year between 2013 and 2014 with the Hawaii County Office of the Prosecuting Attorney for the Circuit Court Division. He earned his law degree from the William S. Richardson School of Law at Manoa in 2017. While attending law school in Honolulu, Mr. Butterfield worked for a civil litigation firm where he learned the fundamentals of civil litigation.

Mr. Butterfield was admitted to the Hawaii State Bar in October, 2017 and is licensed to practice law in all courts within Hawaii as well as the Federal District Courts.

Mr. Butterfield joined our firm in August, 2017 as a paralegal and then as an attorney upon his admittance to the Hawaii State Bar in October, 2017. Mr. Butterfield primarily litigates criminal defense and traffic matters within our firm and continues to practice in the area of civil litigation in matters such as personal injury, commercial collections, landlord-tenant and TRO's at the Family and District Court levels.