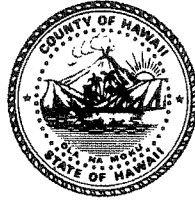


Susan L.K. Lee Loy
Council Member
District 3



Office: (808) 961-8396
Fax: (808) 965-8912
Email: sue.leeloy@hawaiicounty.gov

HAWAI'I COUNTY COUNCIL
25 Aupuni Street, Hilo, Hawai'i 96720

MEMORANDUM

DATE: November 2, 2021

TO: Maile Medeiros David, Council Chair; and
Members of the Hawai'i County Council

FROM: Sue Lee Loy, Council Member

SUBJECT: Formation of an ad hoc committee regarding application and process for the FY 22-23 nonprofit grants program

2021 NOV - 4 PM 3: 54
COUNTY CLERK
COUNTY OF HAWAII

Pursuant to Hawai'i Revised Statutes Section 92-2.5(b), I am requesting approximately fifteen minutes on the November 16, 2021, agenda of the Human Services and Social Services Committee for the formation of a permitted interaction group. Based on the findings and recommendations of the last permitted interaction group, this group is intended to be constituted as an ad hoc committee to develop and provide an application and process for the FY 22-23 nonprofit grant program applicants.

The scope of this committee will be limited to:

- Developing and providing a refined application and process to include any supplementary forms necessary for accepting & processing applications for the FY 22-23 nonprofit grant program. This may also include revising the application instructions, inclusion of the Logic Model, processing, agreements to award funding, and reporting requirements.
- Revising and refining the roles, duties, and responsibilities of the Council Chair's staff to serve as contract monitor(s) for the GIA program.
- Rebrand and refresh the GIA program.

I anticipate the ad hoc committee will include myself and other council members (comprising less than a majority of the whole Council).

Once the ad hoc committee is established, HRS Section 92-2.5(b)(1)(C) requires the findings and recommendations of its investigation to be presented at a future meeting of the HSSC Committee.

Participating Council members' staff will be enlisted to facilitate meetings and to provide technical, logistical and clerical support.

SLL:so

Comm. No. 475
Ref. To: HSSSC
Ref. Date NOV - 4 2021