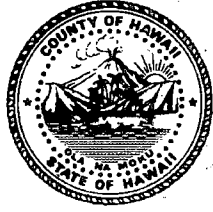


Susan L.K. Lee Loy  
Council Member  
District 3



Office: (808) 961-8396  
Fax: (808) 961-8912  
Email: sue.leeloy@hawaiiicounty.gov

**HAWAI'I COUNTY COUNCIL**  
25 Aupuni Street, Hilo, Hawai'i 96720

MEMORANDUM

DATE: November 7, 2018  
TO: Valerie T. Poindexter, Council Chair  
and Members of the Hawai'i County Council  
FROM: *SL* Sue Lee Loy, Council Member  
SUBJECT: Contingency Relief Funds (Council District 3)

2018 NOV -7 PM 3:07  
COUNTY CLERK  
COUNTY OF HAWAII

Contingency Relief funds from Council District 3 will be appropriated to the Department of Liquor Control to provide a grant to the Waiākea High School Parent Teacher Student Association to assist with expenses relating to the 2019 Waiākea High School Project Grad Night.

Attached is a resolution authorizing the transfer of \$1,000 from the Clerk-Council Services – Contingency Relief account to the following account and project:

FROM:	TO:	FUNDING AMOUNT:
Clerk-Council SVC Contingency Relief 010.101.5101.91	Department of Liquor Control Public Programs 010.251.5251.39 115 Misc. Contract Services (2019 Waiākea High School Project Grad Night)	\$1,000

SL:ps  
Att.

<Res. 13-18>

Comm. No. 2  
Ref. To: Council  
Ref. Date NOV 07 2018

**COUNTY OF HAWAII  
CONTINGENCY RELIEF FUNDS REQUEST**

**TO:** Liquor Control **DATE:** October 30, 2018  
*Department*

**FROM:** Sue Lee Loy **PHONE/FAX:** 961-8396  
*Council Member*

**A. REQUEST (ATTACH BACKUP INFORMATION, IF AVAILABLE)**


1. AMOUNT: \$1,000      2. TO ACCOUNT # (i.e., 010.500.5503.02): 010.251.5251.39.115
3. TO ACCOUNT NAME (i.e., P&R Admin. OCE): Liquor Control, Public Programs, Misc Contract Serv
4. PURPOSE(S) OF TRANSFER: Assist with expenses related to the 2019 Waiākea High School Project Grad Night.
5. IF THE MONEY IS DESIGNATED FOR A NONPROFIT ORGANIZATION, NAME OF ORGANIZATION: Waiakea High School PTSA
6. IS IT A 501(C)(3)?  YES  NO  
\*If YES, the IRS determination letter and the Nonprofit Conflict Disclosure Form must be attached to this request form.
7. COUNTY-RELATED PROGRAM(S) OR ACTIVITY(IES) TO BE FUNDED: Drug-free and alcohol-free celebration for the Waiakea High School class of 2019.
8. DEPARTMENTAL GOALS AND OBJECTIVES TO BE ADDRESSED: Promoting healthy, substance-free and positive activities following the commencement exercises for the WHS Class of 2019.
9. FUNDING TO BENEFIT THE PUBLIC-AT-LARGE (AS OPPOSED TO PRIVATE BENEFIT)?  YES  NO
10. IS THE PROGRAM OR ACTIVITY FUNDED ESTABLISHED BY CHARTER, ORDINANCE, OR DIRECTION OF THE MAYOR?  YES  NO

RECEIVED  
2018 OCT 30 PM 02 29  
OFFICE OF THE CLERK  
COUNTY OF HAWAII

**B. DEPARTMENT'S RECOMMENDATION:**

APPROVE       DENY       DEFER:

**RATIONALE:** The Department of Liquor Control supports Project Grad Night programs that provide alcohol-free and drug-free activities in safe venues for our graduating high school seniors.

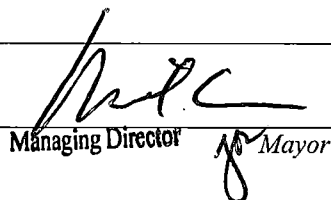
  
*Department Head*

**DATE:** OCT 30 2018

**C. MAYOR'S ACTION**

APPROVED       DENIED       DEFERRED:

**COMMENTS:**

  
*Managing Director* *Mayor*

**DATE:** 10/30/18

**WILFRED M. OKABE**