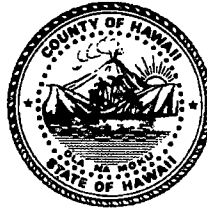


Susan L.K. Lee Loy  
Council Member  
District 3

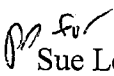


Office: (808) 961-8396  
Fax: (808) 961-8912  
Email: sue.leeloy@hawaiicounty.gov

**HAWAI'I COUNTY COUNCIL**  
25 Aupuni Street, Hilo, Hawai'i 96720

2018 NOV 29 PM 3:23  
COUNTY CLERK  
COUNTY OF HAWAII

MEMORANDUM

DATE: November 29, 2018  
TO: Council Chairperson  
and Members of the Hawai'i County Council  
FROM:  Sue Lee Loy, Council Member  
SUBJECT: Contingency Relief Funds (Council District 3)

Contingency Relief funds from Council District 3 will be appropriated to the Department of Parks and Recreation to provide a grant to the Keaukaha School Foundation to assist with expenses relating to Keaukaha Elementary School's preschool activities in the 2018-2019 school year.

Attached is a resolution authorizing the transfer of \$2,430 from the Clerk-Council Services – Contingency Relief account to the following account and project:

FROM:	TO:	FUNDING AMOUNT:
Clerk-Council SVC Contingency Relief 010.101.5101.91	Department of Parks and Recreation P&R Admin OCE 010.500.5503.02 115 Misc. Contract Services (Keaukaha School Foundation – Preschool Program)	\$2,430

SL:ps  
Att.

< Res. 15-18 >

Comm. No. 4  
Ref. To: Council  
Ref. Date: NOV 29 2018

COUNTY OF HAWAII  
CONTINGENCY RELIEF FUNDS REQUEST

TO: Department of Parks and Recreation DATE: September 27, 2018  
Department  
FROM: Sue Lee Loy PHONE/FAX: 961-8396  
Council Member

A. REQUEST (ATTACH BACKUP INFORMATION, IF AVAILABLE)

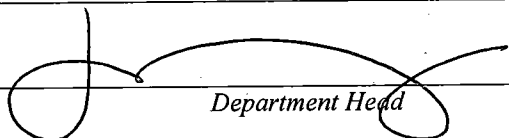
- 1. AMOUNT: \$2,430 2. TO ACCOUNT # (i.e., 010.500.5503.02): 010.500.5503.02
- 3. TO ACCOUNT NAME (i.e., P&R Admin. OCE): P&R Admin OCE, Misc Contract Services
- 4. PURPOSE(S) OF TRANSFER: Funding assistance for Keaukaha Elementary School students in the preschool program to visit and participate in off-campus learning activities.
- 5. IF THE MONEY IS DESIGNATED FOR A NONPROFIT ORGANIZATION, NAME OF ORGANIZATION: Keaukaha School Foundation
- 6. IS IT A 501(C)(3)?  YES  NO  
\*If YES, the IRS determination letter and the Nonprofit Conflict Disclosure Form must be attached to this request form.
- 7. COUNTY-RELATED PROGRAM(S) OR ACTIVITY(IES) TO BE FUNDED: Transportation to Pana'ewa Rainforest Zoo and other educational locations; entrance and activity fees; year-end grad supplies.
- 8. DEPARTMENTAL GOALS AND OBJECTIVES TO BE ADDRESSED: Supports use of park facilities by school groups for educational purposes.
- 9. FUNDING TO BENEFIT THE PUBLIC-AT-LARGE (AS OPPOSED TO PRIVATE BENEFIT)?  YES  NO
- 10. IS THE PROGRAM OR ACTIVITY FUNDED ESTABLISHED BY CHARTER, ORDINANCE, OR DIRECTION OF THE MAYOR?  YES  NO

2018 OCT 3 AM 11 07  
RECEIVED  
OFFICE OF THE MAYOR  
COUNTY OF HAWAII

B. DEPARTMENT'S RECOMMENDATION:

APPROVE  DENY  DEFER: \_\_\_\_\_

RATIONALE: \_\_\_\_\_

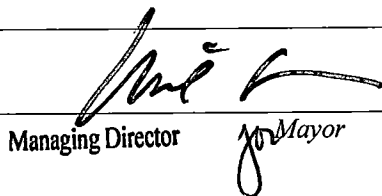
  
Department Head

DATE: 10-2-18

C. MAYOR'S ACTION

APPROVED  DENIED  DEFERRED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

  
Managing Director

WILFRED M. OKABE

DATE: 10/3/18