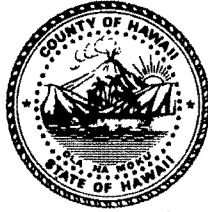


Susan L.K. Lee Loy
Council Member
District 3



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HAWAI'I COUNTY COUNCIL

25 Aupuni Street, Hilo, Hawai'i 96720

2019 SEP -9 PM 2: 12
COUNTY CLERK
COUNTY OF HAWAII

MEMORANDUM

DATE: September 5, 2019
TO: Aaron S.Y. Chung, Council Chair
and Members of the Hawai'i County Council
FROM: Sue Lee Loy, Council Member
SUBJECT: Contingency Relief Funds (Council District 3)

Contingency Relief funds from Council District 3 will be appropriated to the Department of Parks and Recreation to provide a grant to the Keaukaha School Foundation to assist with expenses relating to Keaukaha Elementary School's preschool activities in the 2019-2020 school year.

Attached is a resolution authorizing the transfer of \$3,063 from the Clerk-Council Services – Contingency Relief account to the following account and project:

FROM:	TO:	FUNDING AMOUNT:
Clerk-Council SVC Contingency Relief 010.101.5101.91	Department of Parks and Recreation P&R Admin OCE 010.500.5503.02 115 Misc. Contract Services (Keaukaha School Foundation – Preschool Program)	\$3,063

SL:ps
Att.

<Res. 316-19>

Comm. No. 487
Ref. To: Council
Ref. Date: SEP 09 2019

**COUNTY OF HAWAI'I
CONTINGENCY RELIEF FUNDS REQUEST**

TO: Parks and Recreation **DATE:** August 29, 2019
Department

FROM: Sue Lee Loy **PHONE/FAX:** 961-8396
Council Member

A. REQUEST (ATTACH BACKUP INFORMATION, IF AVAILABLE)

- 1. AMOUNT: \$3,063 2. TO ACCOUNT # (i.e., 010.500.5503.02): 010.500.5503.02
- 3. TO ACCOUNT NAME (i.e., P&R Admin. OCE): P&R Admin OCE, Misc. Contract Services
- 4. PURPOSE(S) OF TRANSFER: Funding assistance for Keaukaha Elementary School students in the preschool program to visit and participate in off-campus learning activities.
- 5. IF THE MONEY IS DESIGNATED FOR A NONPROFIT ORGANIZATION, NAME OF ORGANIZATION:
Keaukaha School Foundation
- 6. IS IT A 501(C)(3)? YES NO
*If YES, the IRS determination letter and the Nonprofit Conflict Disclosure Form must be attached to this request form.
- 7. COUNTY-RELATED PROGRAM(S) OR ACTIVITY(IES) TO BE FUNDED: Transportation to Pana'ewa Rainforest Zoo and other educational locations; entrance and activity fees; year-end grad supplies.
- 8. DEPARTMENTAL GOALS AND OBJECTIVES TO BE ADDRESSED: Supports use of park facilities by school groups for educational purposes.
- 9. FUNDING TO BENEFIT THE PUBLIC-AT-LARGE (AS OPPOSED TO PRIVATE BENEFIT)? YES NO
- 10. IS THE PROGRAM OR ACTIVITY FUNDED ESTABLISHED BY CHARTER, ORDINANCE, OR DIRECTION OF THE MAYOR? YES NO

B. DEPARTMENT'S RECOMMENDATION:

APPROVE DENY DEFER: _____

RATIONALE: _____

[Signature] **DATE:** 8/29/2019
Department Head

C. MAYOR'S ACTION

APPROVED DENIED DEFERRED: _____

COMMENTS: _____

[Signature] **DATE:** 9/4/19
Managing Director *Mayor*