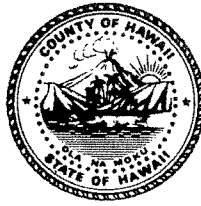


Harry Kim  
Mayor



Deanna S. Sako  
Director

Steven A. Hunt  
Deputy Director

# County of Hawai'i

## Finance Department

25 Aupuni Street, Suite 2103 • Hilo, Hawai'i 96720  
(808) 961-8234 • Fax (808) 961-8569

November 18, 2019

Aaron Chung, Council Chair and  
Members of the Hawai'i County Council  
Hawai'i County Council  
25 Aupuni Street  
Hilo, Hawai'i 96720

COUNTY CLERK  
COUNTY OF HAWAII  
2019 NOV 18 PM 3:41

Re: Communication No. 580

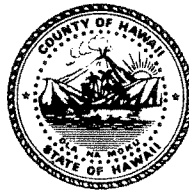
On October 28, 2019, Communication No. 580 was transmitted to Council. Please see attached information relating to the Hele-On Bus Fixed Route Transit Services for the Mass Transit Agency.

If you have any questions, please do not hesitate to call me at 961-8092.

Deanna Sako  
Director of Finance

Comm. No. 580.1  
Ref. To: PIPWMTU  
Ref. Date NOV 19 2019

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Mayor



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Director

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November 5, 2019

**Subject: Request for Proposals (RFP) 3712, To Furnish and Operate Hele-On Fixed Route Transit Service for the Mass Transit Agency, County of Hawaii**

Dear Respondent:

The purpose of this letter is to provide you with additional information related to the cancelling of RFP 3712.

On October 17, 2019, Hawai'i County Purchasing staff identified an excel spreadsheet that was utilized to determine final respondent cost. This spreadsheet contained several errors in rates and utilized assumptions that were not disclosed in the RFP. This analysis was then used in the evaluation process to determine the cost/price score. RFP 3712 was cancelled in the best interest of the County and to preserve the fairness and open competitiveness for the proposers. A new solicitation will be issued in the near future.

Pricing of the respondents or any part of any proposals received were not disclosed. A new RFP will be drafted, and a new evaluation panel will be selected. The Department of Finance will be the lead agency on the new solicitation.

As previously stated the decision to cancel the RFP and reissue a new solicitation was solely based on the spreadsheet discussed above.

If you have any questions please feel free to contact the County's Chief Procurement Officer, Deanna Sako.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Wilhelm".

Steve Wilhelm