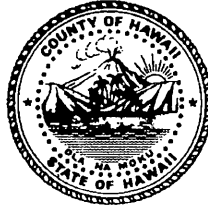


Susan L.K. Lee Loy  
Council Member  
District 3



Office: (808) 961-8396  
Fax: (808) 961-8912  
Email: sue.leeloy@hawaiicounty.gov

**HAWAI'I COUNTY COUNCIL**  
25 Aupuni Street, Hilo, Hawai'i 96720

MEMORANDUM

DATE: May 5, 2020  
TO: Aaron S.Y. Chung, Council Chair  
and Members of the Hawai'i County Council  
FROM: Sue Lee Loy, Council Member  
SUBJECT: Contingency Relief Funds (Council District 3)

2020 MAY -6 AM 10:05  
COUNTY OF HAWAII

Contingency Relief funds from Council District 3 will be appropriated to the Office of the Prosecuting Attorney to provide a grant to Ku'ikahi Mediation Center Inc., to assist with expenses relating to its Rapid Response Landlord-Tenant Mediation Program.

Attached is a resolution authorizing the transfer of \$1,297 from the Clerk-Council Services – Contingency Relief account to the following account and project:

FROM:	TO:	FUNDING AMOUNT:
Clerk-Council SVC Contingency Relief 010.101.5101.91	Office of the Prosecuting Attorney Prosecuting Atty OCE 010.271.5271.02 115 Misc. Contract Services (Ku'ikahi Mediation Center Inc. – Rapid Response Landlord-Tenant Mediation Program)	\$1,297

SL:ps  
Att.

<Res. 628-20>

Comm. No. 928  
Ref. To: Council  
Ref. Date 5/6/2020

COUNTY OF HAWAII  
CONTINGENCY RELIEF FUNDS REQUEST

TO: Office of the Prosecuting Attorney DATE: May 1, 2020  
Department

FROM: Sue Lee Loy - District 3 PHONE/FAX: 961-8396  
Council Member

A. REQUEST (ATTACH BACKUP INFORMATION, IF AVAILABLE)

1. AMOUNT: \$1,297.00 2. TO ACCOUNT # (i.e., 010.500.5503.02): 010.271.5271.02.115

3. TO ACCOUNT NAME (i.e., P&R Admin. OCE): Prosecuting Attorney OCE, Misc. Contract Services

4. PURPOSE(S) OF TRANSFER: To pay expenses for a Rapid Response Landlord Tenant Mediation Program.

5. IF THE MONEY IS DESIGNATED FOR A NONPROFIT ORGANIZATION, NAME OF ORGANIZATION:  
Ku'ikahi Mediation Center  
6. IS IT A 501(C)(3)?  YES  NO  
\*If YES, the IRS determination letter and the Nonprofit Conflict Disclosure Form must be attached to this request form.

7. COUNTY-RELATED PROGRAM(S) OR ACTIVITY(IES) TO BE FUNDED: COVID-19 Assistance

8. DEPARTMENTAL GOALS AND OBJECTIVES TO BE ADDRESSED: To address emergency needs by providing a Rapid Response Landlord-Tenant Mediation Program due to the COVID-19 emergency.


9. FUNDING TO BENEFIT THE PUBLIC-AT-LARGE (AS OPPOSED TO PRIVATE BENEFIT)?  YES  NO

10. IS THE PROGRAM OR ACTIVITY FUNDED ESTABLISHED BY CHARTER, ORDINANCE, OR DIRECTION OF THE MAYOR?  YES  NO

B. DEPARTMENT'S RECOMMENDATION:

APPROVE  DENY  DEFER: \_\_\_\_\_

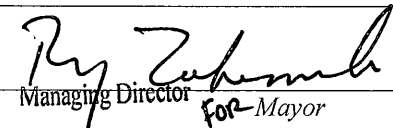
RATIONALE: \_\_\_\_\_

  
Department Head DATE: 5-1-2020

C. MAYOR'S ACTION

APPROVED  DENIED  DEFERRED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

  
Managing Director For Mayor DATE: MAY 05 2020