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June 16, 2014

CHIEF'S MEMORANDUM

NO. 2014-031

TO : ALL PERSONNEL

FROM : DARREN J. ROSARIO, FIRE CHIEF

SUBJECT : **HAWAI'I LIFE FLIGHT HELICOPTER LANDINGS**

Hawai'i Fire Department (HFD) response requirements for Hawai'i Life Flight (HLF) Helicopter landings are as follows:

- For the Hilo Medical Center, Kona Community Hospital and North Hawai'i Community Hospital secured Landing Zones (LZ); HLF landings will not require a response of an HFD Apparatus. The transfer of patient and crew will continue to follow the existing PATIENT TRANSFER POLICIES AND PROCEDURES. The HLF crew shall be responsible for the loading and unloading of patients to and from the aircraft.
- For the Critical Access Hospitals (CAH facilities) in Kohala, Pāhala, Honoka'a; improvised or Offsite LZ's may be required. Should an Offsite LZ be selected, the Hawai'i Life Flight – Communication Center (HLF – CC) shall contact the FCC indicating the location of the LZ and ETA of the HLF aircraft. The FCC shall then dispatch the appropriate HFD resources to; secure the LZ, provide fire suppression support, as well as patient transport from the CAH facility to the HLF helicopter (if needed). Radio communications shall be established between the HFD apparatus and the HLF helicopter via our FIRE radio frequency and PL. If FIRE radio communications are unavailable, communication via our FCC and HLF – CC may be considered as an alternate means of relayed communications. The transfer of patient and crew will continue to follow the existing PATIENT TRANSFER POLICIES AND PROCEDURES. The HLF crew shall be responsible for the loading and unloading of patients to and from the aircraft.



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- For Ka'ū Hospital on-site landings; Ka'ū Hospital shall notify the FCC informing them of a scheduled HLF helicopter patient transfer and inform them of the ETA of the aircraft. The FCC shall then notify BC-1 and the Station 11 Company Officer with the ETA of the aircraft. E-11 will stage in station ready to respond should an emergency arise at the on-site landing. If E-11 is assigned to an emergency and is unavailable, the FCC shall advise Ka'ū Hospital that HFD fire suppression standby will not be available

The HLF Helicopter is a private contractor providing inter-facility (on island) and or inter-island aeromedical patient transfers. HFD is the 911 aeromedical provider and has the responsibility of responding to all 911 scene activations as well as inter-facility (on island) patient transfers on an as needed basis. Please contact the EMS Bureau for any questions.



DARREN J. ROSARIO

Fire Chief