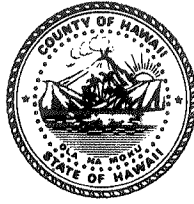


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HAWAII COUNTY COUNCIL
25 Aupuni Street, Hilo, Hawaii 96720

MEMORANDUM

DATE: May 2, 2022

TO: Maile Medeiros David, Council Chair; and
Members of the Hawaii County Council

FROM: Sue Lee Loy, Council Member

SUBJECT: Formation of an ad hoc committee regarding application and process for the FY 23-24 Waiwai nonprofit grants program

COUNTY CLERK
COUNTY OF HAWAII
2022 MAY - 2 PM 3: 50

Pursuant to Hawaii Revised Statutes Section 92-2.5(b), I am requesting approximately fifteen minutes on the May 17, 2022, agenda of the Human Services and Social Services Committee for the formation of a permitted interaction group. Based on the findings and recommendations of the previous permitted interaction group, this group is intended to be constituted as an ad hoc committee to develop and provide a refined application and process for the FY 23-24 Waiwai nonprofit grant program applicants.

The scope of this committee will be limited to:

- Refining the electronic application and process for accepting applications for the FY 23-24 Waiwai nonprofit grant program. This may include revising the application instructions and questions, processing guidelines, agreements to award funding, and reporting requirements.
- Identifying and refining the roles, duties, and responsibilities of the designated staff to serve as contract monitor(s) for the Waiwai program.

I anticipate the ad hoc committee will include myself and other council members (comprising less than a majority of the whole Council).

Once the ad hoc committee is established, HRS Section 92-2.5(b)(1)(C) requires the findings and recommendations of its investigation to be presented at a future meeting of the HSSS Committee.

Participating Council members' staff will be enlisted to facilitate meetings and to provide technical, logistical and clerical support.

SLL:so