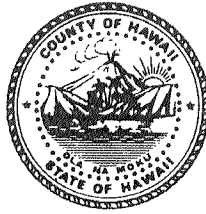


Susan L.K. Lee Loy  
Council Member  
District 3



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Fax: (808) 961-8912  
Email: sue.leeloy@hawaiicounty.gov

**HAWAI'I COUNTY COUNCIL**  
25 Aupuni Street, Hilo, Hawai'i 96720

COUNTY CLERK  
COUNTY OF HAWAII  
2022 SEP - 6 AM 11: 37

MEMORANDUM

DATE: September 2, 2022  
TO: Maile David, Council Chair  
and Members of the Hawai'i County Council  
FROM: Sue Lee Loy, Council Member  
SUBJECT: Contingency Relief Funds (Council District 3)

Contingency Relief funds from Council District 3 will be appropriated to the Department of Parks and Recreation to provide a grant to the Hilo Education Arts Repertory Theatre (HEART) to purchase equipment for its concert and theater productions.

Attached is a resolution authorizing the transfer of \$3,490 from the Clerk-Council Services – Contingency Relief account to the following account and project:

FROM:	TO:	FUNDING AMOUNT:
Clerk-Council SVC Contingency Relief 010.101.5101.91	Department of Parks and Recreation P&R Admin OCE 010.500.5503.02 115 Misc. Contract Services (HEART – Concert and Theater Production Equipment)	\$3,490

SL:so  
Att.

<Res. 545-22>

Comm. No. 992  
Ref. To: Council  
Ref. Date SEP - 6 2022

**COUNTY OF HAWAII'S  
CONTINGENCY RELIEF FUNDS REQUEST**

**TO:** Parks and Recreation **DATE:** August 25, 2022  
*Department*

**FROM:** Sue Lee Loy **PHONE/FAX:** 961-8396  
*Council Member*

**A. REQUEST (ATTACH BACKUP INFORMATION, IF AVAILABLE)**

1. AMOUNT: \$3,490 2. TO ACCOUNT # (i.e., 010.500.5503.02): 010.500.5503.02

3. TO ACCOUNT NAME (i.e., P&R Admin. OCE): P&R Admin. OCE, Misc. Contract Services

4. PURPOSE(S) OF TRANSFER: Assist with expenses relating to the Hilo Education Arts Repertory Theatre 2022-2023 concert and theater productions

5. IF THE MONEY IS DESIGNATED FOR A NONPROFIT ORGANIZATION, NAME OF ORGANIZATION: Hilo Education Arts Repertory Theatre  
6. IS IT A 501(C)(3)?  YES  NO  
\*If YES, the IRS determination letter and the Nonprofit Conflict Disclosure Form must be attached to this request form.

7. COUNTY-RELATED PROGRAM(S) OR ACTIVITY(IES) TO BE FUNDED: Computer and software  
Equipment to assist with concert and theater productions

8. DEPARTMENTAL GOALS AND OBJECTIVES TO BE ADDRESSED: Provide/facilitate a wide array of services and opportunity that meet the needs of the Big Island community.

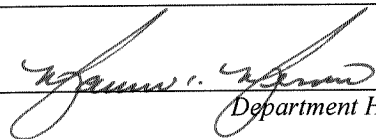
9. FUNDING TO BENEFIT THE PUBLIC-AT-LARGE (AS OPPOSED TO PRIVATE BENEFIT)?  YES  NO

10. IS THE PROGRAM OR ACTIVITY FUNDED ESTABLISHED BY CHARTER, ORDINANCE, OR DIRECTION OF THE MAYOR?  YES  NO

**B. DEPARTMENT'S RECOMMENDATION:**

APPROVE  DENY  DEFER: \_\_\_\_\_


RATIONALE: \_\_\_\_\_

 **DATE:** 8/21/22  
*Department Head*

**C. MAYOR'S ACTION**

APPROVED  DENIED  DEFERRED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

 **DATE:** 9/1/22  
*Managing Director for Mayor*