



BOARD OF ETHICS, County of Hawai‘i

101 Aupuni Street, Suite 325, Hilo, Hawai‘i 96720

Tel. No. (808) 961-8251

AGENDA

DATE: Friday, April 14, 2023
TIME: 10:00 a.m.
PLACE: Hawai‘i County Building, Council Chambers,
25 Aupuni Street, Hilo, HI 96720

This meeting will be held through a combination of some board members being physically present at the meeting location and some members participating by interactive video conference through Zoom.

The public may view the meeting live online via Zoom. To sign up for access to the meeting online via Zoom, please contact the Board of Ethics at boardofethics@hawaiicounty.gov or 808-961-8251 no later than 12 noon, Thursday, April 13, 2023. Anyone wishing to testify orally online via Zoom must sign up by 12 noon, Thursday, April 13, 2023, by contacting the Board of Ethics.

Submitting Written Testimony: The Board encourages the public to submit thoughts, comments, and input via written testimony. To ensure timely delivery to Board Members prior to the meeting, written testimony must be submitted before 12:00 noon on the business day prior to the meeting by: (1) email to boardofethics@hawaiicounty.gov, (2) facsimile to (808) 961-8622, or (3) mail to the Board of Ethics office at 101 Aupuni Street, Suite 325, Hilo, Hawai‘i 96720. All written testimony, regardless of time of receipt, will be part of the permanent record.

Presenting Oral Testimony: The Board will hear public testimony at the beginning of the meeting or when the respective agenda item is called or as allowed at the sole discretion of the Chair. Public testimony is limited to three (3) minutes, please plan accordingly.

1. CALL TO ORDER
2. STATEMENTS FROM THE PUBLIC ON AGENDA ITEM
3. APPROVAL OF THE REGULAR SESSION MINUTES
 - a. Approval of the regular session minutes of March 15, 2023.
4. UNFINISHED BUSINESS
 - a. Petition 2023-03: Review draft Informal Advisory Opinion regarding a petition from a County Official seeking clearance and guidance regarding a potential conflict of interest.

- b. Petition 2022-16: Review draft Order dismissing a petition alleging that two Planning Department employees violated Section 2-83 (Fair Treatment) of the Ethics Code.
- c. Petition 2022-13: Review draft Order dismissing a Petition alleging that a Planning Department employee violated Section 2-83 (Fair Treatment) of the Ethics Code.

5. NEW BUSINESS

- a. Petition 2023-02: Review of a complaint regarding a County Officer of the Leeward Planning Commission, alleging violation of Section 2-83 (Fair Treatment) of the Ethics Code.

6. CONTINUED DISCUSSION REGARDING AMENDMENTS TO THE RULES OF PRACTICE AND PROCEDURE OF THE BOARD OF ETHICS AND THE HAWAI‘I COUNTY CHARTER AND COUNTY CODE.

- a. Continued review of the recommended changes from the Legislative Review Board regarding Hawai‘i County Code February 2022 Amendments.

7. EXECUTIVE SESSION

With reference to agenda items listed, one or more executive meetings are anticipated. In particular, the Board of Ethics anticipates it may consider the evaluation, dismissal, or disciplining of an officer or employee of the County of Hawai‘i, where considerations of matters affecting privacy will be involved. The Board may also consult with the Board’s attorney on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities. Therefore, pursuant to Hawai‘i Revised Statutes (“HRS”) Sections 92-5(a)(2), 92-5(a)(4), and 92-6(a)(2), the following items may be considered in Executive Session.

- a. Review of the executive session minutes of March 15, 2023.
- b. Continued review of Confidential Financial Disclosure Forms filed pursuant to Section 2-91.1(d), Hawai‘i County Code, by County board and commission members and designated County employees, where personal matters will be reviewed:

	Name	Position	County Agency
1.	Ralph Brown	Real Property Tax Appraiser	Finance – Real Property Tax
2.	Barabara DeFranco	Chair	Leeward Planning Commission
3.	Anthony K.Y. Sur	NaN	Police Commission
4.	Dennis Lin	Chair	Windward Planning Commission

	Name	Position	County Agency
5.	Christopher Ho	Board Member	Board of Ethics
6.	Dawood Farahi	Board Member	Salary Commission
7.	Denise S. Nakanishi	Board Member	Board of Ethics
8.	Donala Kahealani Kawaauhau	Board Member	Salary Commission
9.	Dale K. Tokuuke	Commissioner	Tax Board of Review
10.	Samuel Nelson	Commissioner	Salary Commission
11.	John C. Cross	Commissioner	Windward Planning Commission
12.	Maija Jackson	Planning Program Manager	Planning Department
13.	David R. Greenwell	Commissioner	Liquor Commission
14.	Melvin Ventura	Board Member	Merit Appeals Board
15.	Wilfred Okabe “Wil”	Commissioner	Liquor Commission
16.	David Wiseman	Board Member	Merit Appeals Board
17.	Louis V. Daniele III	Commissioner	Windward Planning Commission

- c. Review of Confidential Financial Disclosure Forms filed pursuant to Section 2-91.1(d), Hawai'i County Code, by County board and commission members and designated County employees, where personal matters will be reviewed:

	Name	Position	County Agency
1.	Keita Jo	Assistant Real Property Tax Administrator	Finance – Real Property Tax
2.	Dionne Costa	Appraisal Supervisor	Finance – Real Property Tax
3.	Tashanna L.K. Okami	Appraiser	Finance – Real Property Tax
4.	Travis Ing	Commissioner	Police Commission
5.	Nicole Charon	Procurement & Specifications Specialist	Finance – Purchasing
6.	Sarah Yeckley	Purchasing Agent	Finance – Purchasing
7.	Javelin Barco	Buyer I	Finance – Purchasing
8.	Hans Santiago	Planner	Planning Department
9.	Tracie-Lee K Camero	Planner IV	Planning Department
10.	Jessica Andrews	Planner V	Planning Department
11.	Rosalind Joy Newlon	Planner V	Planning Department (West)

8. ANNOUNCEMENTS

- a. The next monthly meeting of the Board of Ethics is scheduled for Wednesday, May 10, 2023, at 10:00 a.m. at the Hawai'i County Building, Council Chambers, 25 Aupuni Street, Hilo, Hawai'i 96720.

9. ADJOURNMENT



NOTE: If you need an auxiliary aid/service or other accommodation due to a disability, contact 808-961-8251, as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

BOARD PACKET. Pursuant to Hawai'i Revised Statutes Section 92-7.5, the board packet provided to members of this board for this meeting is available for public inspection by appointment, during regular business hours at the Office of the Corporation Counsel, 101 Aupuni Street, Suite 325, Hilo, Hawai'i 96720.

NOTICE TO LOBBYISTS

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist (Article 15, Section 2-91.3(b), Hawai'i County Code).

A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." (Article 15, Section 2-91.3(a)(6), Hawai'i County Code.)

Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.