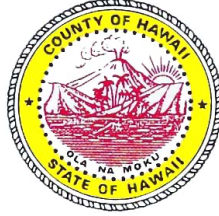


Mitchell D. Roth
Mayor



James B. Friday
Chair

County of Hawai'i Arborist Advisory Committee

Pueo Conference Room, 25 Aupuni Street, Suite 2601, Hilo, Hawai'i 96720
(808) 961-8211 Fax (808) 961-6553

MINUTES

DATE: Thursday, November 16, 2023
TIME: 11:00 A.M – 1:00pm
PLACE: Pueo Conference Room, and via Zoom
25 Aupuni Street, Suite 2601 Hilo, HI 96720

1. **(00:05:34) Call to Order**
2. **(00:05:34) ROLL CALL:**
 - a. Cambell, Jean = Present
 - b. Leonard Bisel = Absent
 - c. Jonathan Sudler = Absent
 - d. Robert Command = Present
 - e. James Boyd Friday = Present
 - f. Jill Wagner = Present
 - g. Mark Odell = Present
3. **(00:06:35) Statements from the Public on Agenda Items**
4. **(00:07:00) Approval of Minutes**
 - August 31, 2023, meeting.
5. **(00:07:16) Public Testimony**
6. **Old Business**
 - a. **(00:07:19)** Nomination form sent to HNL ACC in 2022 due to HI ACC inactivity. *Metrosideros polymorpha* at Reed's Bay by Chenoa Stone.
 - i. **(00:09:25)** James Motion to Deny – Robert “So Moved” – Mark Second – All said Aye.
 - b. (00:10:28) Hawaii County Arborist Position
 - i. Committee will be making crafting and making recommendation to the mayor for position.

1. Possible departments who can house it. (Public Works, Planning, Park * Rec, Mayors Office, R&D).
2. (00:12:37) Mayors office might be the best place.
3. (00:13:19) All other counties have a county Arborist.
4. (00:13:35) James said he can pull together a draft for the committee.

7. New Business

- a. (00:21:28) Review new Exceptional Tree nomination forms.
- b. (00:35:26) Review Honolulu Arborist Advisory Committee site visit protocols and revise or adopt for Hawai'i County.
 - i. (00:36:57) James: What happens to a designated tree once property is sold? Jean: The nomination/designation remains. Not recorded against title. It's up to seller to disclose to buyer of a tree designation on property.
 - ii. (00:38:35) Mark: How do you go about declassifying a tree? Jean: It depends if you have a process in place to take a tree off the list.
 - iii. (00:48:15) James: Once we start getting nomination forms...(00:49:13) lets discuss in next meeting once everyone is caught up.
- c. (00:49:23) Review current list of exceptional trees and designate committee members to visit trees that have not been visited in the past 5 years (if on public land). Determine requirements for visiting trees on private land.
 - i. (00:50:434) James: I talked with Asia Waser who is county GIS has a much longer list of trees.
 1. (00:52:25) James: What's the official list and who maintains it?
 - a. (00:54:05) Robert: Ask Asia where she got her list.
 - b. (00:54:30) Mark: Nominating a Tree Protocol
 - i. Petition AAC with a Nomination, Board Makes Recommendation, Council Affirms, Disaffirms, Modify
 - ii. (00:54:45) Jean: Section 14-60 Procedures
 - c. (00:56:30) NEXT STEP. Jean: As a committee look through list again send it back to council.
 - d. (00:58:40) James: Would it be easier to amend the ordinance? So county council doesn't have to be involved?
 - e. (01:03:20) James: We do have an APP we can use to update health of trees, Survey123 to update health of trees. (01:13:50) Will send email with App Info.

f. (01:05:49) Mark: Lets just dump all our nominations all at once and hope council will relegate the decisions to us.

d. (01:41:27) Designation of committee chair for January through June.

i. Lenard is Vice chair and will become Chair.

e. (01:41:49) Talk about the dead palm trees at the formal entrance to Kailua town on Palani Road and the Highway. They need to be removed and replaced.

i. It is state land. (01:44:42) Rober: Talk to Ross Willson. Jill will be reaching out directly as a citizen and not on behalf of Arborist Advisory Committee since we do not have a standing with them.

8. Announcements

a. (01:45:47) James: I am resigning.

b. (01:46:15) Banyon Tree at Kailua Pier in front of the Hotel. Trying to beautify that area.

9. Next Meeting

- To be discussed.

10. Adjournment

a. (01:49:10)

TO DO LIST

1. (00:13:35) James said he can pull together a draft for the committee to vote on it next round.

2. Alexey = re-send all forms.

3. New Chair - let vice chair know

4. (01:06:25) Send out info of New App (Survey123)

5. Look through long & short list of exceptional trees and merge them.

6. (01:14:20) Send link of the long list of exceptional trees.