

**COUNTY OF HAWAI'I**  
DEPARTMENT OF FINANCE  
Vehicle Registration & Licensing Division  
101 Pauahi Street, Suite 5  
Hilo, Hawai'i 96720-4224  
(808) 961-8413 Fax (808) 961-8945

**COMMERCIAL BICYCLE TOURS BUSINESS APPLICATION**

Effective 1/1/2025, Commercial Bicycle Tour entities must register or renew annually with the Director of Finance. Hawai'i County Code Article 2. Commercial Bicycle Tours. All renewals are due by January 1st of each year.

**Fees**

- \$500 Initial registration fee
- \$250 Annual registration fee

A fine of \$1,000 shall be assessed for failure to register.

Make checks payable to: County Director of Finance

**Business Name**

Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_

State, Zip Code: \_\_\_\_\_

**Authorized Representatives**

(Authorized representative(s) authorized to act on registrant's behalf.)

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Provide the location, areas and routes utilized for bicycle tours, tour schedule and the maximum number of participants per tour group. Include written and notarized permission from any property owner whose property the commercial bicycle tour traverses.

Location Start and End (if different from starting location)	Area (District)	Route	Tour Schedule	Max # of Participants

**Guided Bicycle Tours** – means a commercial bicycle tour that is accompanied or led by the owner, an employee, or an agent of the bicycle tour business providing the bicycle tour for the duration of the tour.

**Unguided Bicycle Tours** – means a commercial bicycle tour that is not accompanied or led by the owner, an employee, or an agent of the bicycle tour business throughout the ride, and in which transportation to or from the route is provided or arranged by the bicycle tour business.

**Prohibited highways.** In accordance with Section 6-11 and when signs are erected giving notice thereof, commercial bicycle tours shall not operate on the following public highways:

**Kohala**

- Akoni Pule Highway, from the twenty-five mile marker to its terminus at Pololū Valley Lookout.
- Kohala Mountain Road, from the junction with Route 250 and Route 19, to the intersection of Route 250 and Hāwī Road.

Description of all moveable structures, including trailers or mobile containers used in conjunction with the bicycle tour business. Include license plate numbers (if applicable):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

The following written and notarized permission statements from property owner(s) whose property we will traverse during tour is attached.

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

- Additional list attached
- Written and notarized statement attached

**Mail Completed Application with registration fee to:**

Vehicle Registration & Licensing Division  
101 Pauahi Street, Suite 5  
Hilo, HI 96720

For further information: (808) 961-8413

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