

**HAWAII FIRE COMMISSION
FIRE CHIEF'S REPORT
October 8, 2008**

F-1 is attending an Ethics Commission meeting and will be present at the Fire Commission meeting at the conclusion of the Ethics Commission meeting.

Budget:

- As requested by Commissioner Kudlo, the attached monthly report depicts the volunteer training's annual budget and expenditures under Account No. 010.221.5226. Per our Accountant, the Volunteer budget is combined with Fire Training. The following is the breakdown:

Volunteer Physicals:	\$3,000
Supplies & Small Eqpt:	\$20,750
Refreshments:	\$4,000
Recognition Program:	\$10,000
Meals:	\$500
Vehicle Parts for Trng & Voluntr	\$12,080

- FY 2008/09 Budget: Although preliminary reports indicate the County should be able to maintain its 2008/09 budget, each department has been asked to continue to ensure prudent spending.

- FY 2009/10 Budget: Annual kick off meeting held on September 30. Status quo budget submittals. No new positions or equipment will be funded. Each department asked to critically assess core functions in any request. Budget submittal due to Finance on November 17.

Alternative Funding and Grants:

- FEMA FY 2007 Assistance to Fire Fighters Grant: (Video Teleconferencing Equipment) Bid advertised and vendor will soon be selected.

- FEMA FY 2008 Assistance to Fire Fighters Grant: (health/wellness program, total budget is \$531,203) Continuing to work with grant committee to implement process. Received good interest for peer fitness trainers.

- State Department of Transportation Safe Highways Grant: Status quo. (DOT/OSHA approved traffic safety vests for all fire fighters and volunteer fire fighters. Total grant application \$20,113.70).

Capital Improvement Projects:

Makalei Fire Station:

- 9/08: Final Subdivision approval has been issued on 9/26/08 which includes lot designated for the fire station. Tom Yamamoto and GKK Makalei will work towards conveying land to the County. The Public Works engineer is still reviewing the plans and haven't accepted the finals as of yet. We still need to submit the special permit application that must go through the Planning Department and a public hearing with the Planning Commission.

Pahoa Fire Station:

- 9/08: The interior work is progressing, ceramic tile work is nearly completed, interior walls are being finished, lockers and kitchen cabinets are being installed. The driveway and parking area has been paved. Issues that need to be addressed: Wall system contractor has not begun required retrofit work on exterior walls.

Fire Administration & Support Facility:

- 9/08: Comments submitted for site plans to AAI Architects. Have received Administration Buildings floor plan for review and comment. Architect currently working on Dispatch Building floor plans.
- 9/22: Met with Telecom consultant/Engineer and representatives from HPD, DPW & Fire to discuss technical and operational requirements for the radio system.

Central Fire Station:

- No updates to report.

Captain Cook:

- 9/08: Contractor has been making material submittals and we should know shortly when they'll be able to proceed. Captain Guillermo has been in contact with Rita Pregana from the National park regarding use of their facility

Promotions and Hiring:

Open-Competitive Recruitment

- **Fire Fighter Recruit:** 12 were hired with the 38th class on October 1, 2008.

Agility test conducted on September 20. Thanks to Commissioner Pomroy for coming out to observe the event. Does he have any comments?

- **Ocean Safety:** Pending interview and selection process for 1/2 time WSO I for North Kona and South Kohala.

Internal Recruitment

- **Fire Equipment Operator:** Assessment Center exercises will be conducted pending confirmation of interview site/dates.
- **Accountant I:** April Oshiro selected; effective November 1, 2008.

Emergency Operations Division

- BC officers on RMS committee working on the fleet management project
- Station inspections for 1st battalion completed
- BC officers doing station visitations reinforcing corrective measures on problem issues facing operations

Ocean Safety

- Report by BC Clint Coloma.

Support Services Division

EMS Bureau:

- ePCR training for EMStat 5 conducted by State Dept. of Health EMS Branch on September 8-11, 2008. ePCR Committee met with State Department of Health EMS personnel to configure the EMStat 5 update to go “live” on Monday, September 20, 2008.
- MICT Preceptor Training conducted by Dr. Edward Kalinowski, EMS Department Chair, on September 11-12, 2008.
- MICT Candidate orientation for 11 interested personnel held at the EMS Training Center on September 11, 2008.

Auxiliary Services

Warehouse:

- 9/11/08 Received forklift from Machine Tools Hawaii inc. dropped off by Kona Trans.

Training Bureau:

Recruit Training:

- 37th Recruit Class: Currently commencing with clinicals on Medics 1, 3, 5, 7, and 10 as well as Hilo and Kona Community Hospital.
- 38th Recruit Class: October 1st was their first day for basic firefighter training.
- CERT Training: Volcano community completed CERT training for 14 members and commenced with their final scenario on September 27.
- Driver Training: Currently reviewing and revising Hawaii Fire Department Drivers Manual for Fire Department Vehicle Driver Certification.

Volunteer Section

- Report by Tom Brandt.

Prevention

New Projects/Business

Employee/Public Relations

- Fire Prevention Week: To be held at Hilo Bayfront on Saturday, October 11. Thanks to Commissioner Pomroy for donation of helium tank. Invite all Commissioners to attend.
- Dream Come True: Eric Kunitomo unable to attend today's Fire Commission meeting. Would like to agendize him for our December meeting.