

FIRE COMMISSION MEETING AUGUST 10, 2011

Budget:

FY 2011/12 Budget

Alternative Funding and Grants:

- FEMA FY 2009 Assistance to Fire Fighters Grant: (254 turn out coats and 251 pants). No new updates. Still awaiting approval for our grant amendment extension to April 29, 2012 to use excess funds to purchase a portable fire extinguisher training system and implement a smoke detection installation program for seniors.
- FY 2010 Assistance to Fire Fighters SAFER (Staffing for Adequate Fire & Emergency Response). No new updates.
- FY 2010 CDBG – Tanker/Tender – Pahala Fire. Freedom Fire Equipment has completed the Tank and Body components of the Tanker. Peterbilt has completed the Chassis and is shipping it to Freedom. Freedom estimates final completion to be done at end of August. HFD Representation will go to Atlanta for a Pre-Delivery Inspection to enable any corrective actions if needed.
- FY 2011 CDBG – Fire Apparatus – Pahoia Fire. Specifications for new Pahoia Fire Apparatus turned in to Purchasing Department for final review and posting.

- FY 2011 DOT Highway Safety Grant: FEO Neil Yoshioka continues to work with the instructor on a training schedule (re: extrication training).
- FY 2012 DOT Highway Safety Grant: No new updates. Submitted for \$12,802.74 to purchase pediatric spinal immobilization boards for our medic units, which will allow us to better protect and treat the injured pediatric patient.

Capital Improvement Projects:

- **Makalei Fire Station:** The Dormitory, Apparatus and Hose Tower foundations have been poured, the entry walls to the apparatus bay is scheduled to be poured tomorrow (Aug 11). Contractor is also starting to form Pre-Cast Wall panels and prepping the north side parking lot / driveway area.
- **Administration & Support Facility:** No new updates.
- **Central Fire Station:** No new updates.
- **Kawailani Fire Station:** No new updates.
- **Ka'u Public Safety Package:** No new updates.
- **Paauiilo:** No new updates.
- **DPW ADA Compliance, HazMat Abatement:**
- Waimea – Missile impact doors need to be installed. Photovoltaic system permits acquired but work not started yet.
- Central Station / Dispatch – working with DPW & architect on final draft plans – no start date set yet
- Laupahoehoe – Missile impact doors installation completed.
- **Pohoiki Radio Re-Location:** No new updates.

Promotions and Hiring:

Open-Competitive Recruitments:

Internal Recruitments:

- Fire Emergency Medical Services Specialist III: Selectee promoted on August 1, 2011.
- Fire Rescue Specialist/Fire Hazardous Materials Specialist/Fire Equipment Operator/Fire Captain: Internal recruitment process initiated.
- Fire Communications Supervisor: Internal recruitment process initiated.

Emergency Operations Bureau

- Responded to 1,756 total calls.
 - a. 60 fire calls.
 - b. 1278 Emergency Medical Services calls.
 - c. 13 Rescue calls
 - d. 10 Hazardous condition calls.
 - e. 148 Community Service calls.
 - f. 221 Good intent calls.
 - g. 25 false calls.
 - h. 0 Severe weather calls.
 - i. 1 Citizen Complaint call
- Chief Officers participated in first half of Departments Aquatics Competency Certification program. Officers participated in the water borne activities of the course. Didactic portion forthcoming this month.

- Specifications for Two lease-purchases for Standard 750 Gallon Class A Fire Apparatus are being worked on this month. Getting information from 3-4 reputable Fire Apparatus Manufacturers in order to develop specifications.
- AC of Operations, Fire Inspector Kazuo Todd, and Fire Apparatus Trainer Mon-EI Kim attending National Fire Academy.
- Aerial Ladder Standard Operating Guideline (SOG) completed and being disseminated to assigned members of Company-14, Ladder-14. Each position member as well as Chief Officers will have a personal copy of the SOG. Target date for operation is September 1, 2011.
- Draft revision of Water Safety Division Rules and Regulations/Disciplinary Guideline manual 90% completed. Will have Fire Chief Review before consulting with HGEA representative.

Special Ops

Hazmat:

- Finalizing the SOPs to be submitted to F-1 and Corp. Counsel
- Baseline medical screening proposal awaiting approval for all of our hazmat personnel
- Received the approval to purchase 4 multi Raes with PID capability with 2 Rae link 3 and docking calibration systems. Rae Systems are the sole source for the wireless link. Request

for bids went out however was not bid on. Awaiting sole source committee to address this issue prior to purchase.

Rescue:

- ACC program implementation complete and in the process of tracking completed classes and distributing the cards.
- Currently signing up clients that are on the waiting list for Project Lifesaver. Working with the HCOA to promote the program in the community.
- RB-7 Radon is up and fully functioning as their primary response boat.
- RB-2-2 repaired the fuel system injectors and pump; however, discovered a fuel tank leak after filling it up. Working on options to reduce fuel problems in the future. Working on estimates for a new fuel tank. Boat is currently docked in Hilo harbor while the trailer is being repaired.
- Some equipment funded by the Sayre foundation will soon be purchased. Working with Laura Mallery-Sayre on these purchases. Submitted wish list from the rescue stations and ocean safety.
- Completed an annual rescue training program to identify the core requirements of the program. This identified both on and off duty training. Revised the training schedule based on the consultation with the rescue captains, F-1, and AC-1 and is awaiting approval for implementation.
- New Billy Pugh net and line purchased for C-1 and waiting arrival.

Ocean Safety:

- We are currently working toward the erecting of the Punaluu tower. The location of the tower needed to be changed. The county rejected the parcel of land that Jim Dahlberg offered to donate to the county. We are looking at erecting the tower on the government road. Working with planning, DPW, P&R, Corp. Counsel, and the mayor's office to complete this project.
- Put in a request for new surveyor towers for the north end of Hapuna overlooking the beach fronting the Hapuna Prince Hotel and for Punalu'u beach. Hapuna Surveyor tower has been approved using fair share funds and am working on the necessary permits.
- Awaiting the arrival of a new ATV for Hapuna. Maui Moto got the bid but has not been able to deliver since early May. Called them and they will deliver an upgraded model to arrive by the end of August.
- HGEA concurred with new WSO uniform allowance and is awaiting vendor identification.
- Proposal for UV protective garments approved by F-1. Completed supplemental agreement for HGEA, letter of consultation to Randy Perreira, and new policy for the wearing of this PPE. HGEA had some questions that were addressed and sent to Ann for review and to be sent back to HGEA.
- Sayre purchased 4 rescue boards, 8 megaphones, 4 binoculars, 2 AEDs and 13 AED cases. Logos were put on and awaiting the resolution before a special presentation can be done.

- Jr. Lifeguard state championships held on July 30, 2011 at the Hapuna beach. All islands competed and Kauai came out on top again.

Support Services Division

EMS Bureau:

- On July 1st, 2011, Hilo Medical Center (HMC) initiated their Stroke Activation protocol
- On July 5th 2011 attended the Multi-Discipline Trauma meeting at Hilo Medical Center. Trauma Program manager, Louise Fincher acknowledged both Hilo Medical Center's and Kona Community Hospital's attainment of Level III Trauma designation.
- Several members from our department attended the State Trauma Symposium held on July 15th and 16th on Oahu.
- MICT Interns R. Kreps and B. Okutsu started their 1st rotation of internship on July 17th, 2011 on Oahu. They are scheduled to complete their 2nd rotation on Oahu and return back to our department in the first week of October.
- On July 20th, 2011 attended quarterly EMSAC meeting in the morning. In the afternoon, Chris Honda (BME Board Member) and I attended the BME and ad hoc committee meeting discussing EMS licensure issues.
- On July 21st, 2011 attended meeting with Kau Hospital faculty along with AMR and MD FitzGerald to discuss EMS and patient transfer issues. Consensus is that the system is improving.

- A one year review of the Pro-QA “Alpha” determinant project was held on July 25th, 2011. In review, it was determined that the three program objectives were being met.
 - a. Objective 1: Increase Ambulance Capacity to The Community
 - b. Objective 2: Reduce Response of HFD ALS Ambulance units to Non-Emergent Request in High Volume Districts
 - c. Objective 3: Increase Ambulance Resources at Minimal Expense to the Community
- The July Base Station meeting was held on July 26th, 2011 at the Central Training room. MD FitzGerald, RN Louise Fincher (HMC Trauma Program Coordinator) and RN Jolene Hughes (HMC Cardiovascular Coordinator) conducted presentations on Trauma, Cardiac and Stroke related patients.

Training Bureau:

- Completion of Driver Training (Pre-Trip and Closed Course) for the 40th Recruit Class.
- Completion of the Fire Departments Personnel, Recertification of First Responder.
- Decision Making for Initial Company Operations (DMICO) held on July 14 and 15.

Volunteer Training Section

- Report by Volunteer Chief Tom Brandt.

Prevention Bureau

Auxiliary Services:

Communication:

- 7/1: Working with PWC and State EMS to help with installation of Medicom speakers. PWC Wayne Shimogawa provided the needed specs. High cost of installation request help with bill from State EMS. Per Clay Chan said will help. Cost to install speakers \$16,000.00.
- General Contractor Shinji Inaba provided FASO with detailed drawings of planned renovation of dispatch work areas. Contractor also identified possible problems with the renovation of our dispatch center.
- 7/14: Removal of old radio consoles postponed until installation of new Medicom speakers.
- 7/16: FRD II Sandee Ozeki promoted to FRD III

Distribution Center:

- 7/11: Department of Finance conduct a Department inventory of all items valued at \$2,500.00 and up because of the pending retirement of Chief Oliveira. FASO notified all stations and bureaus of the equipment they are to have inventoried in their sections. Inventory extended till end of month.

New Projects/Business:

Employee/Public Relations

- American Cancer Society Relay for Life: HFD donated \$2,000 to ACS on behalf of EMS Week.
- The Daniel Robert Sayre Memorial Foundation 14th Annual Awards Ceremony: To be held September 3 at the Fairmont Orchid.