

## *CHIEF'S REPORT (05/08/2013)*

### I. Budget

### II. Alternative Funding and Grant

- FY 2012 CDBG Grant for Pahoia Tanker
  - Chassis being completed by Atlanta Peterbilt and will be delivered to Freedom Fire Equipment this month.
- FY 2012 Assistance to Fire Fighters Grant application
  - Grant was awarded for FF Safety training course and equipment
- FY 2013 CDBG Grant for Waiakea Quint
  - Awaiting final funding amount
  - Bid specifications being worked on

Capital Improvement Projects: A current overview of ongoing projects may include but not limited to:

- Kawaiiani Fire Station replacement
  - Continue to work with Councilmember Onishi and DLNR for land acquisition
- Hapuna Water Safety Tower
  - Received approval from State to place tower on beach

### III. Goals and Objectives update

- Continue to visit personnel at Stations, Visiting Kona, North and South Kohala.
- Continue to meet one on one with Councilmembers

### IV. Human Resources Division

#### 1) Recruitments

##### *a. Internal recruitments*

- Fire Captain – Blanket requisition approved until June 30, 2013.
- Fire Equipment Operator – Blanket requisition approved until June 30, 2013.
- Fire Rescue Specialist – Blanket requisition approved until June 30, 2013.
- Fire Hazardous Materials Specialist – Blanket requisition approved until June 30, 2013.
- Fire Emergency Medical Services Specialist II – Blanket requisition approved until June 30, 2013.
- Fire Fighter – Blanket requisition approved until June 30, 2013.

- Fire Prevention Inspector I – written examination scheduled on May 21, 2013.
- Battalion Chief (Auxiliary Services) – Assessment Center scheduled on May 24, 2013.

*b. Open-competitive recruitments*

- Fire Fighter Recruit (Temp) – Thirteen (13) Fire Fighter Recruits will be hired for the 42<sup>nd</sup> class. Hire date is May 1, 2013.
- Water Safety Officer I (Temp) – Awaiting referral list from Department of Human Resources. Performance assessment exercise will be scheduled in early May. Targeted employment period is May 16 – August 15, 2013.
- Accountant IV – Received referral list on April 25, 2013.

2) Labor Relations

- Arbitration – WSO II arbitration hearing (Termination) currently scheduled from May 14 – 16, 2013. Rescheduled to latter part of June 2013 due to scheduling conflicts.
- Arbitration – WSO II (Suspension of 10 work shifts or 80 hours)
- Arbitration – WSO II (Suspension of 15 work shifts or 120 hours)

Ratification Meetings

- Island-wide meetings scheduled for UPW (Unit 1) and HGEA (Units 2, 3, 4 & 13) during latter part of this month.

V. Emergency Operations Division

*OPERATIONS:*

- 1) Firefighter recruits EMT interns completing Clinical skills on medics
- 2) First Responder and Dive Rescue Instructor Training
- 3) Incident Management Team for All Hazards recruitment

*SPECIAL OPERATIONS:*

Hazmat

- 1) Still awaiting for the revised the Hazmat SOGs that was submitted to Corp. Council.
- 2) Working with Civil Defense Administrator to procure sensors and monitoring equipment in response to PGV incidents. We will be using funds from a previous DHS grant.
- 3) Looking into upgrading our equipment to identify unknown materials including explosives and also equipment that uses spectrometry. Our current equipment is rapidly becoming obsolete. Due to the high cost of these items, we are looking toward alternative funding sources.

Rescue

- 1) We have depleted the bulk of our supplies for the Project Lifesaver program and will have to decide what future course of action to take regarding continuance. Working with the HCOA to address this issue.
- 2) We had 1 of our personnel who attended and completed the instructor diver training program on Oahu. We will be meeting with him to decide how we will begin implementation for this training.

### Ocean Safety

- 1) We received the letter from HGEA acknowledging concurrence for the HFD ACC program for our WSOs. We have begun implementation.
- 2) Senate SB 883 with regard to the creation of a new bargaining unit 14 within HGEA is now with the Governor. Three things can happen at this point, 1) he can sign the bill into law, 2) he can allow the bill to become a law without his signature (he has until July 9 for this), or 3) he can veto the bill. If he decides to veto the bill, this would have to be done by June 24. The new BU would include our Water Safety Officers and the State Law Enforcement including DOCARE and the Sheriffs.
- 3) Working on adding a new lifeguard tower at the Hapuna Beach north end. This would allow us to view the beach area fronting the Hapuna Beach Prince Hotel. We have gotten the necessary permits and are waiting to hear back from Conen's on when they would be able to transport the tower. Due to the remote location on the beach, there is an additional charge to move the tower along the beach.

### Safety Committee

- 1) Meeting held on April 5 and some concerns brought up were; PPE cleaning and selection, the respiratory protection program status, AAR at all multi-company incidents, review of all IA and accident reports, staffing and EMS safety concerns.

## VI. Support Services Division

### *EMS BUREAU:*

- 1) The Community Hands Only CPR project is well on its way with over 370 people trained thus far. Kealakehe HS Senior Class is targeted for early May and the Summer Youth Academy in June. Feedback has been very positive and has been embraced by the HS Faculty. The perpetuation and sustainability of this project looks favorable.
- 2) The annual Hawaii EMS Information System (HEMSIS) Conference was held in Kona from April 23<sup>rd</sup> to the 26<sup>th</sup>. All of the States EMS Providers, Physicians and stakeholders collaborated to discuss EMS related topics and issues. Nationally recognized EMS Leaders headlined as conference speakers. HFD conducted an excellent presentation and demonstration to open up the conference. The focus of the presentation was to highlight the strength of our Fire Based EMS system inclusive of Ocean Safety and our ability to work collaboratively with our EMS partners.

- 3) (9) personnel have received their permanent MICT License and are awaiting the reallocation and assessment process. This pool of personnel puts us at even par with the number of FMS vacancies. The next class of is scheduled to start August 2013 with applications due in by May 15<sup>th</sup>, 2013.
- 4) (14) FF/R's are wrapping up their Clinical phase of EMT training. This is a new 360 hr curriculum focused on developing a strong basic EMT foundation. This basic curriculum is in line with the Board of Medical Examiners (BME) and DCCA licensing as well as with the Administrative Rules and State EMS regarding minimum qualifications to work on an ALS Ambulance.
- 5) North Hawaii Community Hospital was officially deemed a Level III Trauma Center. During the validation process, compliments were given to our EMS personnel's chart writing, treatment and documentation of mechanism of injury.

*TRAINING BUREAU:*

- 1) The 41<sup>st</sup> Recruit class is in the Clinical portion of EMT training. They are rotating between a few medic units, ER, and L&D. They are scheduled to finish EMT on May 10<sup>th</sup> and return to training for 1 final week of preparations before graduating on May 18<sup>th</sup>. They will be transitioning to 24 hour duty on the following week.
- 2) Final preparations have been completed for the start of the 42<sup>nd</sup> Firefighter Recruit class. We held their orientation meeting on April 22 to issue all of the H/R paperwork and go over class expectations. The same Recruit Training Officers from the 41<sup>st</sup> class were brought in again to assist with the 42<sup>nd</sup> class also.
- 3) We have our training calendar up and running utilizing Microsoft Outlook. Any and all scheduled training and appointments will be inputted into the calendar for all personnel to be able to access and view at their leisure. This has been something we've wanted to do for a while to make it easier for our personnel to access information.
- 4) Captain Okinaka has been continuously working on finding the ideal system to manage electronic document filing. He's been trying to utilize the Adobe system of PDF files which has been working out okay but is still looking for other options. We've been introduced to the Laserfiche system that has been in the county for a number of years and that seems to be a more efficient and effective method of document storage. We are currently exploring the possibilities of acquiring a license for the training Bureau to provide them the opportunity to utilize this program.

*VOLUNTEER TRAINING BUREAU:*

- 1) Puuanahulu received a new, 2<sup>nd</sup> hand 4x4 engine on Monday, April 29, 2013; then Puuanahulu engine will be transferred to Kona Village. Kona Village has been w/o a truck for 2 yrs. +.
- 2) Fern acres, Naalehu, HOVE also received trucks from forestry this month. Glen Maesato and his crew worked very hard to get these trucks out.

#### *PREVENTION BUREAU:*

- 1) Conducted/ enforced the fire, life safety, and emergency plan for the Merry Monarch. April 3-6, 2013.
- 2) Completed securing of the remaining 1,277 aerial luminary devices.
- 3) Attended the bi-ennial Western Region Fire Code Development Committee meeting of which Hawaii submitted 5 code revisions successfully.
- 4) Started the process of inspecting the 40+ Fireworks retail, sites for Fire code compliancy. Inspections required annually for all retail site in order for them to sell Fireworks here in Hawaii County. Licenses expire March 31 of every year.
- 5) Inspected a local hotel for fire and life safety issues. Failed inspection. HFD continues to work with partnering departments and the owner to meet compliance. The Final decision to allow them to remain in operation is pending notice from the Fire chief, legal council, and Mayor.

#### *DISPATCH:*

- 1) Training of three new dispatchers continues with trainees on the consoles monitoring calls and getting the chance to call-take and dispatch with a supervisor listening in and providing guidance.
- 2) AC 2 is part of a committee reviewing the Request for Proposal for the County Wide Mobile Radio System Upgrade. Making sure that the Fire Departments Communications needs is addressed.

#### *AUXILLIARY SERVICES/WAREHOUSE*

- 1) The FASO position continues to be filled utilizing TA personnel. All three, Captains Farias, Komatsu and Lee, have submitted applications for the recruitment assessment scheduled for May 2, 2013
- 2) Over the past two months, the Warehouse has been moving forward with maintenance and clean up. Making room to store Fiscal and Personnel records that were moved from storage at the County Building. Additionally, Capt. Farias and Storekeeper Eldred Kalehua managed to destroy 80 bankers boxes of dated records that met the Guidelines for the Retention and Destruction of County Records Schedule.

#### *MAINTENANCE SHOP*

- 1) Glenn Maesato and his crew found time to prep 4 of the 5 brush trucks that we received from California Department of Fire and they have been assigned to Puuanahulu, Ocean View, Naalehu and Fern Acres Volunteers. The last truck is awaiting pump repair and when completed will be sent to Paauilo Volunteers.
- 2) Award to build the next two new pumpers for Waimea and North Kohala Stations has been given to KME Manufacturing. We will be moving forward with a contract to proceed.

New Projects/Business

Employee/Public Relations