

CHIEF'S REPORT (09/11/2013)

I. Budget

- FY 2013/2014

II. Alternative Funding and Grant

- FY 2012 CDBG Grant for Pahoia Tanker
 - Tanker arriving in Hilo on September 11, 2013
 - Training scheduled for September 13 and 14, 2013
- FY 2012 Assistance to Fire Fighters Grant application
 - Awaiting Council hearing for approval
- FY 2012 Assistance to Fire Fighters Prevention Grant Application
 - Awaiting Council hearing for approval
- FY 2013 CDBG Grant for Waiakea Quint
 - Bid Specifications finalized and sent to Purchasing Dept.

Capital Improvement Projects: A current overview of ongoing projects may include but not limited to:

- Kawaiiani Fire Station replacement
 - AC Honda will attend DLNR Board meeting on Oahu to provide testimony in support of land acquisition.

III. Goals and Objectives update

IV. Human Resources Division

1) Recruitments

a. Internal recruitments within the Department

- Fire/Emergency Medical Services Specialist II – Assessment Center results pending; targeted hire date is September 16, 2013.

b. Internal Recruitment within the County

- Human Resources Assistant – Selection pending SRC approval; targeted hire date is September 16, 2013.

c. Open-competitive recruitments

- Water Safety Officer I (Temp) – temporary appointments ended on August 15, 2013 due to end of Summer.
- Accountant IV – hire date is September 1, 2013.

2) Labor Relations

a. Arbitrations:

- Arbitration hearing (Termination) pending Arbitrator's decision.
- Arbitration (WSO Suspension of 10 work shifts or 80 hours) pending.
- Arbitration (WSO Suspension of 15 work shifts or 120 hours) pending.

b. Grievances

- Step 3 meeting for Fire Fighter was pending; Issue involved loss of compensation due to expired State of Hawai'i Medical Examiner's Certificate.

V. Emergency Operations Division

OPERATIONS:

HFD Operations personnel honored at the Daniel Sayre Foundation dinner for various Rescue incidents throughout 2012 and 2013. The event was sold out and resulted in approximately 30 people who were turned away per Laura Sayre.

SPECIAL OPERATIONS:

Ocean Safety:

- 1) Two (2) of our Water Safety Officer (WSO) summer hires ended their term in August and a third hire will end in September. We are in the process of recruiting for two (2) new full time positions to cover the Punalu'u tower on a daily basis seven (7) days per week. We have solicited interest for any current WSOs to transfer but have not received any requests.
- 2) The HGEA new BU 14 was passed and they are now working on making the transition over to this new unit. Other agencies have requested to also be included in this new unit but to date have all been denied.
- 3) Three of our WSOs Joy Mills, Waika Koanui, and Sean Gallagher, were honored at the Sayre dinner on August 31 for a rescue and resuscitation of a male at Laaloa Beach.
- 4) We have begun the procurement process to purchase 5 new surveyor lifeguard towers to replace the old wooden towers in the Hilo and Puna district.

Training:

- 1) The 41st FF recruit class is just finishing their criteria to be reallocated to the Fire Fighter status. The projected reallocation date is on October 1, 2013.
- 2) The 42nd FF recruit class has completed their Fire Essentials curriculum, driver training, and swim requirement. They are now preparing for their written and skills final exam.
- 3) FEO Chris Carvalho is currently working on driver training requirements for the company level personnel. We are working on updating the department's program.
- 4) We have completed our First Responder recertification for west Hawai'i and will conduct additional classes in Hilo to allow all of the ranked EMTs to attend.

Volunteer:

- 1) We received the 5 ton truck for HOVE volunteers and have met with Glenn Maesato, Chief Mechanic, to discuss the plan of how we will be retrofitting the truck for use by our department.
- 2) Department of Public Works checked on the water tanks at the Volcano volunteer station for safety concerns. As of 8/30, it was noted that the hatch is still open and the ladder on the tank has not been removed.
- 3) Volunteer 7A has notified us that they will be shutting down their operations on September 17, 2013. It is not clear if this will be a permanent closure.
- 4) The volunteer division proposed SOG along with the new district boundaries were submitted to Chief Rosario for his review and approval.
- 5) Continuing to conduct driver audits for the volunteers in east and west Hawai'i on a biannual basis.

VI. Support Services Division

EMS BUREAU:

- 1) The FMS II Assessment was conducted on August 12th at the Aupuni Center. Seven Candidates participated in the day long process. The feedback from the candidates and evaluators was that the process was challenging, fair and applicable. Final results have been submitted to the Deputy.
- 2) Well over 500 people within the community have been trained in Hands Only CPR. This months training:
 - a. Kapiolani Elementary School Faculty
 - b. Four Seasons Hotel Employees

- c. HPA HS Senior Class
 - d. Spencer's Health and Fitness members and employees
 - e. HELCO Admin Staff
 - f. Harbor Security personnel
 - g. Milolii community group
- 3) The 13th annual EMS Fun Run Event was held at the Liliuokalani Park in Hilo on August 3rd. The event was a tremendous success with nearly 800 participants in attendance. A wrap up meeting is scheduled for August 30th to finalize expenses, determine generalized donation amounts and discuss after action review.
 - 4) HFD was given notification of award for the Highway Safety Grant in the amount of \$11,400. The grant will allow HFD to conduct Child Passenger Inspection Stations and provide replacement child passenger safety seats to the public as needed.
 - 5) Six personnel started MICT Training on August 19th in Hilo at the KCC EMS Training Center. This year long process entails didactic and skills instruction from August to January. From February thru June 2014, students will be sent to Oahu for the clinical and internship phase of training with Honolulu City and County EMS. Students will then return to HFD for the final two internship rotations ending in August 2014.

PREVENTION BUREAU:

- 1) New hires effective 08/01/13: Inspectors Palani Kurashige and Kyle Vares. Inspectors currently going through an aggressive learning program in regards to the FPB duties and procedures.
- 2) Met with the Public Works Building Department, Department of Water Supply, and Planning Department regarding policy practices that affect the Fire code. Also met with members of the County Council to explain and enlighten them as any changes in policy will affect their constituents.
- 3) Started the coordination efforts for the Firefighter safety guide program which is designed to reach the over 17,000 of our Keiki grades K-6. The program is designed to teach them basic life safety skills and how to deal with emergency situations.
- 4) Started the coordination of the Fire Prevention Week (FPW) activities. This is observed every October in commemoration of the Great Chicago fire that affected thousands. During this month, the FPB will reach out to as many people as they can to spread the word about fire safety. This year we will hold two (2) FPW events. Oct 5 in Hilo at Hilo Bayfront and Oct 26 in Kona. Venue is still pending. At this event, HFD also showcases their resources through mock scenarios like vehicle extrication, ocean rescue, structure fire, hazmat, EMS, etc.

- 5) 128 code enforcement inspections, 73 plans reviewed, 22 public education classes, and 5 fire investigations.

DISPATCH:

- 1) Changeover to of Intrado 911 system by Intrado and Haw'n Tel Com.
- 2) Continued FRD I Trainees training.

AUXILLIARY SERVICES/WAREHOUSE

- 1) Along with Safety Committee, initiating specification for future PPE purchases.
- 2) Received Draft Commander- mobile apparatus that will enable Department to perform annual pump testing from Weis Fire Equipment.

MAINTENANCE SHOP

- 1) 101 total repairs/services including 19 service or trouble calls and 10 contracted tows.
- 2) Mechanic 1 traveled to Hale Pump Factory and KME with F-1 and AC-2 for preconstruction meeting at KME.
- 3) Received Draft commander pump testing trailer and training held for fire mechanics.
- 4) Received 5 ton military truck from HOVE community Association and met with HOVE Volunteers to discuss fabrication for vehicle into brush tanker.
- 5) Seeking continued resolution to shop's computer connectivity issue.

New Projects/Business

- Hawai'i Fire Chiefs Association Conference

Employee/Public Relations