

CHIEF'S REPORT (05/10/17)

I. Budget

- FY 2016/2017
 - See attached report
- FY 2017/2018
 - Department Budget Presentation April 11, 2017

II. Alternative Funding and Grant

- 2016 CDBG
 - Pahala Wildland Pumper Apparatus Project
 - Currently in production
 - Estimated Completion date October 2107
- 2015 AFG Grant
 - Application Awarded for replacement of Self Contained Breathing Apparatus inventory.
 - Notice to proceed issued to Vendor January 2017
 - Upon payment, will submit amendment to purchase additional mask and units with fund balance.

III. Human Resources Division

1) Recruitment

a. *Internal Recruitment within Department*

- Fire/Emergency Medical Specialist III position is not to exceed June 15, 2017. The Fire Chief and Accountant IV will determine whether we need to request an extension of the temporary appointment or fill the position permanently, pending available funding.

b. *Open-Competitive Recruitment*

- Fire Fighter Recruit – Seventeen new hires will start on May 1, 2017.

2) Administrative Services

a. Hawai'i Employer-Union Health Benefits Trust Fund (EUTF) open enrollment.

- Open enrollment will be from April 3, 2017 through April 28, 2017. Island-wide informational sessions and webinars were scheduled prior to and during the open enrollment period. The effective date of coverage is July 1, 2017.

b. Hawai'i Employer-Union Health Benefits Trust Fund (EUTF) Open Enrollment for Medical and Prescription Drug Plans Being Offered to Part-Time and Temporary Employees

- Open enrollment will be from April 3, 2017 through May 15, 2017. The effective date of coverage is July 1, 2017.

3) Classification

- a. Federal Tax Information (FTI)
 - IRS defines FTI as confidential
 - County departments are required to complete a survey by April 28, 2017 that: 1) identified the position (including students, volunteers, interns, contracts, etc.) with the department that have access to and/or received federal tax information (individual or company) and 2) determine if those individuals are required to continue to have access or if adjustments can be made to the work flow processes or procedures to eliminate their need for access.
- 4) Labor Relations
 - a. Across-the board salary increases (2%) for Bargaining Units 01 and 02 effective April 1, 2017.
 - b. Internal investigation being conducted for a complaint from a Fire Radio Dispatcher II regarding the non-professional behavior of the Fire Communications Supervisor.

IV. Emergency Operations Division

OPERATIONS:

BATTALION 1, East Hawai'i

Incidents:

- 1) 03/30- Incident # 006014 Alawaena St. (District 03) Unpermitted Structure Fire \$10,000 loss to property and contents. No injuries. Cause of the fire undetermined.
- 2) 04/02- Incident # 006429 Off the Coast of Papaikou (District 01) Boat in distress- towed in to Hilo Harbor by RBO2. No injuries.
- 3) 04/03- Incident # 006309 Waiianuenue Ave (District 01) Sewage spill- Incident mitigated and turned over to proper authorities.
- 4) 04/04- Incident # 006424 Kekuanaoa St. (District 2) Aircraft Emergency- Smoke in cockpit due to electrical short in panel box. No injuries, scene turned over to ARFF.
- 5) 04/15- Incident # 007088 Kealakai St. (District 3) Warehouse Fire- Miyashiro Egg and Hog Farm. No injuries, cause under investigation.
- 6) 04/25- Incident #'s 007781 and 007786 Kaalaiki Rd. (District 11) Back to back brushfires both ¼ acre fires approximately ½ miles apart. No injuries, suspicious in origin.

Training and Education

- 1) Orientation of new Emergency Operational Procedures with Civil Defense (AC Andrade, BC Farias and Captain Rocha)
- 2) BC's Operations and Staff meeting 4/13
- 3) BC Shadowing of 7 Captains. Smith, Yoshioka, Masaoka, Rocha, Toyomura, Cushnie, Bergin.
- 4) Multi company exercise- HAZMAT training- Cos. 4, 8, and BC Farias (Decon setup) "A" Shift. 4/11

- 5) Semi-annual station inspections completed: BC's Farias, Hayashida and Kusch.
- 6) Civil Defense Tsunami Table Top Exercise- BC Hayashida. 4/24
- 7) RMS update in progress- "Beta testing on the database" and rollout training for online personnel.

Special Events

- 1) 4/6- Pahoia Community Meeting (BC Hayashida)
- 2) 4/12- Downtown Multimodal Meeting (BC Kusch)
- 3) 4/18- WHS Senior Project Judging (FF T. Pili)
- 4) 4/19-22- Merrie Monarch EMS Standby- on duty fire personnel (A, B & C shift).
- 5) 4/15- Keaau Park Ohana Fun Run standby Co. 5

BATTALION 2, West Hawai'i

Incidents:

- 1) 4/1/17, Inc#06197, Structure Fire, Malia Pl.- Dist. 7
- 2) Report of Possible Structure Fire at Tomi Tomi Dr., upon arrival found 2nd story lanai area involved, approx. 20x20 sized area, with smoke and heat damage throughout the house. No injuries reported at incident. Fire Inspectors and Red Cross dispatched.
- 3) 4/5/17, Inc#06468, Brush Fire, Kauhola St. – Dist.21
- 4) Report of flames visible in brush area above COSTCO with male running away from the area. Upon arrival found 10'x30' area burnt with 5' of area actively burning. Extinguished and mopped up. No suspects found (suspicious in nature). No injuries
- 5) 4/7/17, Inc#06571, Structure Fire Hwy 180(Mamalahoia Hwy), Dist. 7
- 6) Structure fire reported behind of Holualoa School, 1 room on the bottom floor of 2 story residence involved. Fire extinguished by bystanders prior to arrival of HFD units. Overhaul completed by Co7. No injuries reported at scene. Fire Inspectors and Red Cross dispatched.
- 7) 4/11/17, Inc#06877, Structure Fire, Pu`u Nani Dr, - Dist. 9
- 8) Structure Fire at address on Pu`u Nani Dr., upon arrival 2 story split-level home 50% involved, flames coming out through the roof. Upon extinguishment 90% of structure damaged by fire or heat. No one home at time of fire/no injuries. Fire Inspectors and Red Cross dispatched.
- 9) 4/18/17, Inc#07277, Kayaker in Distress, 300yard off shore of 7.5mm-Akoni Pule Hwy- Dist. 14
- 10) Report of possible kayaker in distress by friend of party. Upon arrival of C-2 and Co.14 party approx. 500yds off shore. SKI-2 dispatched and responded, made contact with party. Not in any distress but escorted kayaker into shore for safety reasons. All other units cancelled. *** **Another great use of SKI-2, quick access response*****

Training and Education

- 1) 4/4 & 22/17- MSA Fit Testing completed for A-shift personnel in preparation for new MSA-SCBA units that are being purchased/replaced.
- 2) 4/18/17- Personnel attended EMR refresher training in Hilo
- 3) 4/19/17 - Co. 6 and 12 multi-company wet drill at “End of the World”- Keauhou, covered relay pumping operations.

Special Events and Services:

- 1) 4/5/17 – Static Display at Hawai'i Community FCU-Youth Day. Co.21
- 2) 4/10/17- School Inspection-HPA-Co.9
- 3) 4/13/17- Static Display at Ho'okena Elem. School-Career Day. Co.6
- 4) 4/19/17- Static Display at Hawai'i Federal Credit Union. Co.7
- 5) 4/21/17- Static Display/Career Fair at Kohala Middle School. Co.15
- 6) 4/26/17 – BC2 attended UXO advisory board meeting in Waikoloa.

SPECIAL OPERATIONS:

Hazmat:

- 1) Revision of the ERP by Tetra Tech is being addressed. HMEP grant funds secured by the HSERC is being used to fund this. Tetra Tech has assisted all four jurisdictions in this area.
- 2) SB 976 HD1 relating to tier II fees for reporting of hazardous substances passed through conference on 4/26/17. It will now go through vote and then to the Governor for signing.
- 3) We are still in the process of trying to replace some needed equipment for our hazmat teams. The high priority now is to replace our hazmat suits that is nearing the end of their useful life for safety of our personnel. We also have requests for other equipment that have become obsolete and needs to be updated.

Rescue:

- 1) Continuing to work on the revision of the Rescue SOG to update the procedures for all rescue type incidents. The Rescue Captains have been tasked to make recommendations and to submit it to the Special Ops BC.
- 2) Received a grant from the Karakin Foundation in the amount of \$25,000. Sarah Comerford is the representative who contacted Laura Mallery-Sayre to provide an avenue for the monies to be routed through the Sayre Foundation. With this money, we have purchased repelling equipment that will be used for front line rescues and use our existing equipment for training.
- 3) In the process of standardizing some of the Rescue personal issued equipment to expedite the process of procurement and to save on costs. We will provide the specifications to develop a price term agreement to allow for easier procurement.

Ocean Safety:

- 1) Installed new PA systems at the Kahalu'u south and La'aloa towers. The Kahalu'u PA system was funded by the Kona Mauka Rotary Club and the La'aloa system was funded by the Janet and Grant Miller. All monies were routed through the Sayre Foundation.

- 2) There are a few bills that may impact our Ocean Safety division. One is a bill to provide for lifeguards at Kua Bay (HB14), passed its second reading but died at the Ways and Means committee. The other bill (SB562) is to continue to provide for the immunity of lifeguards (Act 170) to become permanent. This bill was amended to extend it for four more years. However, it was further amended to require the Attorney General to defend lifeguards at state beaches. The bill goes through conference and we will know the outcome in the near future.
- 3) Olukai have provided footwear again for our lifeguards. This will go through resolution before the County Council.
- 4) Held our WSO PAE and interviews for one permanent half-time and 5 temporary hire positions. We hired into the permanent position in Kona on April 16 and will hire the temporary hire positions on May 16.
- 5) State Senate and House of Representatives both acknowledged and provided a recognition award for all of the Ocean Safety programs for each jurisdiction. They both provided a certificate to each department's representative while in session at the legislature.

V. Support Services Division

TRAINING:

- 1) Attended Hilo Community College Job fair.
- 2) Attended Hilo Intermediate Career Day.
- 3) Recruit Training Officer Mark Spain started his prep in the Training Bureau for the new Recruit class.
- 4) Conducted Recruit Orientation with Deputy Chief Victorino.
- 5) Continuing from March, Hazmat First Responder Operations recertifications being done by HFD personnel certified to that level.
- 6) Training Bureau is prepped and ready to receive the 45th recruit class to begin May 1, 2017.

VOLUNTEER TRAINING:

- 1) Continued radio training in operations and coverage areas.
- 2) Staff meeting on April 13, 2017.
- 3) Volunteer Company 1A Pepeekeo participated in Merrie Monarch parade on April 22, 2017.
- 4) Station 1A / Volunteer Training office termite testing April 26-27, 2017.

EMS BUREAU:

- 1) Two (2) new build ambulances were inspected up at the Braun Northwest facility in Chehalis, Washington. Both medics are scheduled to arrive on island in the 3rd week of May and will be assigned to the Pahoia and Keauhou stations.
- 2) Twelve HFD personnel submitted their application to the KCC MICT program. The KCC selection process will be competitive one with a total of (15) applications submitted (3 civilian applicants) for (12) MICT student positions. Applicants will undergo an oral interview, EMT knowledge exam

and a practical skills testing station to determine who will be selected. Class is scheduled to begin in August.

- 3) Captain Honda conducted the 1st MICT Prep class on April 12th. The focus of the class was on how to best prepare for the EMT knowledge exam, skills testing and the oral interview.
- 4) Captain Ebersole and Hara were invited to the Fire Commission meeting on April 12th West Hawai'i to provide an overview of HFD's Community Paramedicine pilot program. The Commission was engaged and supportive of this proactive, one of kind program in the state.
- 5) Attended quarterly SHSP meeting on Oahu to conduct initial screenings of the 2017 – 18 HDOT grant applications. A little over 50 grant applications were screened and voted on that day. The report from the HDOT administration was that funding for projects from the Feds have been significantly reduced. All grant apps for equipment have yet to be funded. Our grant application for the continuation of our CPS program and additional eDraulic extrication tools was well received by the group and was voted on as being a "high priority.
- 6) Captain Hara represented HFD at the statewide AHA Stroke and STEMI conference on Oahu. Captain Hara was part of an EMS panel answering pre-hospital questions on Stroke, heart attack and Community Paramedicine initiatives.
- 7) HFD received the official 2016 Cardiac Arrest Registry to Enhance Survival (CARES) Report. Hawai'i County's cardiac arrest survival rate tripled to 13% since the inception of HFD's comprehensive CPR program, a strong indicator that the program is headed in the right direction.

PREVENTION BUREAU:

- 1) The Fire Prevention Bureau conducted 112 inspections.
- 2) The Fire Prevention Bureau reviewed 62 construction plans.
- 3) The Fire Prevention Bureau Investigated 4 structure fires, 1 vehicle fire and Arson K9 Kaimi was used at 2 fire scenes.
- 4) The Fire Prevention Bureau conducted 22 smoke alarm/home inspections this month installing smoke alarms in each home.
- 5) The Fire Prevention Bureau performed Fire watch standby duties at the Merrie Monarch Festival.

AUXILIARY SERVICES:

- 1) Fire Department Website is being built, content is being uploaded. Expected initial review of site should be done by end of May.
- 2) MSA replacement project continues. Currently product has arrived at our warehouse planning for deployment as follows:
 - a) MSA G1 User Train the Trainer is tentatively planned for end of May 22-24
 - b) MSA G1 C.A.R.E Class is planned for May 25-26
 - c) FIT Testing and Face piece sizing of department completed April 28th.
 - d) Deployment of new units to be May 15-19

- e) Training on new units between May 22-26
 - f) Online training to be completed and uploaded May 23rd to assist in trainer training at stations.
 - g) Cutover date for new SCBAs on June 1st.
 - h) Removal of old SCBA units June 5-9
- 3) We are currently working with IT to revise the RMS system layout.
 - 4) New SDS binders have arrived; project to begin rollout in May to June.

Maintenance Shop:

- 1) Total of 117 repair jobs completed, 42 service/trouble calls; 8 contracted out.
- 2) EMS I and Mechanic I flew to mainland to inspect 2 new ambulances for Pahoia and Keauhou.

Dispatch:

- 1) Spillman CAD system looks to be launching in summer of 2017, no new updates.
- 2) Revision of FRD1 position has 30+ applicants, we are in the process of refining the screening process and expect to start screening applicant in May
- 3) Policy and Procedure manual for FCCC has been finalized and has been submitted to Chief Honda for review by legal and union, pending.
- 4) Continuing monthly meetings with Police Dispatch rank, met Lt. Alan Kimura the new supervisor for Police Dispatch.

Warehouse:

- 1) We have finished 90% of the filtering of items in the warehouse and have removed the roll off bin. We will be moving forward with new vertical storage racking through EMS funding to meet our goal or converting all racks to 15' height in the warehouse. Once racking has been installed, we will move towards continuing 5S implementation.

Repairs:

- 1) Re-flooring project for station 15 North Kohala: Supplies have arrived, Old Courthouse has been selected, radio reception has been finalized. Project looks to be delayed to July 9th through 25th due to scheduling issues with the termite treatment.
- 2) Roofing for station 11 (Pahala) Daren Kodani, Project Coordinator. Project renovation includes: ADA, re-roofing, hazmat and hardening. Drafting unit continues to work on this project. We are synchronizing our project completion date with our outside Consultant, Inaba Architecture who is responsible for the ADA modifications and hazmat removal. They are about 80-85% complete.
- 3) Fencing for station 7 (Kailua) Jimmy Imanaka, Project Coordinator. Project includes perimeter fencing along the sides and rear of the fire station. Finalizing the specs (90%), but his main objective currently is concentrating his efforts on another project.

- 4) Electrical outlets for Station 6 (Captain Cook) We recently hired an Electrical Engineer (licensed) to do plan review, but his responsibility is also to provide us with design capabilities on projects such as this so I intend to keep him busy (i.e. Waiakea and Kohala Coast mako generator plug in. e.g. project is on hold.
- 5) Waikoloa & South Kohala Fire Station: Daren Kodani, Project Coordinator for these 2 projects (taking over from David Lyman). Project includes ADA and hardening. Currently the drawings are in the pre-final completion stage so it's approximately 85-90% complete. Inaba Architecture is the design consultant on these projects as well.

Records:

- 1) Currently we are turning around record request in approximately 10 days.
- 2) Prevention related records were turned over to Chief Perreira, updated crystal reports form will be placed on his computer to simplify records requests from property tax office. Training given on record redaction April 27, 2017.

VI. New Projects/Business

- Central Fire Station Renovation Project.
 - On Hold. Per DPW, need to address issue with hired consultant.
- Planning Stages for HFD to assist in hosting two training conferences for 2017

VII. Employee/Public Relations

- As indicated in narratives above.

VIII. Other

- Community Paramedicine Program overview
- Legislative update
 - Additional Ambulance bills are dead
 - Community Paramedicine Program Funding still alive
 - Act 170 extension resurrected from being deferred to being heard and receiving favorable vote. Still Alive
 - Various Fireworks bills still alive