

## ***CHIEF'S REPORT (11/14/18)***

- Budget
  - FY 2018/2019
    - Refer to attached financial report.
  - FY 2019/2020
    - Budget kickoff for departments held Friday, September 14, 2018
      - Directed to submit a status quo budget and a 3% reduced budget proposal
      - Council Hearing Scheduled for October 16, 2018 to seek approval for the purchase of replacement apparatus for Kailua and Laupahoehoe.
    - Budget Training by Finance Department held September 24, 2018 for HFD Bureau and Section Supervisors.
- Alternative Funding and Grant
  - 2019 CDBG Paradise Park Ambulance Unit Project
    - Project proposal accepted by HUD.
    - Currently working on application
  - 2018 CDBG
    - Paradise Park Wildland Brush Truck Apparatus Project
    - Invitation to Bid posted. Closing date October 6, 2018
  - 2018 State Highways grant awarded
    - Child protective seats for HFD Community program
      - \$16,490
    - Powered Portable Extrication Tools
      - HOVE, Pāhala, Honoka'a
        - Districts with historical off road accidents
  - Daniel R. Sayre Memorial Foundation Funding assistance
    - Providing funding for Travel for out of state training opportunities as they come up.

### Human Resources Division

#### 1) **Recruitment**

##### a. **Internal Recruitment within the Department**

- **Battalion Chief (Emergency Operations) – Fire Captains Michael Grace and Chad Toyomura promoted effective November 1, 2018.**
- **Battalion Chief (Special Operations) – Recruitment conducted from October 1-10, 2018. One applicant. Interview was held on October 29, 2018.**
- **Battalion Chief (Prevention Bureau) – recruitment will be conducted from November 5-14, 2018.**
- **Fire Captain – Assessment scheduled for November 7-9, 2018.**

- Fire Rescue Specialist – Physical Assessment Exercise scheduled for November 20, 2018.
  - Fire/EMS Specialist II – Fire/EMS Specialist I Mark Mochida and Shinnosuke Suga promoted effective October 1, 2018.
- b. Internal Recruitment within the County of Hawai'i
    - Human Resources Technician I – Recruitment conducted from October 4\*-28, 2018. One applicant. Interview pending.
  - c. Open-Competitive Recruitment
    - Fire Radio Dispatcher I – Hired Maelyn Burns, LeShey Makuakane and Naomi Marks effective October 1, 2018.
    - Account Clerk – interviews for seven applicants scheduled for November 7, 2018.
- 2) Classification
    - a. Fire Radio Dispatcher I reallocated to Fire Radio Dispatcher II effective October 2, 2018.
    - b. Two Fire/EMS Specialist I positions reinstated to Fire Fighter effective October 16, 2018.
  - 3) Employee Development and Training
    - a. Job Performance Report training scheduled for October 9, 2018 – two employees attended.
    - b. Conducting an Effective Job Interview training scheduled for October 11, 2018 – 11 employees attended.
    - c. Development of Interview Questions training scheduled for October 23, 2018 – two employees attended.

### Emergency Operations Division

AFC Okinaka completed his first month as the Assistant Fire Chief; getting accustomed to the new duties of the position. Items worked on in September:

- 1) 9/1/18: Began his tenure in the position of Assistant Fire Chief of Operations
- 2) 9/10/18: AAR and meeting with the HFD AHIMT steering committee to follow up on their recent deployments, also to identify areas that need to be addressed for future team deployments
- 3) 9/19/18: Attended the Big Island Wildfire Coordinating Group Quarterly meeting
- 4) 9/24/18: Attended a Budget 101 Training Course with F-2, Ac-2, and FASO
- 5) 9/25/18: Held a BC meeting with all BC's and TA/BC personnel to express expectations and plan moving forward.
- 6) 9/26/18: Attended a Developing and Conducting and Assessment training Course with F-2 and AC-2
- 7) 9/27/18: Attended the Ironman Public Safety-Final operations Briefing with F-2, BC Kosaki, and FMS III Vern Hara
- 8) He has also been working on a few other assignments: MRA Meal Account audits, Inter-personnel issues meetings and counseling sessions, personnel leave documentation submittals, and assisting Chief Uchida with planning and preparing for upcoming promotional recruitments.

## **BATTALION 1**

### **Incidents:**

- 1) #17150, 08/30/18: Structure Fire, Pakalana Street, No casualties or injuries.
- 2) #17814, 09/08/18: Swimmer in Distress, Bottom of Kahakai Boulevard, C-1 extracted a 16 y.o. male that was transported to Hilo Medical Center via ambulance.
- 3) #18013, 09/11/18: Gunshot Wound, off Ainaloa Boulevard, 20's female transported to Hilo Medical Center via ambulance.
- 4) #18238, 09/14/18: Fisherman fell off the rocks, Bottom of Makuu Drive, C-1 extracted a 30 y.o. male that was transported to Hilo Medical Center via ambulance.
- 5) #18294, 09/15/18: Structure Fire, Kinoole Street, one (1) residential fatality (70's male).

### **Special Services:**

- 1) September 22, 2018, Battalion Chief Ian Smith attended and spoke at a community event titled STARS, for victims that lost family members to homicide.
- 2) September 28, 2018, Company 1 participated in a Water Play Day at Kapi'olani Elementary School.

### **Post 2018 Lava Event:**

- 1) September 28, 2018, Company 19 returned to Kilauea Military Camp Fire Station.

## **BATTALION 2**

### **Incidents:**

- 1) #17249, 8/31/18: Brush Fire, DHI Hwy. @ 44.5 mm. approx. 5acres, Co.16,Co.9, T14, C-2, Co.50, BC2
- 2) # 17958, 09/10/18: Long line rescue of two individuals off of cliff in Puu Waawaa. Co.21, Rescue 7, M16, C-2, BC2
- 3) # 17999, 09/10/18: Structure Fire Ocean View Pkwy, HOVE; Structure interior gutted: Co.20, Co.11
- 4) 9/11-9/12: Hurricane Olivia-Prep for flooding. 1 Strike Team at S-9, increased staffing at S-15, National Guard Swift Water Rescue Team (26 Personnel and 10 Vehicles) staged at Stn.16 with BC-2
- 5) # 18141, 09/13/18: HAZMAT, truck load of car batteries fell out of truck spilling onto roadway in Dist.7. Co.7, Hazmat 21, BC2
- 6) # 19019, 09/25/18: Structure Fire Dist.6. 20 X 30 wooden commercial building. Total loss. Co.6, Co.12, Co.7, BC2.

### **Training and Education:**

- 1) 9/12- High Rise Structure Fire Drill at Stn.21 Training Tower. Co.21, Co.7, BC2
- 2) 9/20- Wild Fire Training with Waikoloa Water Service. Co.16, BC2 with 6 newly completed fire break 2-1/2 inch gated water supply pipe stands along the Makai side of Waikoloa Village.

- 3) 9/27- Waikoloa Village Association and Fire-Wise meeting. Q&A. F1, BC2, CD1.

### **Special Events and Services:**

- 1) 9/3- Annual Queen Liliuokalani Long Distance Canoe Race, Co.6 Standby
- 2) 9/27-West Hawai'i Deputy Managing Director Meeting at West Hawai'i Civic Center.

### **SPECIAL OPERATIONS**

#### **Hazmat**

- 1) The portable radiological meters used by our hazmat team personnel needs to be replaced due to replacement parts to repair them being obsolete and unavailable. We will be looking to request funding through the LEPC at our next meeting.
- 2) We are still awaiting approval from the IAFF to conduct more confined space classes for our rescue and hazmat personnel. There are grant funding to help pay for this training.
- 3) There is a pending lawsuit against the county and state by an individual who was injured as a result of a chlorine gas leak at BEI. We are reviewing our policy on proper documentation for all hazmat incidents.
- 4) BC Kosaki attended the mid-year National Association of State Title Three Program Officials (NASTTPO) in Houston on October 16-19 to present and showcase our county's response to the recent Kīlauea Lava flow incident and the coordinated efforts of various agencies and community.

#### **Rescue**

- 1) We conducted training on our Side Sonar equipment that we had procured a few years back. We trained six of our rescue personnel. This training is funded by the Sayre Foundation at a cost of approximately \$8,000.
- 2) We are beginning to receive the equipment and training purchased through the Sayre Foundation for our department. The total amount of the donations will be close to \$65,000. Some of the items to be purchased are a fuel trailer for our helicopter, Rope Rescue training, Side Sonar training, Rescue boards, etc.

#### **Ocean Safety**

- 1) We are in the process of planning the opening of the new Pohoiki Beach. Due to the lack of infrastructure and safety concerns, moving our WSOs back may take some time. Until then, we are looking at putting in Act 190 and "No Lifeguard on Duty" signs to help warn those visiting the beach.
- 2) We are working on creating the 3 new full-time WSO positions at Hāpuna Beach that was funded by DLNR as identified in the revised MOA with the state.
- 3) We applied for a grant from the HTA for \$125,000 to go towards the purchase of equipment for Ocean Safety. We plan to use this money to expand our RWC program to include Kailua-Kona and possibly Punalu'u. We are also planning for additional training of more RWC operators.
- 4) Adding lifeguards at Kua Bay has been a high priority for our County Council and will be introduced again this year.

## Support Services Division

### **TRAINING:**

- 1) FFR completed Rescue Systems I training at Makalei Fire Station – October 15-19.
- 2) Aerial Apparatus and Ladder Training conducted on October 5 with Company 14.
- 3) 19 Recruits Attending Waimea Community Association First Responder Dinner in Waimea.
- 4) Recruits Completed Skills Testing of essential Fire Fighting tasks October 30th
- 5) HELCO representative provided Electrical Safety Training to Recruits on October 4<sup>th</sup>.

### **VOLUNTEER TRAINING:**

- 1) Prepping for Driver Training class (Volunteer) in Makalei, Station 21 in October and November 2018.
- 2) Pāhala Volunteer Captains meeting; handed out uniforms and shirts to Volunteer Captains.
- 3) Driver audits.
- 4) Finalizing PUC appointments for 2019.
- 5) Preparing Volunteers for Tropical Storms; reviewing HFD's Hurricane SOG.

### **EMS BUREAU:**

- 1) EMS Bureau assisted with medical support at the Ironman Triathlon in Kailua-Kona
  - a. 4 insertion teams and one EMS Captain
  - b. EMS teams responded to roughly 10 incidents within the designated event boundaries
- 2) FMS III Honda, F-2 and Mechanic 1 attended a pre-construction site visitation at Leader Ambulance Company in Los Angeles Ca.
  - a. Face to face final specs review
  - b. Plant visitation and ambulance construction in services
  - c. Final contract to start construction will be signed shortly
- 3) T/A FMS III Mike Lam started with the EMS Bureau on 11/228/18.
- 4) Physio EKG contract submitted for resolution with Corp. Council
  - a. Set for resolution on November 20, 2018
  - b. Once this process is complete Physio is ready to ship the equipment and schedule our training
- 5) Supplies back on track
  - a. New bid supply vendors have received their NTP contracts
  - b. Orders have been moving forward
    - i. FMS III C. Honda will be handling the orders with vendors
    - ii. Delivery of supplies have been taken over by the EMS Bureau personnel
    - iii. Coordination with Gaspro have been worked out
      1. O2 drop offs and pickups
- 6) AMR billing has been reviewed and ready for payment
  - a. Call review and billing invoices confirmed and crosschecked

- 7) HFD met with KCC EMS administrators
  - a. EMT / MICT class scheduling for 2019/2020
    - i. Training facility challenges
    - ii. Prerequisites
    - iii. CE changes and proposals

#### **PREVENTION BUREAU:**

- 1) The Fire Prevention Bureau conducted 86 inspections.
- 2) The Fire Prevention Bureau reviewed 187 construction plans.
- 3) The Fire Prevention Bureau investigated two fires.
- 4) The Fire Prevention Bureau is currently conducting public education events across schools for Fire Prevention Month. This year's theme is "Look. Listen. Learn. Be aware – fire can happen anywhere."
- 5) The Fire Prevention Bureau continued the 24 hour schedule and saw many benefits, challenges, and continued interest from our Operations personnel.
- 6) Fire Prevention Captain Kyle Vares and Fire Prevention Inspector Edward Kawasaki attended a three day training in Oahu on NFPA 101 Life Safety Code.
- 7) Fire Prevention Captain Clinton Baybayan and Fire Prevention Inspector Edward Kawasaki attended the National Fire Academy in Emmitsburg, MD.

#### **AUXILIARY SERVICES:**

- 1) Training – Chief Todd attending training on PPE manufacturing at Lion, Safety Components, and Pharr. Information will be used to research rental of firefighting gear for recruits in future to save money; work on better gross decon and PPE cleaning policy and procedures; work with Honolulu on additions to PPE contract for future gear.

##### **Mechanic Shop:**

- 1) Apparatus and Equipment Repair
  - 100 total repairs/service
  - 27 service calls or trouble calls
  - 6 contracted out tows

##### **Dispatch:**

- 1) Project: Spillman
  - Currently dealing with data issues from Spillman to Fire RMS and PCR and ProQA.
- 2) Project: Xybix furniture completed:
  - Dealing with cord management and broken parts. Project 99% completed and will be removed from active project list.

- New Projects/Business
  - As noted above
- Employee/Public Relations

- Attended Waikoloa Wildfire Community meeting as panel member along with all partnering agencies involved in recent brushfires.
- Other
  - Continue consultation with HGEA, Public Works, Parks & Recreation and Mayor on the proposed reopening of Isaac Hale Beach Park.