

CHIEF'S REPORT (10/10/18)

- Budget
 - FY 2018/2019
 - Refer to attached financial report.
 - FY 2019/2020
 - Budget kickoff for departments held Friday, September 14, 2018
 - Directed to submit a status quo budget and a 3% reduced budget proposal
 - Council Hearing Scheduled for October 16, 2018 to seek approval for the purchase of replacement apparatus for Kailua and Laupahoehoe.
 - Budget Training by Finance Department held September 24, 2018 for HFD Bureau and Section Supervisors.
- Alternative Funding and Grant
 - 2019 CDBG Paradise Park Ambulance Unit Project
 - Project proposal accepted by HUD.
 - Currently working on application
 - 2018 CDBG
 - Paradise Park Wildland Brush Truck Apparatus Project
 - Invitation to Bid posted. Closing date October 6, 2018
 - 2018 State Highways grant awarded
 - Child protective seats for HFD Community program
 - \$16,490
 - Powered Portable Extrication Tools
 - HOVE, Pāhala, Honoka'a
 - Districts with historical off road accidents
 - Daniel R. Sayre Memorial Foundation Funding assistance
 - Providing funding for Travel for out of state training opportunities as they come up.

Human Resources Division

1) Recruitment

- a. Internal Recruitment within the Department
 - Battalion Chief (Emergency Operations) – Recruitment conducted from August 24-September 2, 2018. Three applicants on the referred list. Interview scheduled for October 3, 2018.
 - Battalion Chief (EMS) – One applicant. Interview was held on September 10, 2018. No vacancy at this time.
 - Fire/EMS Specialist II – Assessment held on September 6, 2018 for two Fire/EMS Specialist I. Mark Mochida and Shinnosuke Suga promoted effective October 1, 2018

- Human Resources Specialist I – Interviewed held for one applicant on September 4, 2018. Human Resources Technician I, Jean Viernes, promoted effective October 1, 2018.
- b. Open-Competitive Recruitment
 - Fire Radio Dispatcher I – Three applicants passed their pre-employment medical examinations. Hire date is October 1, 2018 for Maelyn Burns, LeShey Makuakane, and Naomi Marks.
 - Account Clerk – Provided referred list to fiscal section. Targeted hire date is November 1, 2018.
- 2) Labor Relations
 - a. Internal Investigations – one hand-delivered letter to a Fire Equipment Operator.
- 3) Classification
 - a. Fire Fighter reallocation to Fire/EMS Specialist I effective September 16, 2018 for Timothy Fredrickson.

Emergency Operations Division

AFC Okinaka completed his first month as the Assistant Fire Chief; getting accustomed to the new duties of the position. Items worked on in September:

- 1) 9/1/18: Began his tenure in the position of Assistant Fire Chief of Operations
- 2) 9/10/18: AAR and meeting with the HFD AHIMT steering committee to follow up on their recent deployments, also to identify areas that need to be addressed for future team deployments
- 3) 9/19/18: Attended the Big Island Wildfire Coordinating Group Quarterly meeting
- 4) 9/24/18: Attended a Budget 101 Training Course with F-2, Ac-2, and FASO
- 5) 9/25/18: Held a BC meeting with all BC's and TA/BC personnel to express expectations and plan moving forward.
- 6) 9/26/18: Attended a Developing and Conducting and Assessment training Course with F-2 and AC-2
- 7) 9/27/18: Attended the Ironman Public Safety-Final operations Briefing with F-2, BC Kosaki, and FMS III Vern Hara
- 8) He has also been working on a few other assignments: MRA Meal Account audits, Inter-personnel issues meetings and counseling sessions, personnel leave documentation submittals, and assisting Chief Uchida with planning and preparing for upcoming promotional recruitments.

BATTALION 1

Incidents:

- 1) #17150, 08/30/18: Structure Fire, Pakalana Street, No casualties or injuries.
- 2) #17814, 09/08/18: Swimmer in Distress, Bottom of Kahakai Boulevard, C-1 extracted a 16 y.o. male that was transported to Hilo Medical Center via ambulance.
- 3) #18013, 09/11/18: Gunshot Wound, off Ainaloa Boulevard, 20's female transported to Hilo Medical Center via ambulance.

- 4) #18238, 09/14/18: Fisherman fell off the rocks, Bottom of Makuu Drive, C-1 extracted a 30 y.o. male that was transported to Hilo Medical Center via ambulance.
- 5) #18294, 09/15/18: Structure Fire, Kinoole Street, one (1) residential fatality (70's male).

Special Services:

- 1) September 22, 2018, Battalion Chief Ian Smith attended and spoke at a community event titled STARS, for victims that lost family members to homicide.
- 2) September 28, 2018, Company 1 participated in a Water Play Day at Kapi'olani Elementary School.

Post 2018 Lava Event:

- 1) September 28, 2018, Company 19 returned to Kīlauea Military Camp Fire Station.

BATTALION 2

Incidents:

- 1) #17249, 8/31/18: Brush Fire, DHI Hwy. @ 44.5 mm. approx. 5acres, Co.16,Co.9, T14, C-2, Co.50, BC2
- 2) # 17958, 09/10/18: Long line rescue of two individuals off of cliff in Puu Waawaa. Co.21, Rescue 7, M16, C-2, BC2
- 3) # 17999, 09/10/18: Structure Fire Ocean View Pkwy, HOVE; Structure interior gutted: Co.20, Co.11
- 4) 9/11-9/12: Hurricane Olivia-Prep for flooding. 1 Strike Team at S-9, increased staffing at S-15, National Guard Swift Water Rescue Team (26 Personnel and 10 Vehicles) staged at Stn.16 with BC-2
- 5) # 18141, 09/13/18: HAZMAT, truck load of car batteries fell out of truck spilling onto roadway in Dist.7. Co.7, Hazmat 21, BC2
- 6) # 19019, 09/25/18: Structure Fire Dist.6. 20 X 30 wooden commercial building. Total loss. Co.6, Co.12, Co.7, BC2.

Training and Education:

- 1) 9/12- High Rise Structure Fire Drill at Stn.21 Training Tower. Co.21, Co.7, BC2
- 2) 9/20- Wild Fire Training with Waikoloa Water Service. Co.16, BC2 with 6 newly completed fire break 2-1/2 inch gated water supply pipe stands along the Makai side of Waikoloa Village.
- 3) 9/27- Waikoloa Village Association and Fire-Wise meeting. Q&A. F1, BC2, CD1.

Special Events and Services:

- 1) 9/3- Annual Queen Liliuokalani Long Distance Canoe Race, Co.6 Standby
- 2) 9/27-West Hawai'i Deputy Managing Director Meeting at West Hawai'i Civic Center.

SPECIAL OPERATIONS

Hazmat

- 1) Two personnel (Captain's Garrett Kim and Lyle Loyola) attended the Hazmat Continuing Challenge that was held on September 4-7, 2018 in Sacramento, CA. Their attendance and travel will be funded by the LEPC.
- 2) We are still awaiting approval from the IAFF to conduct more confined space classes for our rescue and hazmat personnel. There are grants available to help with funding to pay for this training.
- 3) There is a pending lawsuit against the county and state by an individual who was injured as a result of a chlorine gas leak at BEI. We are reviewing our policy on proper documentation for all hazmat incidents.

Rescue

- 1) 6 Rescue personnel from Waiakea and Kailua stations will be attending a training for our Department's Side Sonar equipment on October 4-5. This training is funded by the Sayre Foundation.
- 2) The Sayre Awards dinner was held on September 1. Some of the victims that were involved in these rescue missions were present and donated generously to the foundation.

Ocean Safety

- 1) Our department is currently in the process of planning to put back the lifeguard towers at the new Pohoiki beach. We are working on the challenges of where we will be storing our equipment and RWC due to the extended access route and increased commute times.
- 2) We are also in the process of creating the 3 new full-time WSO positions at Hāpuna Beach that was funded by DLNR as identified in the revised MOA with the state.
- 3) Our department has applied for a grant from the HTA for \$125,000 to go towards the purchase of equipment for Ocean Safety. We plan to use this money to expand our RWC program to include Kailua-Kona and possibly Punalu'u, and to also include additional training of more RWC operators.

Support Services Division

TRAINING:

- 1) 21 Fire Fighter Recruits completed EMR on September 6, 2018.
- 2) 21 Fire Fighter Recruits CPR certification completed September 7, 2018.
- 3) 20 Fire Fighter Recruits Child Protective Seat certification completed September 29, 2018.
- 4) Vehicle extrication training scheduled for October 2, 2018 at Ken's Towing.
- 5) Ladder 14 and Chopper 2 familiarization scheduled for October 5, 2018.
- 6) Rescue Systems training scheduled for October 15-19, 2018 at Makalei Fire Station.

VOLUNTEER TRAINING:

- 1) Prepping for Driver Training class (Volunteer) in Makalei, Station 21 in October and November 2018.
- 2) Pāhala Volunteer Captains meeting; handed out uniforms and shirts to Volunteer Captains.
- 3) Driver audits.
- 4) Finalizing PUC appointments for 2019.
- 5) Preparing Volunteers for Tropical Storms; reviewing HFD's Hurricane SOG.

EMS BUREAU:

- 1) Completed our 2 week Emergency Medical Responder training with the fire recruits. They were also certified in American Heart Association's Basic Life Support CPR program. We also had two new hire Ocean Safety Officers that participated in the two week training.
- 2) Completed Kea'au High Schools Hands Only CPR program. We ran a total of 4 classes and trained 300 students.
- 3) EMS supply bid has been completed and the final paperwork is almost complete. Documents have been signed and submitted.
- 4) All 8 MICT students have successfully passed their state and national exams/psychomotor testing. They are all state certified and 6 of the 8 have been cleared to work as a FMS II as of today 9/27/18. The final 2 are projected to complete their FMS II orientation in the second week of October.
- 5) Completed FMS II assessment center. Two permanent FMS II positions have been filled.
 - a. Honoka'a "C" platoon
 - b. North Kohala "C" platoon
- 6) Received notice to proceed with new gas ambulance. Preconstruction visit/meeting set for October 15 & 16 at Leader Ambulance.
- 7) Physio EKG contract moving forward and we are preparing for our resolution with Council.

PREVENTION BUREAU:

- 1) The Fire Prevention Bureau conducted 68 inspections.
- 2) The Fire Prevention Bureau reviewed 178 construction plans.
- 3) The Fire Prevention Bureau investigated two fires, and the Arson K9 was dispatched to one structure fire with fatality.
- 4) The Fire Prevention Bureau conducted six public education events.
- 5) The Fire Prevention Bureau continued the new 24 hour schedule and saw many benefits along with few challenges.

AUXILIARY SERVICES:

- 1) Project: Wi-Fi systems update and review
 - 14 lines have been requested to Finance to be made inactive.
 - 8 lines are being converted to MIFI hotspots (AC2, BC1, BC2, 5 for Cache at Warehouse)

- Working on a renaming of all lines for better future tracking, need to meet with Information Technology.

Mechanic Shop:

- 1) Apparatus and Equipment Repair
 - 82 total repairs/service
 - 19 service calls or trouble calls
 - 2 contracted out tows

Dispatch:

- 1) Project: Spillman
 - Retraining was conducted in the first week of September.
 - Cutover occurred September 18.
 - Currently we are dealing with data issues from Spillman to Fire RMS and PCRs.
 - This project will be rolled into a new project called MDT (Mobile Data Terminals)
 - Now that Spillman has gone live Projects “First Watch”, “Pulse Point”, and “Active 911”.
 - Training for Version 13 of ProQA
 - i. Training was completed; one personnel was unable to attend while trainer was on Island; training completed thru skype.
- 2) Project: Xybix furniture:
 - Installation was completed September 26-28.
 - Final adjustments are being made on labeling, and cable management, and some issues with Motorola wiring.
- 3) Project FRD1 Recruitment:
 - Three personnel have started work.
 - We will be starting the process to reopen recruitment for the next FRD I class.

- New Projects/Business
 - As noted above
- Employee/Public Relations
 - Attended Waikoloa Wildfire Community meeting as panel member along with all partnering agencies involved in recent brushfires.
- Other
 - Continue consultation with HGEA, Public Works, Parks & Recreation and Mayor on the proposed reopening of Isaac Hale Beach Park.

