

CHIEF'S REPORT (02/13/19)

I. Budget

- FY 2018/2019
 - Refer to attached financial report.
- FY 2019/2020
 - Awaiting March 1 budget.

II. Alternative Funding and Grant

- 2019 CDBG Paradise Park Ambulance Unit Project
 - Application submitted to Grant panel.
- 2018 CDBG
 - Paradise Park Wildland Brush Truck Apparatus Project
 - Bid awarded to Hawai'i Specialty Vehicles.
 - Currently in production. Estimated Delivery July 2019
- Daniel R. Sayre Memorial Foundation Funding assistance
 - Providing funding for Travel for out of state training opportunities.
 - NASA Collapsed Structure Training in Sacramento
 - Symposium in the West Training in Arizona
 - Possible Training For Mechanics
 - Possible Training for Aeromedical Program leaders.

III. Human Resources Division

1) Classification

- a) Two Water Safety Officer II positions temporarily reallocated to Water Safety Officer I effective February 1, 2019.
- b) One Water Safety Officer I (1/2T) reinstated to Water Safety Officer II (1/2T) effective February 1, 2019.

2) Recruitments

- a) Internal Recruitment with Department
 - Fire/EMS Specialist II – Assessment was held January 24, 2019 for one person and January 29, 2019 for seven personnel.
 - Fire/Hazardous Materials Specialist – Assessment was held January 30, 2019 for four personnel.
 - Fire Prevention Inspector I – Assessment scheduled for February 4, 2019 for one applicant.
- b) Internal Recruitment within the County of Hawai'i
 - Human Resources Assistant – One applicant did not qualify for the position. Submitted an amended Request to Fill form for an open recruitment.
- c) Open-Competitive Recruitment

- Fire Radio Dispatcher I –Written exam was held on January 24, 2019 in Hilo and on January 29, 2019 in Kailua-Kona.
- Water Safety Officer I – Recruitment conducted from January 13-22, 2019.
- Fire Fighter Recruit – Emailed conditional offers to 17 candidates. Orientation held on January 31, 2019 at Haihai Fire Station.

3) Employee Development and Training

- a) Overview of Ethics for County Employees scheduled for January 10, 2019 - one employee attended.
- b) Supervisory Skill Overview scheduled for January 18, 2019 – one employee attended.

IV. Emergency Operations Division

AC-1

- 1) Our department held a promotion Ceremony for our newly promoted BC and Captain's on January 5, 2019. We had 1 Operations BC and 8 Captain's that were promoted on January 1st whom we recognized.
- 2) AC Okinaka along with Captain Christian Wong has been working on finalizing a new Officer Development Training Pilot Program that we will begin to deliver to all of our newly promoted Captain's. This program was created to help provide a consistent manner of instruction and direction for our Company Officers to be successful in their positions.
- 3) Our department has revised out Professional Online Training Program/Target Solutions (TS) which we use to provide web-based training opportunities for all of our personnel. We will now also be using it to send out critical department communications that require acknowledgements. TS provides us the opportunity to manage this in a more effective and efficient manner than our previous method using hard copies.

OPERATIONS:

East Hawai'i

Incidents:

- 1) 01/09/19, Inc. #00674; (Fire) Structure Fire, Hawaiian Acres- Road B, No injuries, Total loss.
- 2) 01/12/19, Inc. #00838; (Rescue/Special Service) Vessel in distress close to grounding at Honoli'i. Towed in by RBO2.

West Hawai'i

Incidents:

- 1) 1/1/19, Inc. #00005; (Fire) Brush Fire 3/4 mile above Hawaiian Homes-Kawaihae, open land 20 acres burned. Private and DPW Bulldozers utilized to provide access and cut fire breaks. C-1 utilized for water drops during daylight hours. 1 structure threatened, but no damage incurred. 2 day incident. (Dist. 14).

- 2) 1/1/19, Inc. #00053; (FIRE) Brush Fire- Waikoloa Village, South of Pua Melia St. Open land 100 acres burned. C-1 & DPW bulldozer utilized for bucket drops and Fire Breaks. Fire caused by fireworks. (Dist. 16).
- 3) 1/17/19, Inc. #01196; (FIRE) Brush Fire- Off Kawaihae Rd near National Park Maintenance Yard. Open land 1/2 acre burned. Fire burning in Keawe forest threatening a residential structure, no damage to structure. (Dist.14).

Training:

- 1) Company 7 all shifts- SCUBA Rescue Training.
- 2) FMS personnel conducted new Lifepak EKG in service training.

Events/Services:

- 1) 1/14/19: Hawai'i Wildland Management Organization Seminar (BC-2 and Co.9).
- 2) 1/17/19: EMS Standby for Mitsubishi Electric Championship golf tournament.

SPECIAL OPERATIONS:

Hazmat:

- 1) Continued working with Bill Hansen and State to secure a DHS grant for Hazmat equipment replacement.
- 2) Our department has purchased 2 single gas Ammonia monitors as a pilot project to potentially remove the Ammonia sensors from our Hazmat 4 gas monitors.
- 3) BC Kim conducted two waste manifest training sessions with the LEPC and HMC.
- 4) Following up with the HFFA to conduct more confined space classes for our rescue and hazmat personnel. There is grant funding to help pay for this training.
- 5) Our department has conducted our Fire Haz-Mat Specialist Assessment and interviews to fill current vacancies at both Hazmat companies.

Rescue:

- 1) Our department has promoted 4 new Fire Rescue Specialist (Two at Waiākea, and two at Kailua).
- 2) BC Kim has been working with our Auxiliary Services section to streamline and ensure accountability of FRS issued equipment.
- 3) BC Kim has been working on standardizing an annual maintenance schedule and payment plan for Dive Rescue gear.

Ocean Safety:

- 1) BC Kim has been working with Olu Kai to receive donation of footwear for all Ocean Safety personnel
- 2) Our department has filled Vacant Hāpuna positions with personnel transfers.
- 3) BC Kim is with HR Section to prepare for filling 3 new WSO positions and summer hires.

- 4) BC Kim has been working with Hawai'i Tourism Association and Hawai'i Lifeguard Association to receive \$25,000 for Jr. Lifeguard program.
- 5) BC Kim participated in the Ocean Safety conference for IPAC.

V. Support Services Division

TRAINING:

- 1) 15 FFR started EMT training beginning of the month
- 2) Four FFR already with State EMT license and previous EMS work experience completed evaluation by medic personnel.
- 3) Completed interviews for the 47th recruit class.
- 4) Transition from A/Captain Lindsey to A/Captain Honda. A/Captain Lindsey returned to 24 hour shift at Waimea on 01/20.
- 5) Four FFR currently out on eight hour shift at stations gaining experience; driver training in February.

VOLUNTEER TRAINING:

- 1) Completed Medical Exam appointment one year compliance revisions for East & West Volunteers.
- 2) Volunteer Captain's Meeting 1/19/19 at St.7B Kalaoa.
- 3) Preparation for Recruit Driver Training Class February 11-15, 2019.
- 4) Completed January training sessions with all 19 Volunteer companies East/West Battalions.
- 5) Station 17A decommissioned effective 1/31/19. One remaining Co.17A volunteer assigned to Co.8A Pa'auilo.

EMS BUREAU:

- 1) \$1.5 million secured for startup cost of Puna ambulance
 - a. Working on continuation of funds for Puna ambulance.
- 2) Training and education
 - a. EMT retraining classes started.
 - b. New Lifepack 15 EKG in service started.
 - c. Two week EMT prep completed for the fire recruits.
 - d. Four state certified EMT recruits successfully completed our EMT evaluation.
 - Four of them withdrew out of the EMT class at no charge to department.
 - e. AHA TCF recertification's completed.
- 3) Gas ambulance almost complete
 - a. Acceptance scheduled for the last week of February.
 - b. Two diesel ambulance specs currently out for bid (closes in mid-February).
- 4) CP program continues
 - a. Working with multiple agencies for possible partnerships / fee for service

- United Health Care / WHCHC (meeting with them set for 1/31/19 – grant funding for support of position) / AlohaCare / Ohana Care / Medicare.
 - 12 visits done.
- 5) Assisted with multiple standby events
 - a. Hualalai Golf standby
 - b. Inaugural Pickleball Tournament in Kona 1/24-1/26
 - Approx. 400 players and spectators from all over the world
 - No 911 activation; treated 5-10 players for cramping, minor heat exhaustion, and blisters to hands and feet

PREVENTION BUREAU:

- 1) The Fire Prevention Bureau conducted 56 inspections.
- 2) The Fire Prevention Bureau reviewed 71 construction plans.
- 3) The Fire Prevention Bureau Investigated 3 fires.
- 4) The Fire Prevention Bureau concluded with our public education events across schools for Fire Prevention Month. This year's theme is "Look. Listen. Learn. Be aware – fire can happen anywhere." Total number of completions are complete with 1 school at 100% (St. Joseph)
- 5) The Fire Prevention Bureau continued the 24 hour schedule and saw many benefits, challenges, and continued interest from our Operations personnel.
- 6) The Fire Prevention Bureau has reached out to the Department of Liquor Control, to work on occupant load enforcement. Due to the 24 hour schedule, we are able to meet with the Liquor Department and mitigate severe life safety hazards due to overcrowding.
- 7) Smoke Alarm Program is currently running with recent installs in North Kohala and Hilo.

AUXILIARY SERVICES:

- 1) Active 911 Project
 - a. Initial Accounts have been set up. First batch of manual tests have been sent from HPD IT. HPD IT will be setting up coding next week to auto forward specific call classes. Testing and Active 911 data parsing will take place in the first week of February. If all goes well I will be using the month of February to input cell numbers and data from all volunteers to roll this out in March.
- 2) First Watch Project
 - a. Had meeting to discuss state of project 1/29.
 - b. Spillman data interface program has been completed, and successfully implemented. (this takes the place of old interface pulling data from Zoll).
 - c. First example triggers were set up and discussed in the 1/29 meeting. Some data is in need of research to determine proper fields for data extraction.
 - d. Initial list of triggers to deploy will be submitted to First Watch Support in February.
 - e. Initial Proposed Triggers:

- Time of call to time of transfer
 - Time of transfer to time of pick up
 - Pick up to input of call
 - Pick up of call to recognition of CPR
 - Pick up of call to initiation of CPR
 - Input of call to dispatch
 - Dispatch to acknowledgement
 - Dispatch to response
 - Response time per district
- 3) Warehouse Re-organization Project
- a. Currently about 60% complete. Reorganization is expected to be done by the end of March. Currently we are working on Personal PPE.
 - b. After discussion with Chief Kim, Auxiliary Services will be taking over management of stocking ocean safety and rescue gear.
 - To provide for accountability, we will be securing the warehouse and sending out a memo/training video about how to request gear through the warehouse.
 - c. Warehouse racking project is 95% complete, just waiting on one last section to be installed.
 - d. Waiting on delivery of plywood shelving from DPW to complete work.
 - e. With the organization of the warehouse, we have identified multiple problem areas with stocking and have started to address those deficiencies.
- 4) Warehouse SPOS Project
- a. Computer for order tracking is being sent to IT for programming.
 - b. Will be working on installing a printer with ePrint to have orders automatically print when submitted.
 - c. Will be looking into adding an iPad or similar ordering device to allow orders for people who walk into the warehouse.
- 5) Dispatch, EMD Training
- a. Our two FRD I completed their EMD training and will now be able to take 911 calls in dispatch.
- 6) Dispatch FRD Recruitment
- a. Initial list from HR has been received.
 - b. We will be planning out the recruitment process in the month of February with interviews probably in March.
- 7) Mobile Data Terminals Project
- a. Meeting to discuss Spillman mobile happened in January.
 - b. Currently a spare medic laptop has Spillman mobile installed, and will be sent to conduct a trial at Station 1, with Medic 1.
 - c. The following issues still need to be addressed
 - VPN continuity while traveling, looking into Net Motion as a solution
 - Wifi for laptop (I will be reaching out to Cradle point for a trial of their equipment if possible.
 - Equipment Procurement. Funding will have to come from grants. Currently will be pursuing this through Panasonics grant search process.

8) Spillman Interface Issues

Chief Smith has been following up on this issue. Meeting at the end of January allowed all parties to discuss. An outside consultant was brought in (Brian Droleigh) and expertise from Kauai Fire, to help solve the existing problems.

Maintenance Shop

Apparatus and Equipment repair:

- 76 total repairs/service
- 13 service calls or trouble calls
- 7 contracted out and tows

Fire Equipment Mechanic Aaron Buyuan completed 20 hours of driver training; received CDL license and DOT inspector certification.

VI. New Projects/Business

- Fire/Police Collated Dispatch Center
- Officer Development Training Pilot Program initiated
- Promotion Recognition Program initiated
- Fire Department Website development

VII. Employee/Public Relations

- As indicated above
- Guest Speaker at Rotary Club of Kona Mauka