

County of Hawaii  
DEPARTMENT OF PUBLIC WORKS - ENGINEERING DIVISION

**Request for County to Improve, Grade, Repair, or Do Construction Upon  
Private, Nondedicated, and Non-surrendered Roads**

Applicant Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Requester Verification (Check One):

\_\_\_\_\_ The applicant is a representative body authorized to make legal decisions about a private, nondedicated, and non-surrendered road on behalf of the owners of the subject road as to the: use, improvement, repair, and maintenance of the road; sign agreements with respect thereto; and bind all other persons having rights in or to such road or other property.

\_\_\_\_\_ The applicant is a person or persons collectively owning a sixty percent or greater interest in the fee title or an appropriate roadway easement in a private, nondedicated, and non-surrendered road, and who have delegated authority to one or more of the owners to act on behalf of the ownership.

Eligibility Criteria Verification (Check All):

\_\_\_\_\_ The subject road has not been dedicated or surrendered to the County or any other governmental entity, and is not otherwise owned by the County or any other governmental entity.

\_\_\_\_\_ The subject road is not maintained by any governmental entity other than the County pursuant to Hawaii County Code Chapter 14, Article 27.

\_\_\_\_\_ The road is open to, serves, and benefits the general public.

\_\_\_\_\_ The road is not signed, marked, delineated, fenced, barricaded, or otherwise designed, constructed, or operated to exclude access by the general public, in whole or in part, which may be through such means as signs indicating that the road is a "private" road, or any restrictions on parking that are not applicable to all persons except as otherwise provided by law.

\_\_\_\_\_ The subject road serves fifty or more contiguous parcels, fifty or more residential structures, or a parcel of land which has two or more condominium buildings or apartment buildings that contain twenty-four or more condominium or apartment units.

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# County of Hawaii

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\_\_\_\_\_ The subject road is not part of a cluster plan development, planned unit development, or similar type of development.

\_\_\_\_\_ Improving, grading, repairing, or construction work upon the subject road by the County will be practicable and safe.

\_\_\_\_\_ The developer or subdivider of the public road has not agreed to maintain the subject road in perpetuity.

\_\_\_\_\_ Improvement, grading, repair, or construction work upon the subject road surface will increase the safety of motorists, bicyclists, and pedestrians or is otherwise in the public interest.

\_\_\_\_\_ The requester is unable to improve, grade, repair, or perform the construction work requested without assistance from the County of Hawaii or other outside sources.

\_\_\_\_\_ The subject road does not suffer such design defects as to make use of the subject road hazardous to the general public regardless of improvement, grading, repair, or construction work.

\_\_\_\_\_ The County is provided legal access and right of entry to work within the roadways and adjacent areas necessary to complete the work.

Location of Requested Work (Provide road name, tax map key, landmarks, and/or any other identifying information)

Scope of Requested Work (Work must conform to the allowable work described in Hawaii County Code Section 14-163)

### Applicant Certification

By signing below I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that providing false information may result in this application being void.

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Applicant Signature and Date

Documentation in support of the statements made above should be attached to this application. Additional supporting documentation may be requested by the Director. Please submit application to [dpweng@hawaiicounty.gov](mailto:dpweng@hawaiicounty.gov).

### AGENCY USE ONLY

Request No.: \_\_\_\_\_

Date Received: \_\_\_\_\_