

County of Hawai'i
QUALIFICATIONS for
PROFESSIONAL SERVICES

Fiscal Year 2024 – 2025



Submitted to

Ms. Susan Kunz, Administrator
Housing and Community Development

Submitted for

OH.1 » COMMUNITY PLANNING
(Community Engagement, Strategic Planning)

OH.2 » COMMUNITY PLANNING
(Environmental Assessment)

JUNE 30, 2024



HHF PLANNERS
places for people

HHF PLANNERS

places for people

June 30, 2024

Ms. Susan Kunz, Administrator
Housing and Community Development, County of Hawai'i
1990 Kino'ole Street, Suite 102
Hilo, Hawai'i 96720



Dear Ms. Kunz:

Letter of Interest

*OH.1: Community Planning
(Community Engagement, Strategic Planning)*

*OH.2: Community Planning
(Environmental Assessment)*

HHF Planners (HHF) is pleased to submit qualifications to Housing and Community Development for the 2024–2025 fiscal year. HHF is a Honolulu-based firm with over 40 years of experience providing planning and design services throughout the State of Hawai'i. Our firm has a strong record of delivering a broad range of community and regional long range and strategic planning services as well as a high level of expertise in multimodal transportation planning. In our 330 form we have included information on our key personnel and representative project work highlighting this experience.

If selected for any County of Hawai'i, Planning Department projects, our present workload and available staff will allow us to perform expert services in a timely and efficient manner. Please contact me with any questions regarding this submittal at 457-3165, or email me at dsjoblom@hhf.com.

Sincerely,
HHF PLANNERS

Dane Sjoblom

A handwritten signature in black ink, appearing to read 'Dane Sjoblom', written in a cursive style.

Vice President

Enclosures

Federal Form 330

- 1) The name of the firm or person, contact information including email address, the principal place of business, and location of all of its offices
- 2) The age of the firm and its average number of employees over the past five years
- 3) The education, training, and qualifications of the individual, or if a firm, its key employees
- 4) List of recent work

PROFESSIONAL SERVICES QUALIFICATIONS

PART I – SPECIFIC QUALIFICATIONS

A. SERVICE CATEGORY INFORMATION

1. TITLE AND LOCATION *(City and State)*

Qualifications to Provide Planning Services to the County of Hawai'i Planning Department for FY2025

2. PUBLIC NOTICE DATE

June 1, 2024

3. SOLICITATION OR PROJECT NUMBER

n/a

B. POINT OF CONTACT

4. NAME AND TITLE

Dane Sjoblom, Vice President

5. NAME OF FIRM

Helber Hastert & Fee, Planners, Inc. DBA HHF Planners

6. TELEPHONE NUMBER

(808) 457-3165

7. FAX NUMBER

(808) 545-2050

8. E-MAIL ADDRESS

dsjoblom@hhf.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	PRIME	J-V PARTNER	SUBCONTRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a	▲			HHF Planners <input type="checkbox"/> CHECK IF BRANCH OFFICE	733 Bishop St. Ste.2590 Honolulu, HI 96813	Community Planning

D. ORGANIZATIONAL CHART



(Attached) See following page

PRINCIPALS

**Key Personnel Identified in Section E.*

PRINCIPAL-IN-CHARGE
***Dane Sjoblom, AICP**

Tom Fee, AICP, LEED AP ND
George “Rob” James, AICP

Wendie R. McAllaster, RLA, ASLA
*John Hagihara, AICP

*Scott Ezer
Richard Quinn, RLA, ASLA, LEED AP

PROJECT MANAGERS

*Gail Renard, LEED AP

Gene Yong, AICP

*Corlyn Orr

*Robyn Sweesy, ASLA, LEED AP

*Leslie Kurisaki

Jerilyn Hanohano, AICP

Tina Bushnell, LEED Green Associate

Shelley Franklin, AICP, LEED AP BD+C and ND

Lisa Imata

PLANNERS

**LANDSCAPE DESIGN/
SITE PLANNING**

**GRAPHICS/
GIS CAD SUPPORT**

Zachary Young, AICP,
LEED Green Associate

Jill Chillingworth
Olga Douglas

Ryan Masuda

Rebecca Ribe

Alex Felix

Annika Feaman

Diane Yamamoto

Jason Chun

Catherine Chong

Geoffry Spangler, AICP

Dayea Shim, AICP

SUPPORT SERVICES – SUBCONSULTANTS TYPICALLY ENGAGED

Architecture

RMA Architects Inc.

AHL

MASON

Civil Engineering

Coffman Engineers

Environmental Engineering/Geology

Element Environmental, LLC

Ocean/Coastal Engineering

Sea Engineering, Inc.

Structural Engineering

Moffatt & Nichol

Martin, Chock & Carden

Marine and Terrestrial Biology

AECOS, Inc.

Cultural Resources/Archaeology/

Community Outreach & Engagement

Honua Consulting

‘Āina Archaeology

Botany

Maya LeGrande

Traffic Engineering

Austin, Tsutsumi & Associates, Inc.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Dane Sjoblom AICP	Principal-in-Charge	16	14

15. FIRM NAME AND LOCATION (City and State)
Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawaii

16. EDUCATION (Degree and Specialization) MA/Urban and Regional Planning BA/Cultural Anthropology	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Institute of Certified Planners American Planning Association	

RELEVANT EXPERTISE


- **16 years of experience managing facilities assessment/management, master planning, and NEPA environmental projects for State, County, and Federal clients in Hawaii and the US Territories**
- **Award-winning climate change vulnerability assessment and hazard mitigation and resilience planning expertise**

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION
a.	City and County of Honolulu Long-Term Disaster Recovery Plan Islandwide, O'ahu	2024	ICRP
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge of community engagement for the Civix-led effort to develop the City's first Long-Term Disaster Recovery Plan. The plan will provide a framework for smart and inclusive recovery related to the rebuilding of housing, businesses, health and social services, economy, natural and cultural resources after a disaster event. Project Cost: \$164K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Medical Facility Maintenance Root Cause Analysis American Samoa, Federated States of Micronesia, Guam, Palau, and the Republic of the Marshall Islands	2023	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for a Root Cause Analysis of maintenance challenges faced by nine hospitals in the U.S. Pacific Territories and the Freely Associated States. Mr. Sjoblom created site reports for each hospital with recommendations for improvements to facility maintenance programs, designs, and construction methods and management practices. The reports also identified overarching actions needed to sustain long-term improvements. Project Cost: \$855K	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Office of Insular Affairs Insular ABCs Initiative Phase 3 American Samoa, CNMI, Guam, and the U.S. Virgin Islands	2022	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for development of comprehensive facility inventory and condition database, condition assessment, cost estimates, and execution of \$20M in improvement projects at the 115 public schools in four U.S. territories. Mr. Sjoblom analyzed asset management practices and made recommendations for improvements. Facility Master Plans were created for two of the territories that opted in for additional asset management support. NEPA-compliant environmental reviews were conducted, with extensive local and federal agency consultation to ensure compliance with natural, cultural, and historical resource requirements in the execution of projects with the use of federal funds. Project Cost: \$5.3M	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Climate Related Vulnerability Assessment for Transportation Infrastructure: American Samoa American Samoa	2020	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge of a study to assess the vulnerability of American Samoa's transportation assets to climate related hazards and, in addition to environmental factors, assessing social characteristics that influence community resilience to climate related hazards to inform mitigation project considerations. Effort involved broad research on potential climate-related impacts, the creation of vulnerability indices and adaption strategies for public transportation systems, interviews with American Samoa stakeholders and regional subject matter experts, and two onsite stakeholder workshops held in June and October 2019. Project Cost: \$97K	<input checked="" type="checkbox"/> Check if project performed with current firm	

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
e.	Honolulu Multi-Hazard Pre-Disaster Mitigation Plan Update <i>Islandwide, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2019	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager for public engagement assistance and plan integration analysis to measure the extent to which natural hazards are considered in general and community land use policies and recommend additions to help establish hazard resilience as a key factor in future development and community planning. Focus areas included development regulations, land acquisition/transfer, financial incentives, land use analysis and permitting, public facilities, post-disaster reconstruction, and capital improvements. Project Cost: \$42K		
(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
f.	Hawai'i County Hazard Mitigation Update <i>Hawai'i Island</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2015	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager for a comprehensive plan to establish hazard resilience as an overarching value of the community and provide the opportunity to continuously manage development in a way that does not lead to increased hazard vulnerability. A review of all sections of the previous County General Plan was done and recommendations for revisions were made to more accurately capture the County's position on addressing potential hazards with regard to the local regulation of land use. Key sections included Economy, Energy, Natural Hazards, Housing, Public Facilities, Public Utilities, Transportation, and Land Use. Project Cost: \$180K		
(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
g.	Installation Climate Resilience Plan ICRP) <i>Marine Corps Base Camp Blaz, Guam</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		Ongoing	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Principal-in-Charge of an expansive study to analyze potential climate-related and other natural hazard risks to Marine Corps assets and equipment at five installation areas that comprise Camp Blaz on Guam. The ICRP team is collaborating with related department contacts within the Department of Defense and the Government of Guam to identify action alternatives to mitigate or reduce associated risks. Mr. Sjoblom is leading extensive stakeholder engagement, documenting lessons learned from MCB Camp Blaz and other locations, identifying future risks and threats, and preparing cost-benefit analyses to determine priority project recommendations. The ICRP is being prepared in compliance with 10 U.S.C. § 2864, per DoD Directive 4715.21 and Public Law No: 116-92, using the Climate Change Installation Adaptation and Resilience Handbook and NAVFAC Resiliency Guide). Project Cost: \$547K		
(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
h.	Kaneohe Yacht Club Due Diligence and Master Plan <i>Kaneohe, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		Ongoing	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Principal-in-Charge of due diligence and master planning analyses to assist the Board of Directors and general membership to establish a shared vision for goals and objectives of future capital improvements that advance the core mission and functions of the yacht club. Due diligence efforts include compiling existing land use planning and development conditions and documenting potential permits, approvals, and consultations needed for project development. Plan completion will bolster the yacht club's ability to uphold their Corporate Charter, maximize core functions, and ensure that it can continue to prosper at its current site. Project Cost: \$221K		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
 Scott Ezer	Principal	a. TOTAL	b. WITH CURRENT FIRM
		46	35
15. FIRM NAME AND LOCATION (City and State)			
Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawai'i			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
MA/Urban and Regional Planning BS/Sociology			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

RELEVANT EXPERTISE


- 40+ years of experience managing a wide range of community planning, land use, entitlement and environmental planning projects in all counties of Hawai'i
- Significant experience managing complex, high visibility environmental and community-based planning projects
- Federal agency consultation support in Hawai'i (ESA Section 7, NHPA Section 106, EFH assessments, CZMA consistency reviews, EO 11988 Floodplain Management)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
a. Kea'au-Mountain View Public Library EA Kea'au, Hawai'i Island	PROFESSIONAL SERVICES	CONSTRUCTION	
	Ongoing	n/a	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Principal-in-charge of an EA for a new 13,900 square foot public library on a 1.7-acre site adjacent to the Kea'au Middle School. The library will replace the existing Kea'au and Mountain View libraries which are unable to meet current standards for space, facilities, and technology. Project Cost: \$255K			
b. Pu'uhoonua o Hōnaunau National Historical Park Remove & Replace Park Maintenance Facilities EA Hōnaunau, Hawai'i Island	PROFESSIONAL SERVICES	CONSTRUCTION	
	Ongoing	n/a	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Principal-in-charge of a NEPA EA for a project to relocate existing maintenance and resource management functions from their current location in substandard facilities in an area known to contain archaeological resources, to new facilities at a more suitable location. Project Cost: \$138K			
c. Hilo Bayfront Trails Master Plan Hilo, Hawai'i Island	PROFESSIONAL SERVICES	CONSTRUCTION	
	2009	under construction	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Principal-in-charge of a master plan for a three-mile trail system to connect 700 acres from Hilo Harbor to historic downtown Hilo. The trail includes a combination of shared use paths, existing and proposed bikeways, bicycle lanes, and existing and proposed pedestrian walkways. The final trail alignment was informed to a high degree by community input and a diverse advisory committee. Trail construction is currently underway. Project Cost: \$163K			

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Kahalu'u Ma Kai Education and Cultural Center Environmental Assessment (EA) <i>Kahalu'u, North Kona, Hawai'i Island</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2015	n/a
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Project manager / principal author of a State EA and SMA Use Permit in support of Kamehameha Schools' plan to redevelop the former Keauhou Beach Resort into an educational complex supporting 'āina-based instruction and cultural practices. The culturally significant shoreline site (five on-site heiau) included wetlands, endangered plants, springs, tide pools, and flooding that required environmental planning to minimize effects and support restoration. Federal requirements included NHPA Section 106 and ESA Section 7 consultations as part of a USACE Permit. Community consultations included several community meetings, meetings with stakeholders, native Hawaiian organizations and lineal descendants, and close coordination with agencies. Project Cost: \$879K		
	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Hawaiian Memorial Park Cemetery Expansion Project EIS and Land Use District Boundary Amendment <i>Kāne'ohe, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2020	n/a
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Principal-in-charge of a State EIS accepted by the State Land Use Commission as part of a district boundary amendment petition the cemetery expansion of Hawaiian Memorial Park. The project includes: 1) 28-acre cemetery expansion; 2) 14-acre Cultural Preserve; and 3) a conservation easement for remaining undeveloped areas. Planning efforts include site planning, community consultations, addressing historic sites, endangered species, land use planning, environmental planning to address a wide range of community issues, and coordinating with the broader project team of land use attorneys and 12 technical subconsultants. Project Cost: \$768K		
	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Honolulu General Plan Update <i>Islandwide, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2018	n/a
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
f.	Principal-in-charge and public meeting facilitator for the most recent update of the General Plan for the City and .County of Honolulu. Project focused on specific subject areas (tourism, agriculture, affordable housing, sustainability, commercial/industrial property). Project components included convening focus group meetings for specific subject areas, preparing issues papers for 11 different subjects, organizing public input via community meetings and on-line participation. Project Cost: \$395K		
	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	O'ahu Important Agricultural Lands Identification and Mapping <i>Islandwide, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2018	n/a
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
g.	Principal-in-charge and public meeting facilitator of the effort to provide technical basis for identifying Important Agricultural Land on O'ahu. Work required operationalizing criteria established in Hawai'i Revised Statutes, identifying data sources to be utilized by Geographic Information System, and mapping data. Working with the County Department of Planning and Permitting, the consultant selected a technical advisory committee (TAC) and worked with the TAC to operationalize criteria and select appropriate data sources. The TAC met 6 times over 8 months. Phase 2 focused on public outreach: stakeholder meetings, community meetings, a project website, and a GIS Map Viewer tool to share project maps and criteria used to identify lands that qualify for IAL designation. Project Cost: \$200K (Phase 1) and \$150K (Phase 2)		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME		13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
	John Hagihara AICP	Principal	a. TOTAL	b. WITH CURRENT FIRM
			12	11
15. FIRM NAME AND LOCATION (City and State)				
Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawai'i				
16. EDUCATION (Degree and Specialization)			17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
MA/Urban and Regional Planning BA/Economics				
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)				

RELEVANT EXPERTISE

- 10 years of experience managing and preparing NEPA documents for a range of projects in Hawai'i and on Guam
- Specialized expertise in multimodal transportation planning
- Federal agency consultation support in Hawai'i (ESA Section 7, NHPA Section 106, EFH assessments, CZMA consistency reviews, EO 11988 Floodplain Management)

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION
a.	O'ahu Bike Plan Update Islandwide	2019	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager for the update of the current update of the bike master plan. HHF worked closely with the City Department of Transportation Services Complete Streets team in developing level of stress typologies and ensuring the complete streets projects are closely integrated with the regional bikeway network. HHF led a series of regional community meetings, with all information also available on a project website and via Facebook Live. Project Cost: \$250K		
b.	Honolulu Bikeshare Planning Honolulu, Hawai'i	2017	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager of a collaborative effort with locally formed non-profit Bikeshare Hawaii (Biki) and Toole Design Group to plan a 150 station bike share system in urban Honolulu. The project included extensive community engagement to solicit input on the proposed station locations, detailed site analysis to move the stations through the permitting process, and close coordination with multiple City and County of Honolulu departments (DTS, DPP, and DFM). Project Cost: \$45K		
c.	Waiale Stream Flood Risk Management Project La'ie, O'ahu	2016	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager of a flood risk management feasibility study. Planning process included organizing and executing a project scoping charrette consisting of federal agency representatives, county, state, and local residents. HHF's multidisciplinary subconsultant team developed and evaluated a range of measures and alternatives and identified a Tentatively Selected Plan based on several criteria (economic, potential environmental and cultural impact, socioeconomic resources). Project Cost: \$366K		
d.	Ke'eaumoku Complete Streets Honolulu, O'ahu	Ongoing	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager of a Complete Streets plan balancing the needs of people of all ages, abilities, and choice of transportation. The project team has led extensive community outreach to businesses and stakeholders along the corridor, as well as an online questionnaire and online community map which generated over 500 responses from the community. This feedback, coupled with vehicle traffic and turning data will inform development of two alternative street designs and the refinement of design concepts before they are presented to stakeholders and the public for another round of feedback. Project Cost: \$400K		

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION
Hele Kākou Kahului <i>Kahului, Maui</i>	Ongoing	n/a
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	

- e. Project manager for the effort to identify roadway safety improvements that encourage active modes of transportation in Kahului. This pilot project includes development of a wayfinding signage manual to guide the implementation of wayfinding improvements around the County. Proposed roadway safety improvements will focus on key routes identified and will complement Complete Streets implementation projects recently completed or underway. The project has included extensive secondary research, consultation with a range of stakeholders, and the use of online workshops, surveys, and interactive maps. Project Cost: \$200K

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
 Gail Renard LEED AP	Project Manager	34	34

15. FIRM NAME AND LOCATION (City and State)
Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawai'i

16. EDUCATION (Degree and Specialization)
 BA/International Relations

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 American Planning Association, Hawai'i Chapter
 US Green Building Council

RELEVANT EXPERTISE

- 30+ years of experience managing and preparing NEPA and HRS 343 documents for a range of projects in Hawai'i and across the Pacific Region
- Federal agency consultation support in Hawai'i and Guam (ESA Section 7, NHPA Section 106, EFH assessments, CZMA consistency reviews, EO 11988 Floodplain Management)
- Managed and prepared 15 NEPA EIS/EA documents and 11 HEPA EIS/EAs including the Koa Ridge Ma kai – Waiawa Development EIS, one of the most high profile environmental projects on O'ahu in the past decade

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION
Pu'uhoonua o Hōnaunau National Historical Park Remove & Replace Park Maintenance Facilities EA Pearl City, O'ahu	2023	n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
a. Project Manager and principal author of NEPA EA for a National Park Service project to relocate existing maintenance and resource management functions from their current location in substandard facilities in a coastal area known to contain archeological resources to new facilities at an upland location. HHF evaluated impacts on key environmental issue areas in three NPS-owned project sites (two within the main Park boundaries and one site three miles mauka); prepared materials in support of the project's ESA Section 7 consultation; prepared NEPA scoping meeting graphic materials; oversaw biological surveys of all three sites; and prepared the Finding of No Significant Impact and Non-Impairment Determination for the NPS. Project Cost: \$138K		
Kawaihae Harbor Repair of Ramp and Dolphins EA Kawaihae, Hawai'i Island	ongoing	n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
b. Project manager and author of a NEPA EA for repair of berthing and mooring infrastructure at U.S. Army vessel mooring facilities at Kawaihae Harbor that support training at the Pohakuloa Training Area. Key environmental issues included NHPA Section 106, ESA Section 7, and EFH consultations. Managed the architectural historian's significance evaluation to support the NHPA Section 106 consultation, prepared CZMA consistency determination, and obtained and addressed public comments. . Project Cost: \$97K		
Hana Harbor Pier Deck Removal EIS Maui	2018	n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
c. Project manager for a project to demolish and replace the 90+ year old Hāna Pier. A prior assessment determined the pier to be beyond repair, and several alternative design schemes were examined for future consideration. HHF prepared an HRS Chapter 343 EIS for the State Department of Transportation, Harbors Division that was accepted by the Governor in 2019 Services include preliminary assessments, community planning and consultations, biological and engineering studies, and State environmental documentation preparation and processing. Project Cost: \$560K		

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Waiawa Water Transmission Main Replacement EA <i>Pearl City, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2017	under construction
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Project Manager / principal author of NEPA EA for replacement of Navy's primary potable water transmission main serving Joint Base Pearl Harbor-Hickam. Ms. Renard prepared the Navy's NEPA Notification Letter, CZMA Consistency Determination, and EO 11988 Floodplain Management compliance materials to support NEPA requirements. The project required extensive support of and coordination with NAVFAC Pacific and State and County agencies to determine whether an HRS, Chapter 343-compliant EA would be required. HHF also supported the project's NHPA Section 106 consultation and prepared a Cultural Impact Assessment for the action. The project has been awarded for construction. Project Cost: \$167K		
	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Kewalo Basin Improvements EIS, SMA, Conservation District Use Permit <i>Honolulu, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2017	n/a
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Project manager / principal author of HRS Chapter 343 EIS and Zone Change application for a range of improvements to the 22-acre Kewalo Basin. Now owned by the State of Hawai'i Community Development Authority, Kewalo Basin will receive upgrades for water, electric, and wastewater systems, and will have the existing dock system removed and replaced with new docks that increase the number of slips from 143 to 250. The EIS included studies on water quality, marine biology, archaeology, cultural impacts, historic resources, traffic, and marine acoustics. Project Cost: \$365K		
	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Marine Corps Training Area Bellows Cattle Grazing Feasibility Study <i>Waimānalo, O'ahu</i>	PROFESSIONAL SERVICES	CONSTRUCTION
		2014	n/a
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
f.	Project Manager / principal author of a feasibility study evaluating the viability of using cattle grazing to control fire-prone grasses on 600 acres of Department of Defense training lands on O'ahu as a sustainable alternative to mechanical or herbicidal vegetation controls. HHF analyzed vegetation type, sensitive natural and cultural resources, utilities, environmental hazards, and training activities. HHF also validated the market for cattle grazing at the site, created implementation and operational plans, and developed order of magnitude costs. Project Cost: \$171K		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME  Leslie Kurisaki	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 38	b. WITH CURRENT FIRM 23

15. FIRM NAME AND LOCATION (City and State)
Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawai'i

16. EDUCATION (Degree and Specialization) MA/Urban and Regional Planning BA/Communications	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) MA/Urban and Regional Planning BA/Communications
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
American Planning Association

RELEVANT EXPERTISE

- 35+ years of experience managing a wide range of land use entitlement and environmental planning projects in Hawai'i and across the Pacific Region
- Federal agency consultation support in Hawai'i (ESA Section 7, NHPA Section 106, EFH assessments, CZMA consistency reviews, EO 11988 Floodplain Management)

19. RELEVANT PROJECTS	
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED
a. Kea'au – Mountain View Public Library EA <i>Honolulu Harbor, O'ahu</i>	PROFESSIONAL SERVICES ongoing
	CONSTRUCTION n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm
Project manager of an EA for a new 13,900 square foot public library on a 1.7-acre site adjacent to the Keaau Middle School. The library will replace the existing Kea'au and Mountain View libraries which are unable to meet current standards for space, facilities, and technology. Project Cost: \$255K	
b. Waimānalo Research Station Master Plan and EA <i>Waimānalo, O'ahu</i>	PROFESSIONAL SERVICES 2022
	CONSTRUCTION
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm
Project manager for an update to the master plan and preparation of a Chapter 343 HRS EA for the proposed 283-acre University of Hawai'i, College of Tropical Agriculture and Human Resource Research Station site. The Project Area is currently vacant/fallow, and will be leased from the State of Hawai'i Department of Land and Natural Resources (DLNR). Project Cost: \$350K	
c. Kawainui-Hāmākua Marsh Complex Master Plan and EIS <i>Kailua, O'ahu</i>	PROFESSIONAL SERVICES ongoing
	CONSTRUCTION n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm
Contributing author of a comprehensive update to the DLNR DOFAW master plan for the preservation of the 1,000-acre marsh complex, as well as an EIS. The project team worked closely with several Native Hawaiian practitioners and cultural groups who are active stewards of the land and helped to coordinate extensive community engagement with DOFAW and the Department of State Parks. Project Cost: \$539K	
d. Board of Water Supply Beretania Complex Redevelopment EIS <i>Honolulu, O'ahu</i>	PROFESSIONAL SERVICES ongoing
	CONSTRUCTION n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm
Project manager and primary author of an EIS for the proposed redevelopment of a portion of the BWS Beretania Complex. The EIS will evaluate three potential development scenarios which were developed based on market and zoning analysis. The actual development on the site will be determined by and implemented by the selected developer. Project Cost: \$458K	

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION
Kealia Mauka Homesites Environmental Impact Statement / State Land Use District Boundary Amendment / County Zoning Amendment <i>Kealia, Kaua'i</i>	2019	n/a
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>e. Project manager and primary author of an Environmental Impact Statement (EIS) for the proposed development of a 235-lot residential subdivision on 53.4 acres in Kealia. In addition to the EIS, the project site is agriculturally zoned and is in the State Agricultural District, which will require a State Land Use District boundary amendment from the State Land Use Commission (LUC). Project Cost: \$373K</p>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
 Robyn Sweesy ASLA, LEED AP	Project Manager/Landscape Designer	34	18

15. FIRM NAME AND LOCATION (City and State)
Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawai'i

16. EDUCATION (Degree and Specialization) MLA/Landscape Architecture BA/English and BS/Graphic Communications	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 American Society of Landscape Architects
 American Planning Association, Hawai'i Chapter
 Landscape Industry Council of Hawai'i

RELEVANT EXPERTISE

- **30+ years of planning and landscape design experience in Hawai'i**
- **Experienced managing large-and small-scale master plans, headquarters feasibility and site suitability studies and historic preservation documentation**
- **Multimodal and Trail planning expertise (natural area and urban multimodal paths, interpretive trails)**

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION
New Leeward Base Yard and Convenience Center Planning Services Kalaeloa, O'ahu	2017	n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
a. Project manager for a planning study for the new base yard (to replace Pearl City Base Yard) and convenience center adjacent to H-POWER facility. Conducted 25+-year growth projection for Pearl City Collection Yard service area in order to estimate increase in service vehicles/personnel; identified zoning/permitting requirements; calculated space requirements for new administration building. Worked closely with project civil engineer to develop three site layout alternatives for consideration by Refuse Division personnel. Project Cost: \$50K		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Kalaeloa Parks Feasibility Study Kalaeloa, O'ahu	ongoing	n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
b. Project manager / landscape designer responsible for overseeing the completion of project tasks and coordinating work with the City and County of Honolulu Department of Parks and Recreation (DPR, the client) and Department of Planning and Permitting (DPP, the City project manager). In preparation for the conveyance of 400 acres of former Naval Air Station Barbers Point (now Kalaeloa) to the City, the study is analyzing existing utilities easement, historic property, and other constraints and opportunities to evaluate the feasibility of the City's 2011 reuse proposals, recreational uses for which supply does not meet current and future demands, and trending recreational uses. For options preferred by DPR, HHF will recommend implementation strategies. Project Cost: \$99K		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Kunia Village Community Forest Project American Samoa	2019	n/a
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
c. Project manager / landscape designer for the development of a master plan for the whole village and a neighborhood planting plan for the agricultural worker's housing area and implementation of the first phase of planting in late November 2019. The plans are in alignment with urban and community forestry objectives in DLNR's Hawai'i Forest Action Plan 2016 (mitigate climate change, increase health and well-being, improve water quality and green infrastructure, etc.) and incorporate principles of permaculture. HHF Fee: \$15K		

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION
Hilo Bayfront Trails Master Plan <i>Hilo, Hawai'i Island</i>	2009	under construction
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>d. Landscape designer/primary author of a master plan for a three-mile trail system to connect 700 acres from Hilo Harbor to historic downtown Hilo. The trail includes a combination of shared use paths, existing and proposed bikeways, bicycle lanes, and existing and proposed pedestrian walkways. The final trail alignment was informed to a high degree by community input and a diverse advisory committee. Trail construction is currently underway. Project Cost: \$163K</p>		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION
Kawainui-Hāmākua Marsh Complex Draft Master Plan <i>Kailua, O'ahu</i>	2014	n/a
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>e. Landscape designer / community meeting facilitator / primary author of the Department of Land and Natural Resources, Division of Forestry and Wildlife's (DOFAW) draft master plan for the preservation of the 1,000-acre, Kawainui-Hāmākua Marsh complex. The project team worked closely with several Native Hawaiian practitioners and cultural groups who have been active stewards of the land and helped to coordinate community engagement with DOFAW and the Department of State Parks. Project Cost: \$539K</p>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
 Corlyn Orr	Project Manager	24	19

15. FIRM NAME AND LOCATION (City and State) Helber Hastert & Fee, Planners, Inc. DBA HHF Planners, Honolulu, Hawai'i	
16. EDUCATION (Degree and Specialization) MA/Urban and Regional Planning BA/Liberal Studies	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Institute of Certified Planners American Planning Association	

RELEVANT EXPERTISE

- Over 15 years of experience managing complex Master Planning, Entitlements, and Land Use Feasibility Assessment documents for projects across the State
- Significant experience managing community engagement programs

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION
a.	'Ewa Villages R-1 Replacement Project Environmental Assessment (EA) <i>'Ewa, O'ahu</i>	2020	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager for an EA for the City and County of Honolulu Department of Facility Maintenance to construct an underground non-potable waterline and upgrade existing irrigation water service to the 'Ewa Villages community. Federal funding from the U.S. Department of Housing and Urban Development (HUD) required environmental review in compliance with the National Environmental Protection Act (NEPA) and HUD regulations, including consultations for Section 106 of the National Historic Preservation Act, Section 7 of the Endangered Species Act, and Coastal Zone Management federal consistency review. The use of county lands and funds required environmental review in compliance with State regulations (Hawai'i Revised Statutes, Chapter 343). Project Cost: \$282K		
b.	Wahiawā Freshwater State Recreation Area Improvements and EA <i>Wahiawā, O'ahu</i>	ongoing	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Senior planner and community engagement lead for a project to develop a conceptual site plan to prioritize potential park improvements and to identify implementation strategy for future permitting and funding requirements that supports the State's protocols for design and construction. Developed community outreach program which includes project website, survey, and pop-up event to gather park user feedback. Project Cost: \$108K		
c.	Maunawili Falls Trail Improvements Project <i>Kailua, O'ahu</i>	ongoing	n/a
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project Manager of a community process for a conceptual master plan to identify improvements to Maunawili Falls Trail. The intention of the master plan is to improve trail management and identify facility improvements for trail users, including a new trail realignment that prioritizes protection of archaeological and cultural sites, on-site parking and comfort station facilities for trail users away from neighboring homes, and strategies to manage visitor levels. Project Cost: \$400K		

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION
d.	Moanalua Section Honolulu Watershed Forest Reserve Management Plan and Land Use Entitlements <i>Moanalua, O'ahu</i>	Ongoing	n/a
		<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager for the development of the management plan for the Moanalua Gardens Foundation and the Division of Forestry and Wildlife. The project will also include environmental review (Chapter 343, HRS compliance) and due diligence for the 3,700 acre Moanalua section of the forest reserve which is rich in ecological, cultural, and historic value. Project Cost: \$714K		
e.	Black Pot Beach Park Master Plan <i>Hanalei, Kaua'i</i>	2021	n/a
		<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager for a County of Kaua'i project to develop a master plan for Black Pot Beach Park on Kaua'i's north shore. Project entailed: coordinating subconsultants in collecting pre-assessment background research; developing a community outreach and informational program which included several stakeholder meetings, the establishment of a Community Advisory Committee (CAC), four community meetings (three in-person, and one virtual due to COVID), a project website, and Facebook page; three alternative conceptual plans; draft and final project reports. Project Cost: \$469K		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION (City and State) Kea'au-Mountain View Public Library EA <i>North Shore, O'ahu</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER State Department of Accounting and General Services, Public Works, Planning Branch	b. POINT OF CONTACT NAME Brian Isa	c. POINT OF CONTACT TELEPHONE NUMBER (808) 586-0484
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

HHF is developing an Environmental Assessment for the Kea 'au-Mountain View Public Library proposed by the Hawai'i State Public Library System (HSPLS). The project will construct a new 13,900 SF public library on a 1.7-acre site in Kea'au, adjacent to the Kea'au Middle School. The site is owned by the State of Hawai'i. This library is one of two new libraries proposed by HSPLS in the Puna District to replace three outdated public and school libraries co-located within school campuses. The Kea'au-Mountain View Public Library will support current public demand and provide sufficient operational space for staff, resources, and library patrons. It will provide current technologies such as broadband wi-fi services and support community activities. The Proposed Action does not include construction of the Pāhoā Public Library in Pāhoā, which is being proposed under a separate HSPLS project.

The interior of the Kea'au-Mountain View Public Library will be comprised of the main library space and areas for community and staff. The main library space will be a flexible open area with modular furnishings that can be reconfigured as needs change. HSPLS indicated that its priority in designing a library is to maintain flexibility for the interior space. Hard walls and built-in furnishings will be minimized to retain versatility and adaptability in future use. A community meeting room is provided for special functions during or after library hours and opens to a lanai for indoor-outdoor functions. Staff areas include offices, workspace, and storage. A dedicated space is included for Friends of the Library.

The library site is located on Kea'au-Pāhoā Road. Two one-way driveways will provide access to the 42-stall parking lot. Accessible walkways will connect the library to the public sidewalk and the adjacent middle school.
Project Cost: \$132,950



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	n/a		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION (City and State) Pu'uhonua o Hōnaunau National Historical Park Remove & Replace Park Maintenance Facilities EA <i>Hōnaunau-Nāpō'opo'o, Hawai'i Island</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) n/a

23. PROJECT OWNER'S INFORMATION

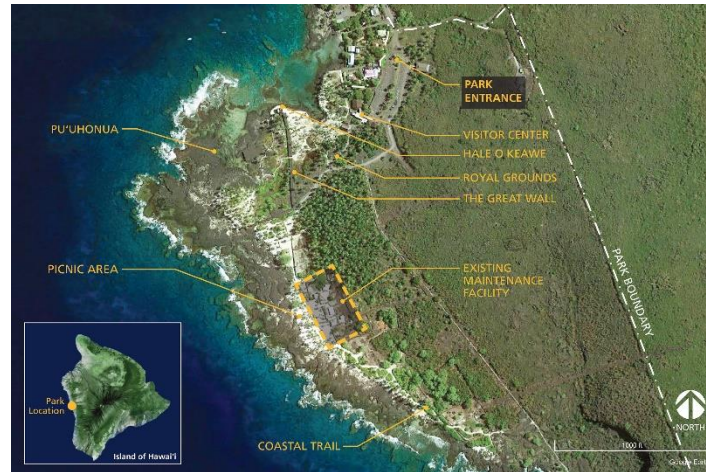
a. PROJECT OWNER Hennebery Eddy Architects for National Park Service	b. POINT OF CONTACT NAME Will Ives, AIA	c. POINT OF CONTACT TELEPHONE NUMBER (503) 227-4860
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

HHF prepared a Federal National Environmental Policy Act (NEPA) Environmental Assessment (EA) for a project to relocate existing Pu'uhonua o Hōnaunau National Historical Park maintenance and resource management functions from their current location in substandard facilities in an area known to contain archeological resources to new facilities at a more suitable location. The seven existing structures were constructed as temporary facilities in the 1960s and are no longer physically adequate to meet current Park needs. Their location does not support the Park's fundamental resources and values as expressed in its cultural landscape.

HHF evaluated impacts on key environmental issue areas in three NPS-owned project sites (two within the main Park boundaries and one site three miles mauka); prepared materials in support of the project's Endangered Species Act Section 7 consultation; prepared NEPA scoping meeting graphic materials; and oversaw biological surveys of all three sites.

Project Cost: \$137,906



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME AECOS, Inc.	(2) FIRM LOCATION (City and State) Honolulu, Hawai'i	(3) ROLE Biological Resources Survey
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION (City and State) Honolulu Bikeshare Planning <i>Honolulu, O'ahu</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable) n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER U.S. Environmental Protection Agency <i>Developed for:</i> Toole Design	b. POINT OF CONTACT NAME Asia Yeary	c. POINT OF CONTACT TELEPHONE NUMBER (808) 342-5675
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)



Building off of the experience of other cities and with key input from the City and County of Honolulu Department of Planning and Permitting and the Department of Transportation Services, the project team of HHF and Toole Design developed a set of bikeshare station site planning guidelines to inform the identification of potential bikeshare stations.

A hierarchy of preferred sites was proposed for review and comment at over 50 stakeholder meetings, presentations at neighborhood board meetings, City Councilmember briefings, and pop-up outreach events. An online crowd-sourcing map was created to gather community comments on potential station locations - users could click on a proposed station location, see a photograph and information about the site, and "like" the station if they supported its proposed location.

The project team worked with the City and the Hawai'i Community Development Authority to establish standard permitting procedures. This work led to permit approvals for 100 Honolulu stations launched in June 2017.

In 2017 the project was recognized by the American Planning Association's Hawai'i Chapter for excellence in Transportation Planning.

Project Cost: \$47,000



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Toole Design Group	(2) FIRM LOCATION (City and State) Portland, Oregon	(3) ROLE Transportation Engineer
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (City and State) O'ahu Bike Plan Update <i>Islandwide, O'ahu</i>		22. YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) n/a
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER City & County of Honolulu Department of Transportation Services	b. POINT OF CONTACT NAME Chris Sayers	c. POINT OF CONTACT TELEPHONE NUMBER (808) 768-8335	

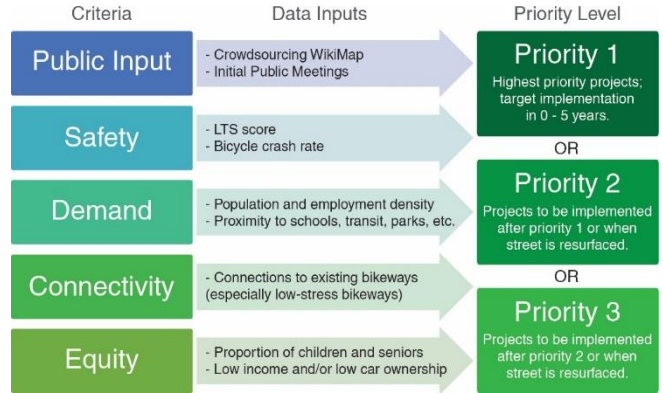
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)



HHF teamed with Toole Design Group to develop the ongoing update to the O'ahu Bike Plan. The project team was tasked with developing an update that establishes a low-stress network of bikeways to meet the needs of potential bicyclists of all ages and abilities. To kick-off the project, HHF established a comprehensive geodatabase inventory of all available data for O'ahu's existing and proposed bikeways, including number of traffic lanes, speed, volume, type of bicycle facility, and presence of on-street parking. From this inventory, a bicycle level of traffic stress (LTS) analysis was conducted to determine the relative level of comfort for the bikeway network and identify key gaps and missed connections. Additionally, an LTS cross-section tool and a state of the practice bicycle facility design toolkit were developed and delivered to DTS as interim work products. These technical work products provided the basis for identifying the appropriate and feasible bikeway treatments proposed in the bikeway network.

The planning process also relied heavily on public participation. Community engagement was conducted throughout the project with multiple community workshops, crowdsourcing web maps, surveys, and stakeholder meetings. Based on this input and in close coordination with DTS, HHF refined several key program and policy recommendations and identified over 500 bikeway projects. HHF developed a GIS-based prioritization model to rank the proposed bikeway projects based on criteria developed from public input. The result is a plan update that will guide the growth of bicycling as a safe, convenient, and fun transportation option, and support the establishment of a multimodal transportation system

Project Cost: \$250,000



Bikeway prioritization model



Break-out group at the Honolulu Community Workshop (above). Meeting social media post (right)



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Toole Design Group	(2) FIRM LOCATION (City and State) Portland, Oregon	(3) ROLE Transportation Engineer
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

5

21. TITLE AND LOCATION (City and State) Hilo Bayfront Trails Master Plan <i>Hilo, Hawai'i Island</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2009	CONSTRUCTION (If applicable) <i>under construction</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER County of Hawai'i Department of Research and Development	b. POINT OF CONTACT NAME Diane Ley	c. POINT OF CONTACT TELEPHONE NUMBER (808) 961-8366
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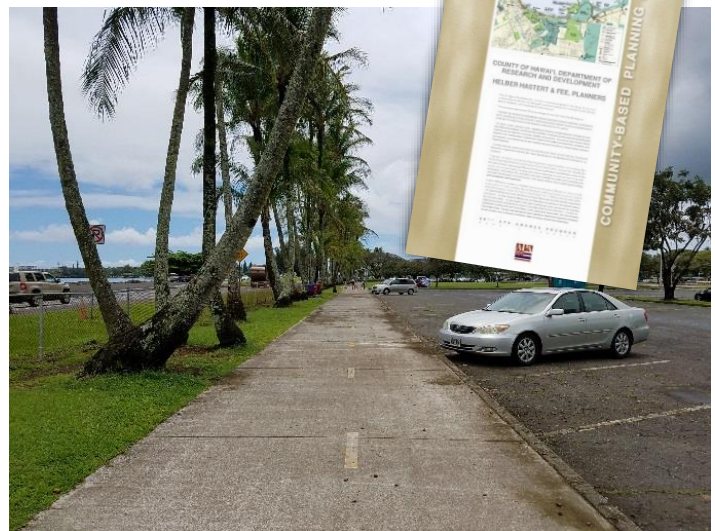
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

The County of Hawai'i selected HHF Planners (HHF) to develop a community-based, multi-use trails master plan to enhance the bayfront's natural beauty; increase access for residents and visitors; highlight the area's cultural significance; and protect the fragile coastline and surrounding waterways. Stretching three miles—from Hilo Harbor to the Wailuku River—the project area comprises over 700 acres, including historic Downtown Hilo, numerous county parks, and Wailoa River State Recreation Area.

HHF worked closely with the County Department of Research and Development; consulted with the public and private constituents of the Stakeholder Advisory Committee; coordinated plan development with the Departments of Parks & Recreation, Public Works, Planning; and teamed with an archaeologist, civil engineer, and community outreach specialist. HHF also reviewed existing conditions through research and site visits, prepared a user survey and assessed responses from Hilo residents, organized three public meetings, which included development of community participation activities, and prepared conceptual and schematic plans, public meeting records, and an order-of magnitude cost estimate for design and construction.

The master plan describes the project area's history, existing conditions, and challenges; details and illustrates the plan's shared use paths, bicycle facilities, pedestrian walkways, and features; and outlines design guidelines and implementation action items and phasing. The report will be used to support the entitlement phase of the project—environmental assessment, Special Management Area (SMA) permit application, and Conservation District Use Application (CDUA)—and Phase II design and Phase III construction for the trails project.

Project Cost: \$163,000



Conceptual image (top). Completed trail (bottom).

5. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	n/a		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION (City and State) Kahului Complete Streets Planning – Hele Kākou Kahului <i>Kahului, Maui</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) n/a

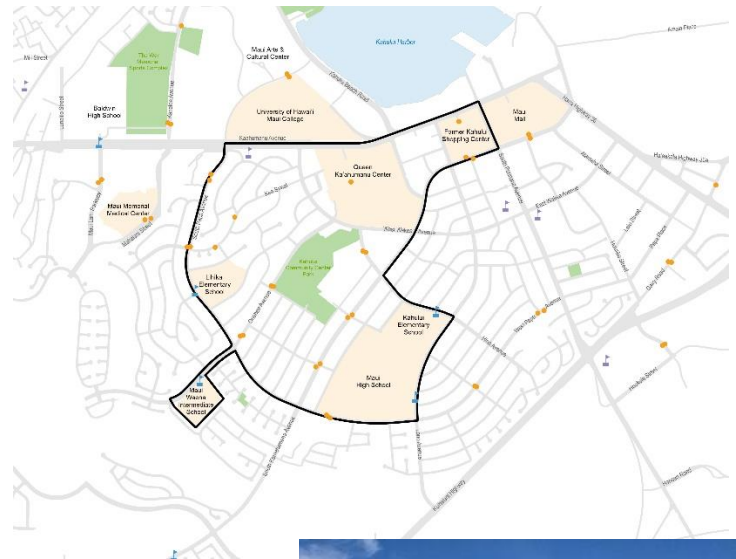
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER County of Maui, Department of Public Works	b. POINT OF CONTACT NAME Nolly Yagin	c. POINT OF CONTACT TELEPHONE NUMBER (808) 270-7745
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

The County of Maui Department of Public Works selected HHF to prepare a wayfinding plan and identify roadway safety improvements that will encourage active modes of transportation in Kahului. The project, titled Hele Kākou Kahului, is a pilot project and includes the development of a wayfinding signage manual that will guide the implementation of wayfinding improvements around the County. The proposed roadway safety improvements will be focused along key routes identified in the wayfinding system and will complement other Complete Streets implementation projects that have been recently completed or are underway.

Hele Kākou Kahului involves extensive secondary research, consultation with a range of stakeholders, and the use of online workshops, surveys, and interactive maps to develop a wayfinding system that fits the needs and desires of the Kahului community. *Project Cost: \$215,880*



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Toole Design	(2) FIRM LOCATION (City and State) Portland, Oregon	(3) ROLE Transportation Planning
b.	(1) FIRM NAME Austin, Tsutsumi & Associates, Inc.	(2) FIRM LOCATION (City and State) Honolulu, Hawai'i	(3) ROLE Civil Engineer, Traffic Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

7

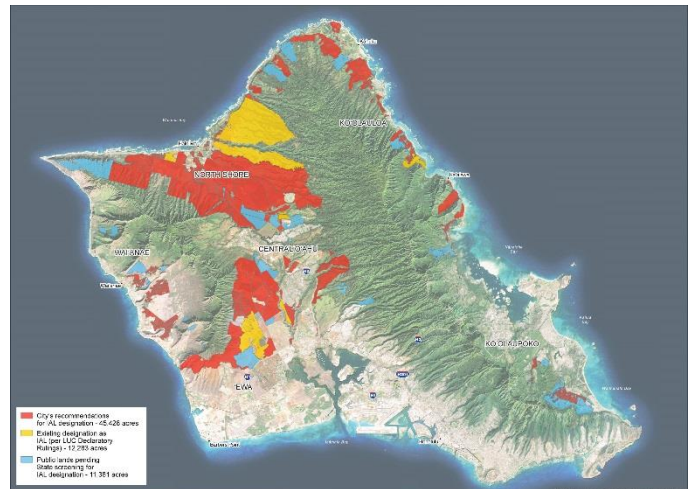
21. TITLE AND LOCATION (City and State) O'ahu Important Agricultural Land Identification and Mapping - Phases I and II <i>Islandwide, O'ahu</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Phase I 2013 Phase II 2019	CONSTRUCTION (If applicable) n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City & County of Honolulu Department of Planning and Permitting	b. POINT OF CONTACT NAME Kathy Sokugawa	c. POINT OF CONTACT TELEPHONE NUMBER (808) 375-3459
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

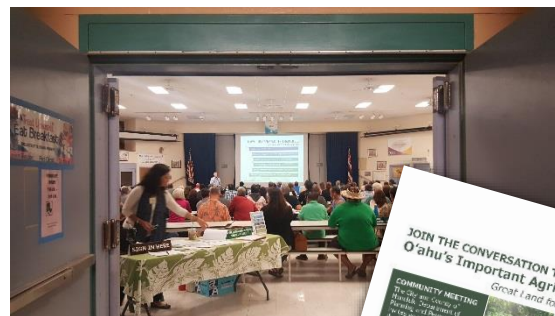
The term "Important Agricultural Lands," or IAL, is a State land use designation that identifies high-quality farm land to be protected and preserved for long-term agricultural use. In compliance with the State law (Hawai'i Revised Statutes, Chapter 205), the City and County of Honolulu Department of Planning and Permitting (DPP) is conducting a mapping project to identify lands on O'ahu that meet the statutory requirements for consideration as IAL. DPP is seeking input from landowners, farming interests and residents about the type of land to include in O'ahu's future inventory of agricultural land. The maps produced as a result of this effort will be submitted to the Honolulu City Council for review and adoption by resolution, before being sent to the State Land Use Commission for final approval.



HHF helped to create a technical basis for identifying Important Agricultural Land on O'ahu. Work required operationalizing criteria established in Hawai'i Revised Statutes, identifying data sources to be utilized by Geographic Information System, and mapping data. Working with the County Department of Planning and Permitting, a technical advisory committee (TAC) was selected, and HHF worked with the TAC to operationalize criteria and select appropriate data sources. The TAC met 6 times over 8 months.

Phase II of the project focused on public outreach: stakeholder meetings, community meetings, a project website, and a GIS Map Viewer tool to share project maps and criteria used to identify lands that qualify for IAL designation.

Project Cost: \$350,000



Final study area map (top). Community Meeting and flyer (left).



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME n/a	(2) FIRM LOCATION (City and State)	(3) ROLE
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION <i>(City and State)</i> City and County of Honolulu General Plan Update <i>Islandwide, O'ahu</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(If applicable)</i> n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City and County of Honolulu Department of Planning and Permitting	b. POINT OF CONTACT NAME Kathy Sokugawa	c. POINT OF CONTACT TELEPHONE NUMBER (808) 375-3459
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY *(Include scope, size, and cost)*

The O'ahu General Plan is a collection of overarching objectives and policies that guides land use, development, growth and capital improvements expenditures within the County, with a planning horizon of 25 years.

First adopted in 1977, the City Charter requires that the General Plan be reviewed at least every 10 years. HHF is proud to be working with the City and County of Honolulu's Department of Planning and Permitting (DPP) as the lead consultant to update the City's General Plan. This current effort is focused on updating objectives and policies related to O'ahu's overall growth, the economy, affordable housing and sustainability.

Discussion about amending the General Plan to recognize the concept of sustainability as a fundamental city policy is a key issue for this update, as the movement to promote sustainability can influence the choices residents make in their daily lives and shape land use and future development on O'ahu. For an island community like O'ahu, sustainability principles focus on encouraging self-sufficiency and self-reliance, and reducing dependence on imported products. Through a series of community meetings and a web-based public survey, HHF has identified specific land use and policy considerations to address sustainability, such as promoting the use of local resources to generate energy, increasing the consumption of locally-grown food, promoting land use development forms that encourage compact and mixed-use development at higher densities, supporting multi-modal transportation networks, transit-oriented developments and energy-efficient building design, reducing material consumption and expanding reuse/recycling, and seeking a diversified, resilient economy.

Project Cost: \$394,999 Project Photography Services: \$24,975



Photography and engagement materials by HHF.

25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME n/a	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (City and State) Honolulu Multi-Hazard Pre-Disaster Mitigation Plan Update <i>Islandwide, O'ahu</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City and County of Honolulu Department of Emergency Management	b. POINT OF CONTACT NAME Crystal van Beelen	c. POINT OF CONTACT TELEPHONE NUMBER (808) 723-8956
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

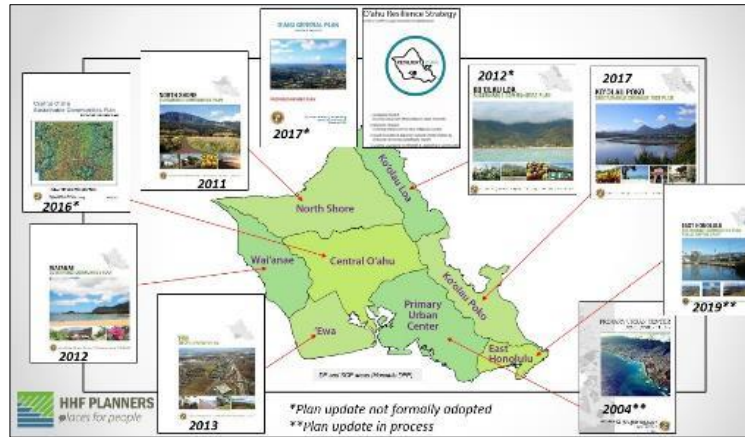
HHF support for the update of the 2012 City of Honolulu Hazard Mitigation Plan included public and agency engagement as well as an assessment of plan integration for resilience (to gauge the extent to which natural hazards are considered as key factors in development decisions and planning process). Regional land use planning analysis focused on the Honolulu General Plan, O'ahu Resilience Strategy, and the Development Plans and Sustainable Communities Plans for the eight planning regions on O'ahu.

Alignment of policies, with regard to resilience, is critical for these foundational plans because of the influence they have on how our communities develop over time. Inconsistencies in plans and policies are common and may result inappropriate development in high hazard areas.

The plan integration effort followed the screening methods and techniques established in the policy analysis portion of the "Plan Integration for Resilience Scorecard Guidebook" developed by the US Department of Homeland Security's Coastal Resilience Center and the National Research Council.

In support of community engagement, HHF helped plan and facilitate two public meetings, created informational posters, developed social media materials, and conducted activities to capture input on concerns and proposed hazard mitigation priorities during the drafting stage and prior to plan approval.

Project Cost (HHF Fee): \$42,000



25. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Martin & Chock, Inc.	(2) FIRM LOCATION (City and State) Honolulu, Hawai'i	(3) ROLE Prime Consultant: Risk Analysis and Mitigation Planning
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS SERVICE CATEGORY

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION (City and State) Climate Related Vulnerability Assessment for Transportation Infrastructure: American Samoa <i>American Samoa</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER USACE Honolulu District	b. POINT OF CONTACT NAME Jessica Podoski	c. POINT OF CONTACT TELEPHONE NUMBER (808) 835-4146
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS SERVICE CATEGORY (Include scope, size, and cost)

2022 APA HAWAII CHAPTER AWARD
Transportation Planning

HHF completed a study to assess the vulnerability of American Samoa's transportation assets to climate related hazards and to analyze social characteristics that influence community resilience to climate related hazards to inform mitigation project considerations.

There was no pre-existing framework or single analysis tool to assess both physical and social vulnerabilities to climate change in American Samoa. The study combined creation and use of a quantitative vulnerability index following an adaptation of the U.S. Department of Transportation's vulnerability assessment scoring tool, stakeholder engagement, and analysis of hazard data (including geotechnical information (i.e., subsidence rate), sea level rise, precipitation, wave runup, and storm frequency) with consideration of community and transportation asset exposure, sensitivity, and adaptive capacity.

The effort also involved the creation of social vulnerability indices and adaptation strategies for public transportation systems, interviews with American Samoa stakeholders and regional subject matter experts, and facilitation of two onsite stakeholder planning charrettes. This included coordinating with related-agency representatives to create educational briefing material to inform workshop participants in preparation for adaptation concept development. This approach ensured stakeholder awareness and concurrence with the final report. HHF also developed cost estimates for adaptation concepts. *Project Cost: \$96,569*



Sand on road indicating wave overtopping at Vatia Bay (top). Aunuu Harbor: damage to revetted mole at connection with stub breakwater from high wave event in July 2019 (middle). Shoreline erosion at Pago Pago port endangering options (right).



5. FIRMS INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME n/a	(2) FIRM LOCATION (City and State)	(3) ROLE
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G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN EXAMPLE PROJECT	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Dane Sjoblom	<i>Principal-in-Charge</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Ezer	<i>Principal</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Hagihara	<i>Principal, Project Manager</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Renard	<i>Project Manager</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leslie Kurisaki	<i>Project Manager</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robyn Sweesy	<i>Project Manager</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Corlyn Orr	<i>Project Manager</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Kea'au-Mountain View Public Library EA	6	Kahului Complete Streets Planning – Hele Kākou Kahului
2	Pu'uhonua o Hōnaunau National Historical Park Remove & Replace Park Maintenance Facilities EA	7	O'ahu Important Agricultural Land Identification and Mapping
3	Honolulu Bikeshare Planning	8	City and County of Honolulu General Plan Update
4	O'ahu Bike Plan Update	9	Honolulu Multi-Hazard Pre-Disaster Mitigation Plan Update
5	Hilo Bayfront Trails Master Plan	10	Climate Related Vulnerability Assessment for Transportation Infrastructure: American Samoa

**Please see additional relevant projects in Promotional Materials section*

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION AT YOUR DISCRETION. ATTACH ADDITIONAL SHEETS AS NEEDED



HHF PLANNERS
places for people

HHF is a Honolulu-based planning and design firm providing professional consulting services throughout Hawai'i and the Pacific region for over 40 years. Our firm provides special expertise in landscape architecture, environmental planning and permitting, land use planning and entitlements, and historic preservation planning.

Staff Size: 31

AICP Certified Planners: 8

Registered Landscape Architects: 2

LEED Certified Professionals: 10

Selection of Recent Clients
(past 5 years):

US Army Corps of Engineers

US Navy

University of Hawai'i

State Department of Accounting and General Services

State Department of Education

State Department of Transportation

State Department of Land and Natural Resources

City and County of Honolulu

County of Maui

County of Kaua'i

Statement of Qualifications

HHF Planners (HHF) can provide the County of Hawai'i Planning Department with exceptional planning and project management services for projects large and small. The firm offers an exceptional set of qualifications, a passionate staff, and a broad range of client and project experience. For over four decades, HHF has provided creative solutions to state, county, and private clients in Hawai'i. This is in addition to the wide range of environmental and facilities planning work that the firm has provided to the Navy, Marine Corps, Army Corps, and Joint Command elements across the Pacific Region.

A summary of HHF's qualifications to provide planning services is provided in the following pages, and project sheets representative of our broad range of work are included under Promotional Materials.

 Thomas A. Fee AICP, LEED AP ND PRESIDENT	 Scott H. Ezer PRINCIPAL	 Richard L. Quinn ASLA, LEED AP PRINCIPAL/ LANDSCAPE ARCHITECT	 Wendie McAllaster ASLA PRINCIPAL	 Rob James AICP PRINCIPAL	 Dane Sjoblom AICP PRINCIPAL	 John Hagihara AICP PRINCIPAL
 Gail U. Renard LEED AP ASSOCIATE PRINCIPAL	 Robyn E. Sweeney ASLA, LEED AP ASSOCIATE PRINCIPAL	 Jerilyn Hanohano, AICP SENIOR ASSOCIATE	 Shelley Franklin DARCH, AICP, LEED AP BD+C AND ND	 Stephanie Tatakoth ASSOCIATE / ACCOUNTING DIRECTOR	 Gene Young AICP SENIOR ASSOCIATE	 Tina Bushnell SENIOR ASSOCIATE
 Cindy Gamiao ASSOCIATE / HR & OFFICE MANAGER	 Leslie Kurisaki ASSOCIATE	 Ryan Masuda ASSOCIATE	 Corlyn Orr ASSOCIATE	 Michael Lim ASSOCIATE	 Diane Yamamoto ASSOCIATE	 Lisa Imata ASSOCIATE
 Alexander Felix GIS & IT MANAGER	 Zachary Young SENIOR PLANNER	 Jill Chillingworth SENIOR DESIGNER	 Jason Chun SENIOR PLANNER	 Dayea Shim AICP SENIOR PLANNER		
 Olga Douglas SENIOR DESIGNER	 Geoffrey Spangler AICP PLANNER	 Rowena Pacson BOOKKEEPER	 Catherine Chong MARKETING COORDINATOR			



Community Planning

Community planning and consultation is an important element of all projects, and HHF’s staff is well qualified to undertake all aspects of such consultations. This includes conducting public informational meetings, preparations for public hearings, neighborhood boards or smaller presentations, and working with citizen’s advisory groups and stakeholders.

Participatory planning is a theme that runs through HHF’s community-based planning work. Each project requires an approach that meets the unique needs and characteristics of the resident community to ensure adequate public disclosure and broad-based community input. Techniques involve a variety of participatory tools to solicit meaningful public involvement, including: project websites, social media graphic development and monitoring, online surveys, charrettes, sub-regional workshops and presentations, affinity groups, personal interviews, and small-group meetings. Presentations and informational documents are thoroughly illustrated to provide the public with intuitive and user-friendly project descriptions.

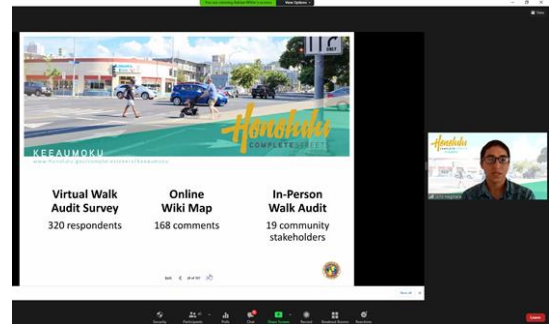
HHF regularly develops and implements public relations and engagement strategies for complex and highly scrutinized planning assignments.

HHF has successfully managed community outreach and engagement processes virtually for a number of projects and has developed an effective Virtual Engagement Program.

Select HHF projects include:

- Women's Community Correctional Center Communications Plan
- Black Pot Beach Park Master Plan*
- Ke’eaumoku Complete Streets*
- Hele Kākou Kahului*
- Defense Policy Review Initiative Hawaii Land Use Study*
- Honolulu Long-Range Disaster Recovery Plan*
- Honolulu General Plan Update
- Important Agricultural Lands Identification and Mapping
- O’ahu Bike Plan Update
- Kawainui-Hāmākua Marsh Complex Master Plan and EIS
- Leeward Community College Long Range Development Plan

**HHF Virtual Engagement Program*



Multimodal Transportation Planning

HHF has established itself at the forefront of multimodal transportation planning in Hawai‘i. The firm has developed the past three O’ahu Bike Plans, conducted station siting for Honolulu’s first bikeshare program, Biki, and completed a range of bike, pedestrian-oriented and Transit Oriented Development (TOD) planning projects across the state.

Completed and present work includes:

- O’ahu Bike Master Plans (1999, 2012, 2020)
- Hawai‘i Bikeshare Planning (Biki)
- Hilo Bayfront Trails Master Plan
- Pearl Harbor Pedestrian Study
- Leeward Community College and Honolulu Community College TOD Station Planning
- West Loch Transit Station Feasibility Assessment
- Maui Bicycle and Pedestrian Route Development and Wayfinding
- Ke’eaumoku Complete Streets Plan



Environmental Planning

HHF has extensive experience guiding clients and effectively moving projects through the environmental review process for a wide variety of projects. HHF can effectively support DAGS with both federal and state environmental review processes. The firm's experience includes projects related to infrastructure (harbors, roadways, sewer and water lines), utilities (telecommunications, sub-transmission lines), public facilities (bike paths, parks and recreation, baseyard facilities), military installations and government facilities, and residential and commercial developments. HHF has developed specific expertise in achieving compliance with federal cross-cutter regulations (e.g. Section 106 Historic Review/Endangered Species Act). *Our environmental planning qualifications include:*

- Kea'au Mountain View Public Library Site Selection Study and EA
- Pu'uhonua o Hōnaunau National Historical Park Remove & Replace Park Maintenance Facilities EA
- Board of Water Supply Beretania Redevelopment EIS
- Hāna Harbor Pier Deck Removal EIS
- Kawaihae Harbor Repair of Ramp and Dolphins EA
- Koa Ridge Development EIS and Planning Services



Land Use Entitlements and Permitting

HHF has a lengthy record of successfully assisting clients to obtain land use permits and development approvals at the Federal, State and County levels. Among the range of development applications and permits are: State Land Use District Boundary Amendments and Special Use Permits, Conservation District Use Permits, County Zone Changes, Conditional Use Permits, Special Management Area permits, and Plan Review Use permits. We are experienced in guiding complex projects through review by the State Land Use Commission. *Our land use planning qualifications include:*

- Kahalu'u Ma Kai Education and Cultural Center EA and Special Management Area Use Permit (SMA)
- Hawaiian Memorial Park Cemetery Expansion EIS and Land Use District Boundary Amendment
- Kewalo Basin Improvements EIS, SMA, Conservation District Use Permit (CDUP)
- Dillingham Ranch Agricultural Subdivision EIS
- Keālia Mauka Homesites EIS, State Land Use District Boundary Amendment and County Zoning Amendment



Hazard Mitigation & Resilience Planning

HHF has substantial expertise in the area of hazard mitigation planning, and specific training and real-world experience in risk assessment, infrastructure planning, environmental analysis, and deliberative stakeholder collaboration.

Select HHF projects include:

- Hawai'i County Hazard Mitigation Plan Update and Plan Integration
- Maui Electric Company, Ltd. Mā'alaea Power Plant Preliminary Engineering Analysis for Tsunami Mitigation
- Honolulu Multi-Hazard Pre-Disaster Mitigation Plan Update
- City & County of Honolulu Long-Range Disaster Recovery Plan
- Wailele Flood Risk Management Plan
- Community Resilience Networks Project (CRest)



Landscape Architecture

Through the practice of Landscape Architecture, HHF is committed to the creation of aesthetically pleasing settings that reflect functional and economical design solutions. Drawing upon over 30 years of local and international planning and design experience, the firm believes that the creation of landscape architectural themes and treatments is guided by a thorough understanding of a site’s natural systems, regional context, and its historical/cultural setting. HHF’s registered landscape architects and designers are experienced with all stages of a project, from conceptual planning and design through detailed design and construction documents. Specific services include site analysis, site planning and design, planting and irrigation plans, grading and drainage solutions, construction details, written specifications, bidding and on-site supervision, design guidelines, and project management. We have provided professional services to commercial and residential clients, as well as government agencies, and have implemented projects of all scales.

Select HHF projects include:

- Waikoloa Bowl and Queens’ Gardens
- Keauhou Bay Landscape Design Guidelines
- Diamond Head Parks Landscape Renovation
- Kawainui Marsh Wetland and Upland Restoration Plan
- Princess Nāhi’ena’ena Elementary School HI-CHPS Landscape



Historic Preservation

Historic preservation facilitates the protection and appropriate management of an area’s valuable cultural resources. HHF has specialized in the discipline of planning for historically and culturally sensitive areas by embracing a holistic perspective. Utilizing a cultural landscape approach to gain a broad, integrated perspective for each unique location, our firm has produced diverse and award-winning historic preservation planning projects for both public and private sector clients.

Select HHF projects include:

- Keauhou Cultural Landscape Assessment
- Ewa Field Cultural Landscape Assessment
- Assessment of the Rural Historic Landscape at Kapalawai, Kaua’i
- O’ahu Integrated Cultural Resources Management Plan

“Toole Design Group and HHF Planners brought technical expertise, creativity, procedural rigor, and a deep set of skills to the Bikeshare Hawaii network planning process. They were an extension of our team when we needed them to be, and worked independently to deliver high quality resources and materials when we were swamped. We would not be

Capacity to Accomplish Work

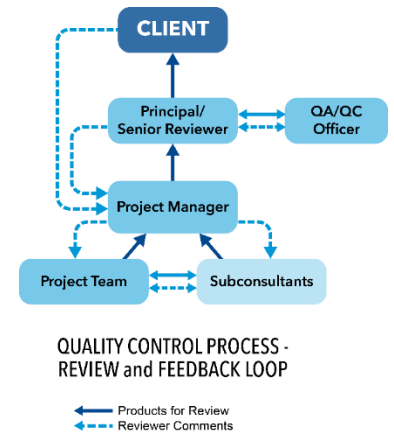
HHF has consistently completed projects on schedule and within budget. Aside from being one of the State’s larger planning firms, HHF assembles experienced technical consultants to support specialized disciplines as required for individual projects.

Demonstrated Ability

HHF has the experience and staff to manage multiple simultaneous project assignments throughout Hawai’i and the Pacific. Projects vary in complexity and location; HHF has consistently demonstrated its ability to deliver projects on time. This includes work for federal, State, and county public sector clients, non-profit clients, and large and small landowners.

Quality Management Approach

HHF’s quality management approach is based on the principle that our team is an accountable, functional, and in-depth extension of our client, and will remain a supporting partner for the duration of the project or contract. HHF’s team led by the Principal-in-Charge, will work closely with the client to set goals, exchange information, identify potential problems, propose effective solutions, develop responsive schedules, establish program standard operating procedures, assure resource availability, and share ideas on innovative and cost-effective means to support the client.



Our management plan integrates all of the best practices of project management—scope, quality, safety, schedule, cost, procurement, human resources, and communication—into a comprehensive approach to consistently meet project and contract goals. HHF’s experience in successfully executing planning projects has produced a Program/Project Management Team that focuses on:

- Simple program/project organization with clearly defined roles, responsibilities, and authorities;
- Corporate commitment and participation from the highest levels of our management;
- Project control systems for monitoring and forecasting costs and schedules, with a proactive approach to correcting variances;
- Quality and safety control systems that provide the level of quality our clients expect, and protect the health of our employees, client, installation personnel, and the surrounding community;
- Standard operating procedures that conform to the needs of our client.

The supervising Principal-in-Charge assigns each new project to a Project Manager, who holds primary responsibility for day-to-day project management, coordination with subconsultants and client interface. HHF also has other Principals of the firm that can assist as Deputy Principal-in-Charge if needed. The supervising Principal-in-Charge regularly monitors and reviews project status with the project manager, evaluating progress and overall quality of work.

Client Recognition

HHF has consistently received praise for professional services with Federal, State, County, and private clients.

AMERICAN PLANNING ASSOCIATION (FEDERAL PLANNING DIVISION)



- **Citation Award for Outstanding Federal Planning Project (2019)** Naval Shipyard Infrastructure Optimization Plan Phase I

PACIFIC RISK MANAGEMENT 'OHANA (PRIMO)



- **Partnership Award (2012)** American Samoa Tsunami Study for US Army Corps of Engineers Honolulu District

AMERICAN PLANNING ASSOCIATION (HAWAII CHAPTER)



- **Transportation Planning Award (2022)** Climate Related Vulnerability Assessment for Transportation Infrastructure: American Samoa
- **Implementation Planning Award (2022)** Black Pot Beach Park Master Plan
- **Historic Preservation Planning Award (2021)** Mother Waldron Playground Cultural Landscape Report and Historic American Landscapes Survey
- **Transportation Planning Award (2020)** O'ahu Bike Plan Update
- **Transportation Planning Award (2017)** Hawaii Bikeshare Planning
- **Historic Preservation Planning Award (2017)** Keauhou Cultural Landscape Assessment
- **Disaster Mitigation Award (2012)** American Samoa Tsunami Study for US Army Corps of Engineers Honolulu District
- **Community-Based Planning Award (2011)** Hilo Bayfront Trails Master Plan
- **Environmental/Preservation Award (2007)** Kapalua Coastal Trail
- **Community-Based Planning Award (2004)** Kawainui Marsh Pathway Plan
- **Environmental Conservation Award (2002)** Integrated Cultural Resource Management Plan Pearl Harbor Naval Complex
- **Community Based Planning Award (2000)** Honolulu Bicycle Master Plan

AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS (HAWAII CHAPTER)



- **Merit Award (2021)** Waialae Golf Course Residence Landscape Design
- **Excellence Award for Residential Design (2018)** Aina Haina Residence Landscape Design
- **Excellence Award (2015)** IBM Building Landscape Design
- **Honor Award (2015)** Sentinel Landscapes Basis of Design Report
- **Planning and Analysis Merit Award (2015)** Kawainui Marsh Wetland and Forest Restoration Manual
- **Merit Award (2009)** Waikoloa Bowl and Queens' Gardens Outdoor Amphitheater and Cultural Garden at the Waikoloa Beach Resort, Island of Hawaii American Society of Landscape Architects (Hawaii Chapter)
- **Honor Award (2009)** The Shidler College of Business Campus Landscape Design, University of Hawaii at Manoa
- **Merit Award (2003)** Tropical Landscaping and Plant Selection Guide
- **Merit Award (2003)** Pearl Harbor Cultural Landscape Assessments

US ARMY CORPS OF ENGINEERS



- **Award of Excellence (2011)** Nike Missile Guard Tower & Kahuku Training Area, O'ahu, Hawaii
- **Award of Excellence (2010)** US Army Pacific Command & Control Facility Planning Study, Fort Shafter, O'ahu, Hawaii

HISTORIC HAWAII FOUNDATION



- **Programmatic Award (2020)** Mother Waldron Playground Cultural Landscape Report
- **Preservation Commendation Award (2017)** Naval Air Station Barbers Point Historic Properties Assessment
- **Preservation Award (2015)** Kawainui Wetland Restoration Project

Fort Kamehameha Historic District:

- **Honor Award (2014)** Historic District Cultural Landscape Report
- **Honor Award (2014)** Historic District American Landscapes Survey
- **Honor Award (2014)** Historic District Interpretive Trail Plan

Hickam Building 1102:

- **Honor Award (2014)** Cultural Landscape
- **Honor Award (2014)** Tree Protection Plan
- **Honor Award (2012)** Historic Asset Management Process and Cultural Landscape Reports for Navy Region Hawaii
- **Honor Award (2012)** Wake Island Historic American Landscapes Survey

NAVAL FACILITIES ENGINEERING COMMAND



- **Certificate of Appreciation (2003)** Commander, Pacific Fleet for outstanding performance, professionalism, and commitment to excellence in CINCPACFLT Area of Responsibility Ordnance Infrastructure Plan
- **Certificate of Appreciation (1997)** for Guam Land Use Plan
- **Merit Award (1997)** for Ford Island Concept Plan
- **CIP of the Year (1992)** for Pearl Harbor Naval Complex Capital Improvements Plan
- **Runner-up Master Plan of the Year (1990)** for NAS Cubi Point Master Plan

BUILDING INDUSTRY ASSOCIATION



- **Renaissance Building and Remodeling Grand Award (2007)** Davies Pacific Center Plaza
- **Award of Appreciation from Scenic Hawaii (2007)** Davies Pacific Center Plaza

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

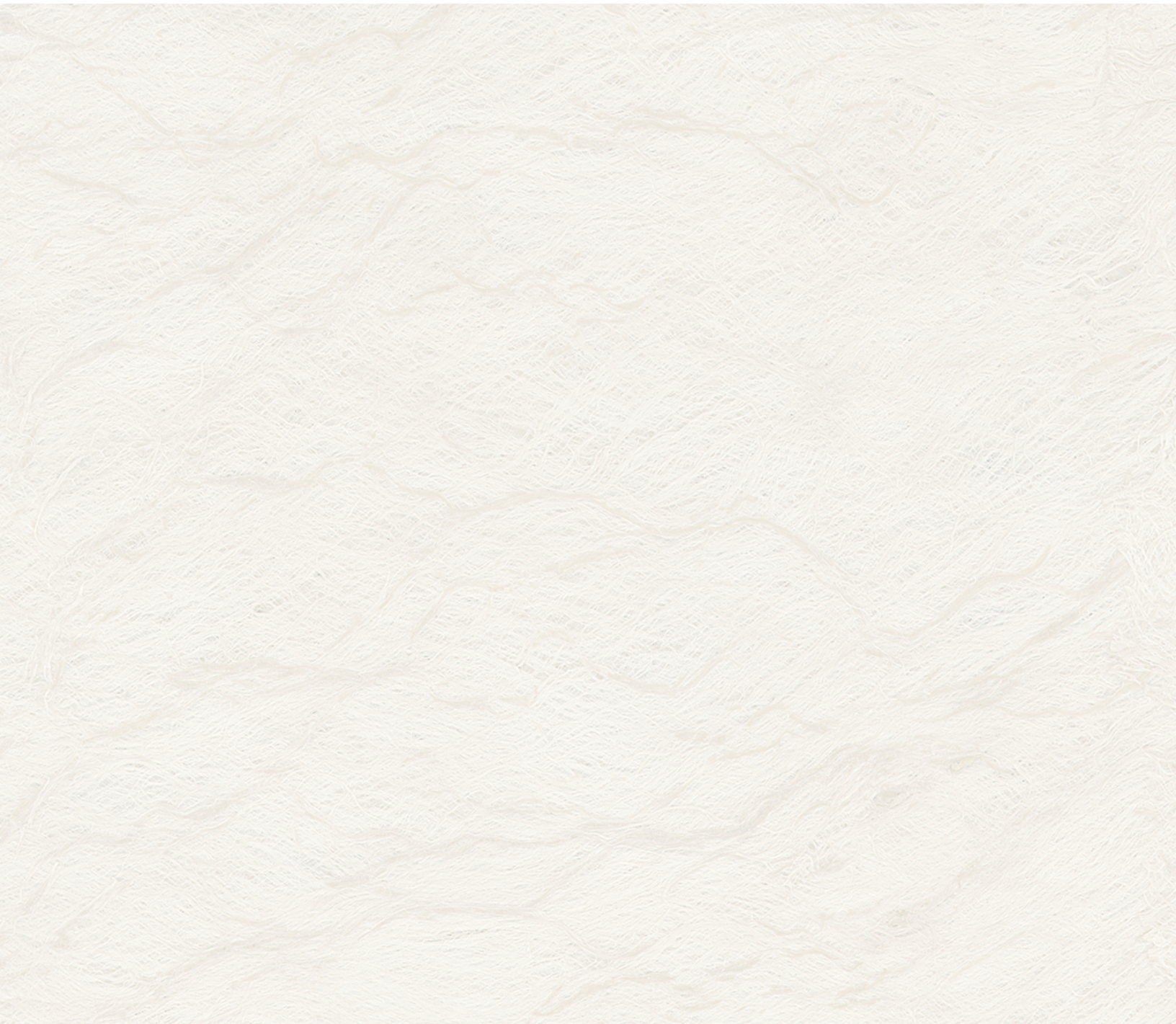
June 30, 2024

33. NAME AND TITLE

Dane Sjolom, Vice President

REFERENCES

4) Names of up to five clients who may be contacted

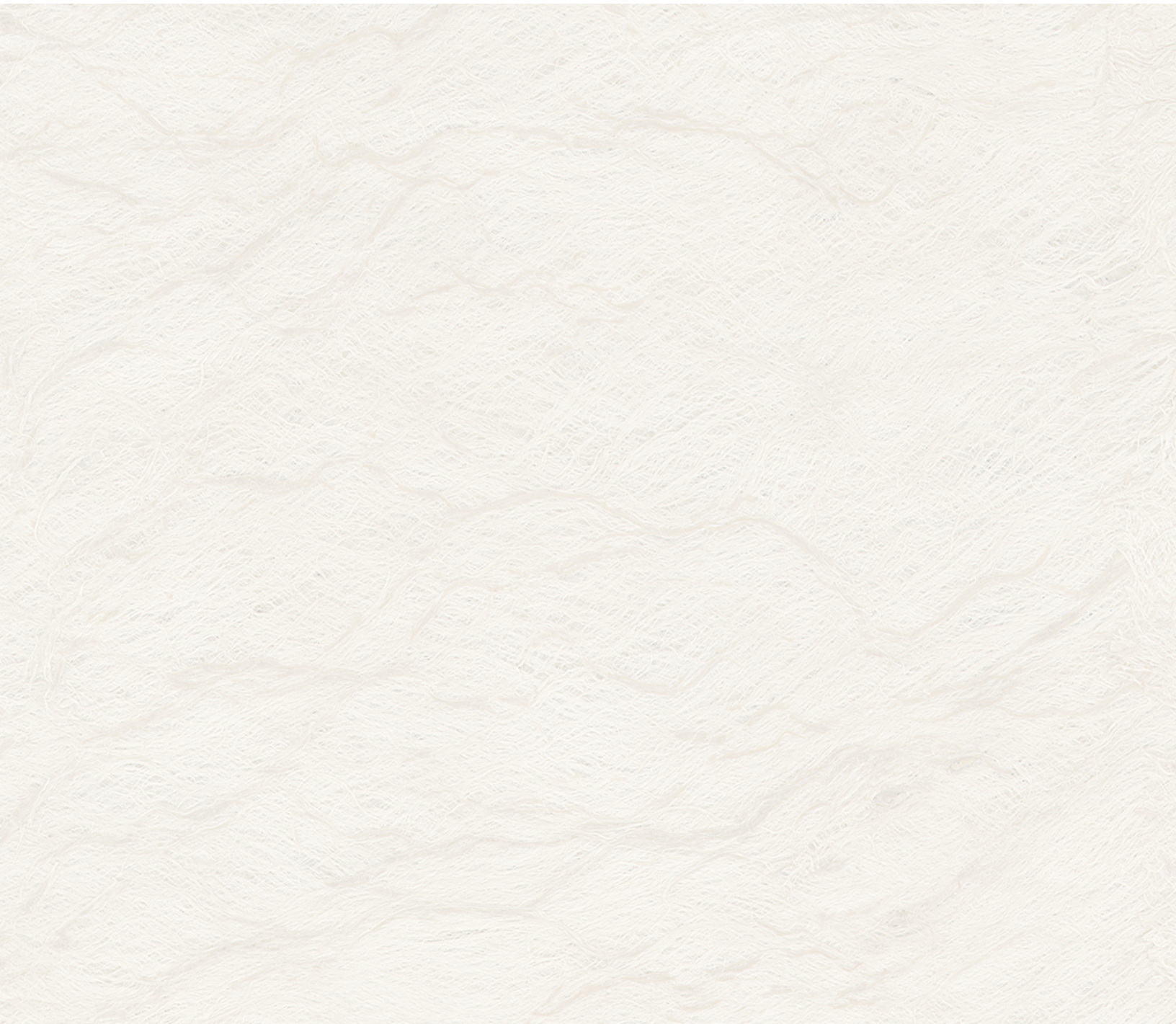


Client References

Contact Information	Services rendered in past year
<p>Mr. Brian Isa <i>Project Manager</i> Department of Accounting and General Services, Public Works, Planning Branch (808) 586-0484</p>	<p>Yes</p>
<p>Mr. Nolly Yagin <i>Project Manager, Engineer</i> County of Maui, Department of Public Works (808) 270-7745</p>	<p>Yes</p>
<p>Ms. Dreana Lee Kalili <i>Deputy Director</i> State Department of Transportation Harbors Division (808) 687-3651</p>	<p>Yes</p>
<p>Mr. Jay Morford <i>General Manager</i> Hawaiian Memorial Life Plan, Ltd. (808) 233-4400</p>	<p>Yes</p>
<p>Ms. Sarah Harris <i>Hazard Mitigation & Long-Term Disaster Recovery Program Manager</i> City and County of Honolulu, Office of Climate Change, Sustainability and Resiliency (808) 768-2284</p>	<p>Yes</p>

PROMOTIONAL MATERIAL

5) Any promotional or descriptive literature which the individual or firm desires to submit



DAGS Kea'au-Mountain View Public Library Environmental Assessment



Client

State of Hawai'i Department of Accounting and General Services (DAGS) and Hawai'i State Public Library System (HSPLS)

Completed

2023

HHF developed an Environmental Assessment for the Kea'au-Mountain View Public Library proposed by the Hawai'i State Public Library System (HSPLS). The project will construct a new 13,900 SF public library on a 1.7-acre site in Kea'au, adjacent to the Kea'au Middle School. The site is owned by the State of Hawai'i. This library is one of two new libraries proposed by HSPLS in the Puna District to replace three outdated public and school libraries co-located within school campuses. The Kea'au-Mountain View Public Library will support current public demand and provide sufficient operational space for staff, resources, and library patrons. It will provide current technologies such as broadband wi-fi services and support community activities. The Proposed Action does not include construction of the Pāhoa Public Library in Pāhoa, which is being proposed under a separate HSPLS project.

The interior of the Kea'au-Mountain View Public Library will be comprised of the main library space and areas for community and staff. The main library space will be a flexible open area with modular furnishings that can be reconfigured as needs change. HSPLS indicated that its priority in designing a library is to maintain flexibility for the interior space. Hard walls and built-in furnishings will be minimized to retain versatility and adaptability in future use. A community meeting room is provided for special functions during or after library hours and opens to a lanai for indoor-outdoor functions. Staff areas include offices, workspace, and storage. A dedicated space is included for Friends of the Library.

The library site is located on Kea'au-Pāhoa Road. Two one-way driveways will provide access to the 42-stall parking lot. Accessible walkways will connect the library to the public sidewalk and the adjacent middle school.

Pu'uhonua o Hōnaunau National Historical Park Remove & Replace Park Maintenance Facilities EA



Location Map

Client

Hennebery Eddy Architects
National Park Service

Service Category(ies)

Environmental Planning

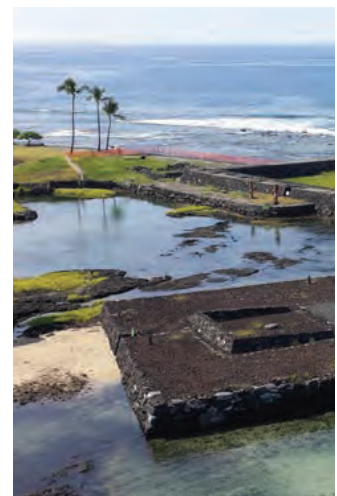
Completed

2023

HHF prepared a NEPA EA for a project to relocate existing Pu'uhonua o Hōnaunau National Historical Park maintenance and resource management functions from their current location in substandard facilities in an area known to contain archeological resources to new facilities at a more suitable location. The seven existing structures were constructed as temporary facilities in the 1960s and are no longer physically adequate to meet current Park needs. Their location does not support the Park's fundamental resources and values as expressed in its cultural landscape.

HHF evaluated impacts on key environmental issue areas in three NPS-owned project sites (two within the main Park boundaries and one site three miles mauka); prepared materials in support of the project's Endangered Species Act Section 7 consultation; prepared NEPA scoping meeting graphic materials; and oversaw biological surveys of all three sites.

Kahalu'u Ma Kai Education and Cultural Center Environmental Assessment and Special Management Area Use Permit



Client

Kamehameha Schools

Service Category(ies)

- Master Planning
- Site Planning
- Sustainable Planning
- Entitlements

Completed

2015

HHF Planners was selected by Kamehameha Schools (KS) to prepare an Environmental Assessment under Chapter 3343, Hawaii Revised Statutes, and process a Special Management Area Use Permit (SMA Permit) for the redevelopment of its 22-acre oceanfront property at Kahalu'u Ahupua'a on the Island of Hawai'i, from a former resort property into an educational complex. KS is a private charitable educational trust endowed by the will of Princess Bernice Pauahi Bishop to support an educational system serving more than 47,000 learners in Hawai'i and across the nation. The project would require: 1) the demolition of the former Keauhou Beach Resort (KBR) hotel and remnant Kona Lagoon Hotel (KLH) facilities; 2) construction of several new structures on the property; and 3) continued restoration and preservation of historic sites. This property was formerly the site of the KLH before it was demolished in 2004, and the KBR that closed in October 2012. This property holds some of Hawai'i's most culturally significant sites that has five heiau alone.

The unique characteristics of this project propose to restore the land closer in appearance to its former uses as a center of Native Hawaiian culture and learning. The academic programs intended for the property will allow learners to take advantage of in situ resources (natural and cultural) to supplement traditional learning conducted at other sites and enhance the cultural awareness of the importance of its resources.

Waimānalo Research Station Master Plan and Environmental Assessment



Client

University of Hawai‘i at Mānoa, College of Tropical Agriculture and Human Resources (CTAHR)

Service Category(ies)

Master Planning
Environmental Planning

Completed

2022

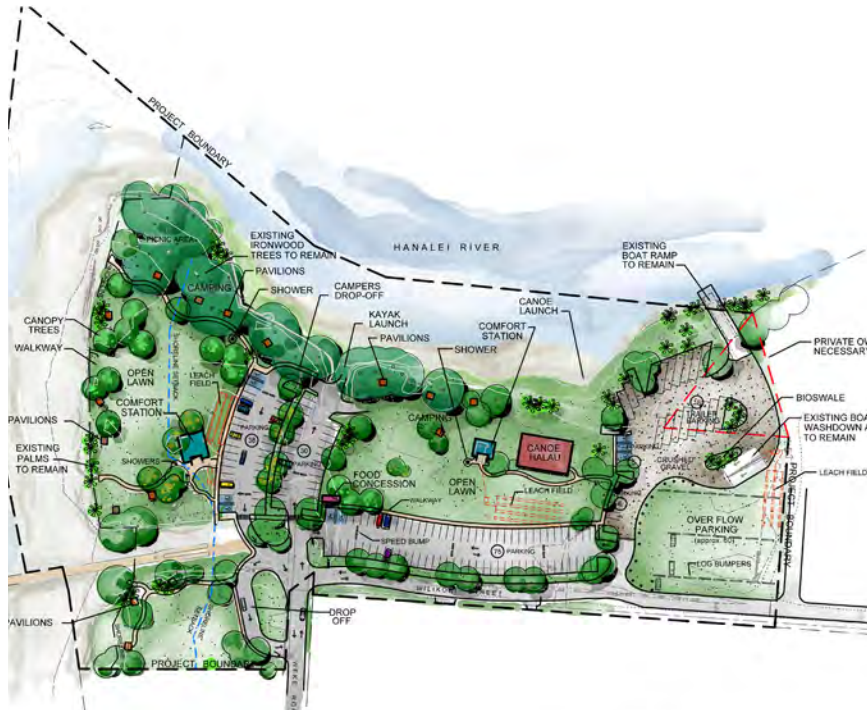
The University of Hawai‘i’s College of Tropical Agriculture and Human Resources (CTAHR) is preparing a master plan for the use of 283 acres in Waimānalo, the site of the former Meadow Gold Dairies (MGD). The subject property is adjacent to CTAHR’s existing 127-acre Waimānalo Research Station (WRS), and is envisioned as an extension to the existing station. A master plan is currently being prepared for the future station, and will represent CTAHR’s 20+ year vision for the site.

CTAHR is comprised of six (6) departments, each with their own area of study and research. The existing WRS is part of a network of agricultural experimental stations and cooperative extension offices throughout Hawai‘i that support CTAHR’s land grant mission of instruction, research and extension. The research stations provide a venue for CTAHR staff, faculty and students to study, learn and conduct research in areas such as sustainable agriculture and food production, ecosystem restoration, and natural resource management. The stations also support CTAHR’s Cooperative Extension activities, which provide applied science-based education to the state’s farmers, stakeholders and consumers.

The proposed WRS will support CTAHR’s ongoing and future research, and provide greater flexibility to address pressing issues such as food security and climate change mitigation, adaptation, and greenhouse gas sequestration in agriculture and forest systems. Three primary land uses are envisioned at the site: animals, plants and forestry. The master plan also designates an area for a future education center, a riparian management zone along Inoa‘ole Stream, and an archaeological and cultural preserve around the existing Pueo Heiau. A Memorandum of Understanding (MOU) for Cooperation and Exchange was executed in 2021 between CTAHR and a community organization to guide future cultural and educational activities in the archaeological preserve area.

HHF also completed an Environmental Assessment in compliance with HRS Chapter 343 for the project.

Black Pot Beach Park Master Plan



Client

County of Kaua'i
Department of Parks and Recreation

Service Category(ies)

- Master Planning
- Site Planning
- Land Use Planning
- Environmental Planning
- Community-Based Planning
- Landscape Architecture

Recognition

2022 Implementation Award
APA Hawai'i Chapter

Completed

2021

HHF Planners (HHF) led a project team to develop a master plan for the Hanalei Black Pot Beach Park, which includes the existing beach park and additional parcels, in support of the planned expansion of the park by the County of Kaua'i, Department of Parks and Recreation. Black Pot Beach Park is located on Hanalei Bay, adjacent to the iconic Hanalei Pier and Hanalei River. It is arguably one of the most scenic locations in Hawai'i, attracting visitors from all over the world, as well as providing one of the touchstone recreation spots and gathering places for residents of Hanalei and the North Shore of Kaua'i. Surfers, kayakers, stand-up paddlers, swimmers, fishermen, runners, walkers, and sailors gravitate to Black Pot, making it one of the most heavily used beach parks in the State.

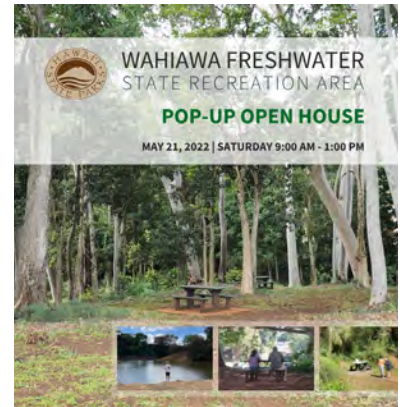
HHF's approach to the implementation of the project was heavily influenced by an aggressive community outreach program, including a Citizen's Advisory Committee (CAC), focus group meetings, and larger community meetings. The participants on the CAC and the focus groups include a diverse representation of stakeholders that

include recreational users, fishermen, canoe clubs, Native Hawaiian groups, landowners, and others. The uniqueness of the Hanalei community required inclusion of as many viewpoints as possible when considering the elements of the master plan. In addition to the effort to reach community members with a mix of in-person meeting opportunities, HHF developed a project website, Facebook page, and a virtual open house to provide background information, work products, and the opportunity for residents to comment on the project.

The preferred planning alternative – which was completed before an unprecedented, catastrophic flood event in April 2018 decimated portions of the beach park — was instrumental to the County's swift response efforts to rebuild and implement \$6 million of improvements as part of the recovery effort.

The HHF-led project team consisted of civil engineers and surveyors, archaeological consultants, landscape architects, planners and a local community liaison.

Wahiawā Freshwater State Recreation Area Improvements and EA



Client

Department of Land & Natural Resources, Division of State Parks

Service Category(ies)

Master Planning

Environmental Planning

Completed

Ongoing

The Wahiawā Freshwater State Recreation Area is a 67-acre state park facility along the banks of Lake Wilson (formally Wahiawā Reservoir) in Central O‘ahu. Offering two miles of wooded shoreline and a boat ramp that serves Lake Wilson, this park is distinctly O‘ahu’s only location for public freshwater fishing and one of only four such sites across the state.

In 2019, the University of Hawai‘i School of Architecture Community Design Center (UHCDC) conducted an applied design research project that analyzed programming and innovative redesign of the freshwater park. The study envisioned redevelopment for new outdoor recreational and cultural activities and ecological restoration, including boat docks, fishing platforms and trails anchored by a lodge and cabins for overnight accommodations, a 750-seat outdoor concert amphitheater, 18-hole disc golf course, stormwater treatment wetlands, and plantings for a fruit orchard and sandalwood forest restoration.

In a subsequent effort that builds upon the interest fostered by the UHCDC study, the State Department of Land and Natural Resources Division of State Parks (DSP)—the lead entity responsible for managing and maintaining the freshwater park—has initiated a planning process to support the state’s protocols for design and construction. With a consultant team led by HHF Planners, DSP is developing a conceptual site plan to prioritize future park improvements and to identify an implementation strategy for future permitting and funding requirements. Upon completion of the conceptual site plan, HHF Planners will also be preparing a state-level environmental assessment.

In addition to the technical expertise in site planning and entitlements, HHF Planners is facilitating a community outreach program that aligns with the goals and desired outcomes of this particular planning process. Major elements of the community outreach program include facilitating a stakeholders advisory group that provides continuity of input through the planning process, general public informational meetings, a project website, and Neighborhood Board briefings.

Hāna Pier Deck Removal EIS



Client

Department of Transportation,
Harbors Division

Service Category(ies)

Environmental Planning

Completed

2018

HHF Planners (HHF) completed an Environmental Impact Statement (EIS) for the State Department of Transportation, Harbors Division (DOT-H) to remove the superstructure of an existing pier at Hāna Harbor, Maui. The pier was originally constructed in the 1920s to support the shipment of sugarcane from Hāna. Over the years, the pier was also used to load cattle aboard ships and more recently used by local fishermen and residents for subsistence and cultural activities.

Due to poor condition, the pier is now condemned, off-limits to public access, and poses a legal liability risk to DOT-H because individuals continue to access the pier despite fencing and warning signage. To be consistent with DOT-H's mission, harbor facilities under its jurisdiction must be available to qualified commercial vessels. Although DOT-H initially proposed to repair the pier, the Hāna community strongly objected to any commercial use of the pier. Therefore, DOT-H

proposes to remove the decaying pier deck to protect public safety and reduce its legal liability. HHF supported DOT-H in the public engagement process in which the community's preferences were made clear.

Key EIS issues include potential impacts to corals and the marine benthic community, subsistence fishing, historic properties, and social and cultural resources.



Moanalua Section Honolulu Watershed Forest Reserve Management Plan and Land Use Entitlements



Client

Moanalua Gardens Foundation

Department of Land and Natural Resources, Division of Forestry and Wildlife (DOFAW)

Service Category(ies)

Multimodal Transportation Planning

Community Planning

Completed

Ongoing

The 3,700 acre Moanalua Section of the Honolulu Watershed Forest Reserve is comprised of both Kamananui and Kamaikai valleys, which are the two valleys that make up the larger Moanalua Valley in the ahupua'a of Moanalua, O'ahu, Hawai'i. These valleys are rich in ecological value and cultural history, with five distinct forest types, over nine miles of streams, and native forests that provide important habitat for endangered plants and animals. The historical significance of Kamananui valley dates back to the 17th century when Chief Kakuhihewa designated Moanalua the center of hula and chanting, and also to its association as a resting place for King Kamehameha following the major victories at Nu'uaniu and Kahauiki during the conquest of O'ahu.

Moanalua Gardens Foundation, Inc. (MGF) is a non-profit organization with a main focus on stewardship of Kamananui Valley, place-based cultural educational programming centered around Kamananui Valley, and the annual Prince Lot Hula Festival. Aligned with its programmatic goals to actively steward Kamananui Valley, MGF received grant-in-aid funds appropriated by the 2018 State Legislature to prepare a management plan

for the Moanalua Section of the Honolulu Watershed Forest Reserve. Through a contract with MGF, DOFAW is partnering with MGF to lead a public planning process that informs development of the management plan. HHF will assist in preparing the resulting plan which will include the following elements:

- Overview of the planning process and community engagement activities
- Brief history of the forest reserve
- Inventory of the natural, cultural and physical resources within the forest reserve
- Overview of threats and areas of concern (invasive plants and animals, disease, fire hazards, incompatible uses, threats to cultural resources, or climate change)
- Management objectives and goals
- Management actions and programming priorities
- Identification of entitlement approvals related to the Conservation District and environmental review pursuant to HRS Chapter 343.

Keauhou Bay Design Guidelines



Client

Kamehameha Schools

Service Category(ies)

Master Planning

Landscape Architecture

Completed

2020

HHF Planners (HHF) completed design guidelines for Kamehameha Schools' lands at Keauhou Bay on Hawai'i Island's North Kona coast. The small bay is well known as the birth site of Kauikeauoli, Kamehameha III, a former king of Hawai'i significant for his royal lineage and for his governance and support of education of the Hawaiian people during the early 19th century. Working closely with Kamehameha Schools and drawing from previous work on an award-winning cultural landscape study of Keauhou Bay, HHF established landscape design criteria to maintain and enhance the historic character of the indigenous and vernacular landscape, accommodate a wide variety of users, and create a cohesive identity. The guidelines specifically addressed the following categories: gathering spaces, destination points, and view planes; cultural and natural resource protection and restoration; circulation; landscape design and maintenance; architectural design and character, site furnishings; and signage. These standards for redevelopment of the bayfront will support the long-term goal of Kamehameha Schools which is to promote, preserve, and protect the bay's heritage while improving its economic sustainability.

Waiawa Correctional Facility: Due Diligence for Land Use Entitlements



Left: Site Plan integrating most recent aerial imagery, previous reports, condition assessments, and permit history. Right: HHF recreated the Zone of Hydrological Contribution and superimposed it over the site to understand its relationship to proposed agriculture activity.

Client

Hawai'i Department of Public Safety

When the state assumed operational control of the site about 30 years ago, it did not secure the necessary land use entitlements for its use as a correctional facility within the State Agricultural District zone/county preservation zone.

Service Category(ies)

Site Planning

Facility Planning

Land Use Entitlements

As ownership of the fee interest has now been formally transferred, HHF Planners (HHF) was retained to conduct a due diligence study to assess requirements to bring the facility into compliance with standard county land use regulations. HHF reviewed previous environmental and engineering reports and studies, permit records, interviewed facility and operations managers, consulted with State and county land use regulators and subject matter experts to identify existing resources available to support the application process and additional information or studies needed.

Completed

2017

ICSD Mt. Ka‘ala Radio Facility Improvements Project



Project installation site



Project cover for the environmental assessment report

Client

State Department of Accounting and General Services Project Management Branch

State Department of Accounting and General Services Information and Communication Services Division

United States Coast Guard, Civil Engineering Unit Honolulu, U.S. Department of Homeland Security

Service Category(ies)

Land Use Planning

Environmental Planning

Completed

2013

The State of Hawai‘i (State), Department of Accounting and General Services (DAGS), Information and Communication Services Division (ICSD) is implementing repair and renovation improvements to their existing telecommunications building situated at the Mt. Ka‘ala Air Force Station located at the summit of Mt. Ka‘ala. Improvements consist of replacing an existing 25-foot tower with a 50-foot tower to allow relocation of existing telecommunication antennas. Other improvements include repairs to the State’s building, increasing the capacity of telecommunication equipment, electrical upgrades, and conduit improvements to a downhill dish site on Kamaohanui Ridge.

HFH Planners (HHF) prepared and processed a joint State and Federal Environmental Assessment (EA) under the provisions of Chapter 343, HRS and the National Environmental Policy Act of 1969 (NEPA). Work included conducting consultation with appropriate Federal agencies to address Federal cross-cutter requirements such as Section 106 (National Historic Preservation Act), Section 7 (Endangered Species Act), etc. HHF was also responsible for preparing

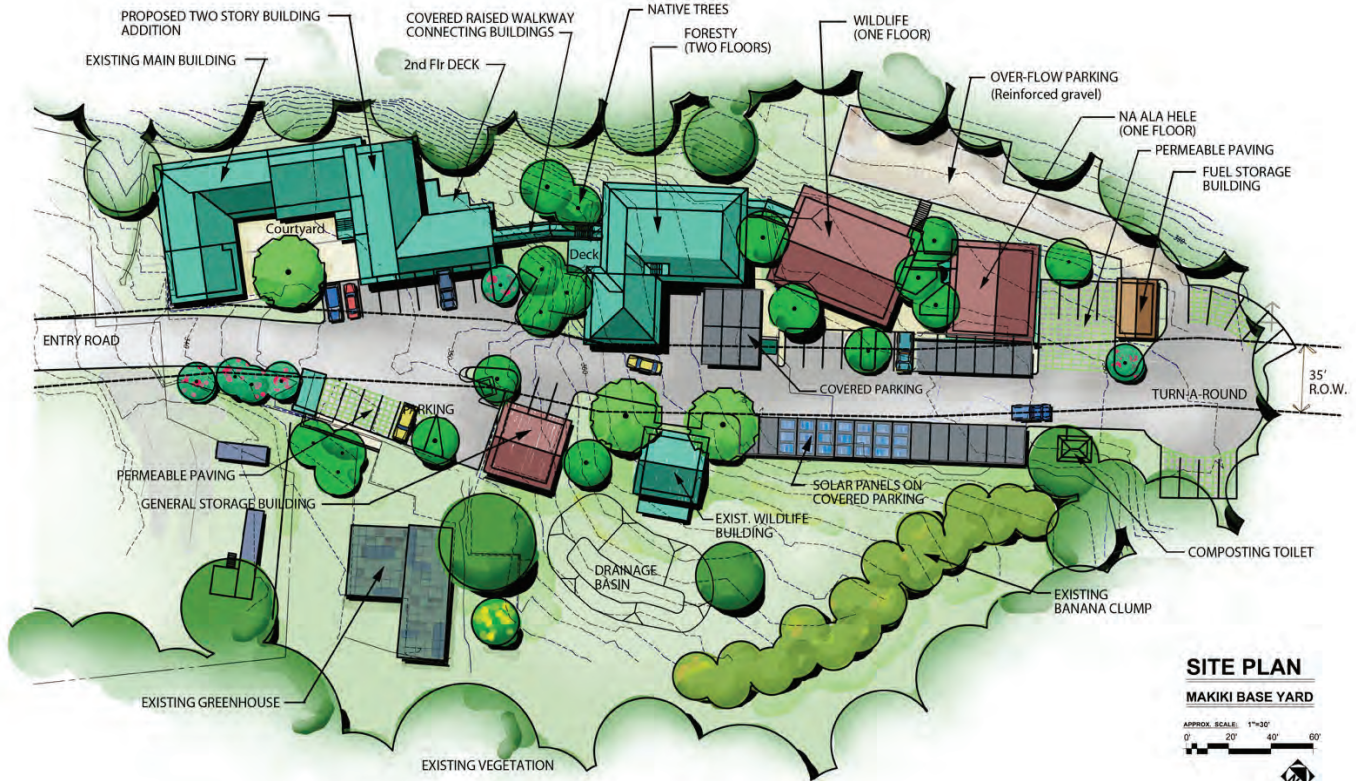
and processing a Conservation District Use Permit application and a Special Use Permit application with the Natural Area Reserves System.

Mt. Ka‘ala is a very sensitive environment being the tallest peak on the island of O‘ahu. The summit is home to several endangered plants, fauna, and invertebrate species, critical habitat, and the Mt. Ka‘ala Bog. The summit is also eligible as a traditional cultural property for inclusion on the National Register of Historic Places due to the prominence of legendary and cultural associations, Hawaiian deities, and was the former location of a Luakini Fishpond.



View of Mokulē‘ia coastline from Mt. Ka‘ala

Makiki Baseyard Master Plan



Client
State of Hawai'i,
Department of Land and
Natural Resources,
Division of Forestry and Wildlife

Service Category(ies)
Landscape Architecture
Sustainable Planning

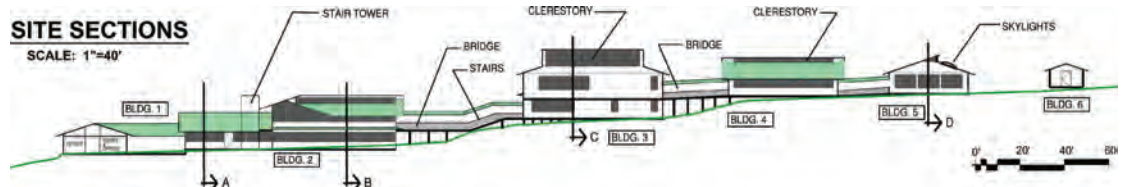
Completed
2012

HHF Planners completed a Master Plan for development of this Baseyard site in upper Makiki Valley to meet the current and projected needs of the Division of Forestry and Wildlife (DOFAW). This was accomplished in a manner sensitive to the site, budget, and mission of the agency. The plan includes a Resilience Assessment that provides guiding principles and goals for DOFAW to be a leader in sound environmental practices and use of renewable resources.

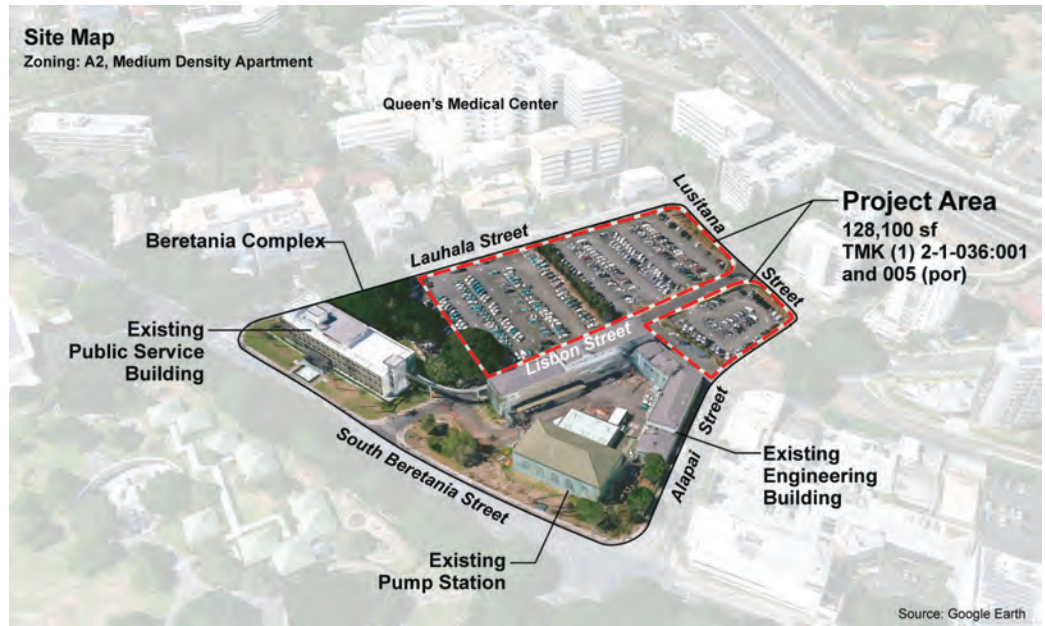
Sustainability was explored and incorporated into the site design, including elements such as rainwater catchment, permeable paving, solar

energy, and natural day lighting of interior spaces. The layout concept minimized costs for retaining walls and major site work by incorporating the terrain and grading.

Connectivity between buildings and ease of circulation promotes functionality of the site. Building themes and architectural style are important elements in creating a cohesive, campus-like setting that is fitting to the mission of the department and the work place environment. Concern for quality of life, employee morale, and the experience of the visiting public were important elements of the master plan features.



Board of Water Supply Beretania Complex Redevelopment Environmental Impact Statement



Client

Board of Water Supply
City and County of Honolulu

Service Category(ies)

Environmental Planning

Completed

2020

HHF Planners is preparing an Environmental Impact Statement (EIS) for the proposed redevelopment of a portion of the Board of Water Supply's (BWS) Beretania Complex. The BWS will be issuing a Request for Proposals to redevelop the 128,100 square foot project area. The purpose of this action is to provide a revenue stream for BWS to help offset operating and capital improvement costs for the agency. There will be no change to the existing BWS Public Service Building, Engineering Buildings and Pump Station. The EIS will evaluate three potential development scenarios: (1) assisted care living facility and office building, (2) affordable senior rental apartments and office building, (3) parking structure and office building. All three scenarios include a new BWS office building, to provide additional and more efficient administrative facilities for BWS. The scenarios were developed based on a market analysis and three scenarios could be implemented under the existing A-2, Medium Density Apartment zoning. The actual development on the site will be determined by and implemented by the selected developer.

Diamond Head Theatre Master Plan Environmental Assessment/Height Variance



The preferred site plan proposed a new on-site location for the new theatre, along with appropriate parking, landscaping, access and circulation.

Client

Diamond Head Theatre

Service Category(ies)

Master Planning

Site Planning

Environmental Permitting

Completed

2009 (Master Plan)

2018 (EA and Height Variance)

The building that served as the home for the Diamond Head Theatre (DHT) was constructed in 1933, and had been without major improvement since 1952. Originally a movie house for the Army post of Ft. Ruger, DHT was adapted for live performances and has provided live theater entertainment to hundreds of thousands of Hawai'i residents and visitors over the years. After careful consideration, DHT decided to pursue replacing the existing facility with a new one. DHT selected HHF Planners (HHF) to lead a team of consultants to determine the feasibility of building a new theater, including cost; size; volume; site plan; and entitlement issues.

After working with DHT staff and members of its board of directors for nine months, HHF submitted a final report in the fall of 2009 outlining its findings, which concluded that a new 500-seat facility with 100 parking stalls was feasible from cost, design, and entitlement perspectives.

In 2017 HHF finalized an Environmental Assessment (EA) for the proposed new structure. Based on the comments received during the EA comment period, DHT explored alternative design scenarios to address issues raised by the community: lowering the proposed fly loft from 61 feet to 50 feet, retaining the existing steel-framed addition at the rear of the building, and an overall reduction in building footprint. Incorporating these revised figures, written descriptions, and analyses, the Final EA included a modified site plan and building design. Subsequently, the project received A Finding of No Significant Impact (FONSI) determination.



New Diamond Head Theatre Box Office.

Kailua Boat Ramp Improvements Project



Client

Moffatt & Nichol

City and County of Honolulu
Department of Design and
Construction

Service Categories

Community-Based Planning

Environmental Planning

Land Use Entitlements

Completed

Ongoing

Kailua Boat Ramp is the only public boat ramp serving windward O'ahu between He'eia Kea and Maunalua Bay. Owned and managed by the City and County of Honolulu, this boat ramp has been repaired multiple times, and again needs repair due to damage from wave action and erosion.

Recognizing the importance of the ramp to local boaters and fishermen, the City has committed to improvements that improve the safety, usability and long-term stability of the boat ramp structure.

HHF Planners is the City's lead consultant for the design and facilitation of community engagement activities to identify long-term boat ramp improvements and to prepare the accompanying state environmental assessment. The process started with identifying key interest groups, including ramp users, fishermen, canoe clubs and community organizations, neighboring residents, public safety and regulatory agencies. Individual stakeholders were invited to participate in small group meetings structured to identify key issues and concerns for planning. Themes of the stakeholder discussions were central to identifying community preferences that future improvements maintain the existing character and activity levels, and not increase boater traffic and parking demand.

In addition to the stakeholder meetings, HHF sought public input on the proposed conceptual plan through a number of initiatives. This included presentations to the Neighborhood Board, conducting a public open house event, coordinating publicity releases, and hosting the project website and on-line survey.

Preparation of an environmental assessment in compliance with Chapter 343, HRS is currently underway. Key issues being addressed with the support of a technical subconsultant team include potential impacts to historic and cultural resources, the marine environment and adjacent noise-sensitive uses.

Ke'eaumoku Complete Streets



KEEAUMOKU

www.honolulu.gov/completestreets/Keeaumoku



Client

City and County of Honolulu
Department of Transportation
Services

Service Category(ies)

Multimodal Transportation
Planning
Community Planning

Completed

2024

HHF Planners (HHF) prepared a Complete Streets plan for Ke'eaumoku Street in Honolulu. Ke'eaumoku Street provides an important mauka-makai connection for the Makiki and Ala Moana neighborhoods, and the future Honolulu Rail Transit Station. The purpose of the project is to transform Ke'eaumoku into a complete street, with a street design that balances the needs of people of all ages and abilities whether they are walking, using a wheelchair, riding a bike, riding transit, or in a car.

HHF conducted extensive community outreach to businesses and stakeholders along the corridor, as well as an online questionnaire and online community map which generated over 500 responses from the community. This community input, along with detailed traffic studies and multimodal transportation analyses, have informed the development of two alternative street design concepts. These concepts were presented to the public via an interactive virtual public meeting. The input received on the design concepts will inform the selection of the preferred design concept for the corridor which will move forward for detailed design and implementation. This comprehensive planning process will ensure that Ke'eaumoku Street becomes a street that is safe and comfortable for all users, regardless of their preferred mode of travel.

Maunawili Falls Trail Improvement Project



Client

Department of Land and Natural Resources, Division of Forestry and Wildlife

Service Categories

Environmental Planning

Master Planning

Completed

Ongoing

One of the most heavily-used hiking trails to Maunawili Falls starts at a trailhead accessed through the Maunawili Falls subdivision. In recent years, the popularity of the trail has been steadily increasing, resulting in deteriorated trail conditions, damage to archaeological and cultural sites and natural resources, and negative impacts to the surrounding residential neighborhood from noise, trespassing, and security problems.

HHF Planners is leading a multi-disciplinary team to conduct a community planning process for a conceptual master plan that identifies improvements to the Maunawili Falls Trail. The intention of the master plan is to improve trail management and identify facility improvements for trail users, including a new trail realignment that prioritizes protection of archaeological and cultural sites, on-site parking and comfort station facilities for trail users away from neighboring homes, and strategies to manage visitor levels.

Site analysis to identify existing conditions and physical features along the existing trail includes archaeological review and field survey, cultural impact assessment, and preliminary engineering assessments, supplemented by stakeholder interviews and community outreach activities (e.g., focus group meetings, community meetings, project website, and public comment periods). A conceptual site plan and report will illustrate the proposed trail improvements, identify cost estimates and an implementation schedule, and document the community planning process that was followed.

Hawaiian Memorial Park Environmental Impact Statement and State Land Use District Boundary Amendment



View of expansion area from Pali Lookout overlooking Hawaiian Memorial Cemetery.

Client
Hawaiian Memorial Life Plan, Ltd.

Service Category(ies)
Master Planning
Site Planning
Land Use Planning
Environmental Planning
Community-Based Planning
Historic Preservation

Completed
2020

Hawaiian Memorial Park (HMP) is a full-service cemetery providing the Kāneʻohe community and Hawaiʻi residents with burial plots and a variety of interment options. The cemetery is in need of expansion given growth in Oʻahu’s aging population and demand for ground interment and inurnment spaces. HHF assisted Hawaiian Memorial Life Plan, Ltd. (HMLP) in successfully petitioning the State of Hawaiʻi, Land Use Commission to amend the State land use district boundary for a portion of its property (“Petition Area”) from the State Conservation District to the Urban District to allow for cemetery expansion to meet future burial plot needs. The proposed project consists of two components: 1) expansion of the HMP cemetery; and 2) creation of a Cultural Preserve immediately northeast of the cemetery expansion area. The remaining undeveloped area would be placed in a conservation easement, restricting future development of the property except for cemetery expansion development and establishment of the Cultural Preserve.

HHF has worked with HMLP since 2007, and has assisted the environmental review process that supports the project’s boundary amendment petition. The firm prepared an environmental impact statement as part of this effort and continues to support the project during the ongoing construction. HHF has also conducted multiple informational presentations with neighborhood and community organizations.



Concept Plan.

2020 Environmental Review of 71 Federal Public Housing Projects, Statewide



Client
 Hawaii Public Housing Authority (HPHA)

Service Category(ies)
 Environmental Planning

Completed
 2024

HHF Planners (HHF) undertook an Environmental Review (ER) of 71 Federally funded residential projects statewide for the State Hawaii Public Housing Authority (HPHA). HHF's actions support the HPHA's efforts to obtain funding from the U.S. Department of Housing and Urban Development (HUD) to implement repair and rehabilitation improvements to these housing projects and ensure compliance with HUD environmental review requirements. HHF's unique actions undertaken for the HPHA in this project include:

- Expediting and assembling different ER reports to meet specialized HUD grant funding requirements;
- Upload of ER analysis and supporting documentation to the HUD Environmental Review Online System (HEROS);
- Successfully managing statewide site inspections and work tasks for projects; and
- Effectively evaluating and facilitating historic preservation review applicable to certain housing projects.

ERs involved completion of HUD Statutory Worksheets and Source Document Statutory Worksheets to justify receiving a Categorical Exclusion under HUD environmental regulations. Each housing project was physically inspected, and a photo record was created to document conditions. Interviews were held with site managers and maintenance personnel to support the assessment of deficiencies and improvements needed at each housing site. Sixteen (16) key subject areas were evaluated for each housing project (e.g. toxic chemicals and radioactive materials, explosive and flammable operations, historic preservation, floodplain management, wetlands protection, etc.). The results of the review were later uploaded to HEROS, HUD's online system for managing environmental reviews. This work supports and updates prior ERs completed by HHF in 2003, 2006, 2010, and 2015 for HPHA housing projects.



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