

Aloha Everyone!

"CoHnect with Us" *Tuesday Talk*

Below is a summary of the "CoHnect with Us" Tuesday Talk for 10/14/25. [📄 10/14/25 Zoom Recording](#)

1. Follow up on PCard Issue: Jon Arbles
 - a. Not the County's issue; it is Bank of America's issue.
 - b. For transactions not showing up, do not manually enter them. Wait for Bank of America to upload the transactions.
 - c. Bank of America will provide an updated list, DIT will run that list, then departments should be able to reconcile the PCard transactions properly.
 - d. Any concerns with PCard being declined, let Jon know.
 - e. Reference [📄 CoHnect News sent out by Ben McMillan on 10/13](#) for additional information.
2. Fixed Asset Module: Jon Arbles
 - a. No date on when this will be turned on.
 - b. Transfers: Only send transfers if there is a high need, otherwise, hold off until Fixed Assets goes live.
3. Purchasing Announcements: Stephanie Letro
 - a. [📄 2026-02 Purchasing Announcement](#) released (see attached if link does not work).
 - b. Also available on CoHnect via Procurement > Purchase Requisitions (New) > Self Service Procurement page.
 - c. Topics covered:
 - i. SPO Agreements – Direct Invoice or PO?

- ii. PCard Use Policy
 - iii. New E-Bidding solicitation portal: [OpenGov](#)
 - d. Any questions, contact Purchasing.
- 4. Payroll Testing: Reid Sewake
 - a. Phase 2 of testing starts on Monday, 10/20.
 - b. Testers – Go through test scripts and update SharePoint.
 - c. Let Reid know if there are any questions.
- 5. Year-End Closing: Reid Sewake
 - a. Thank you to all who submitted AP and retention liabilities.
 - b. For the departments that haven't done so, please submit these as soon as possible.
- 6. GASB 87 & SBIA Leases: Reid Sewake
 - a. Due date to submit: 10/15/25
 - b. Info and template available in 10/1/25 CoHnect News email.
 - c. Reach out to Reid if there are any questions.
- 7. Any questions about any of the items covered, please email Jon or Reid.

Mahalo!