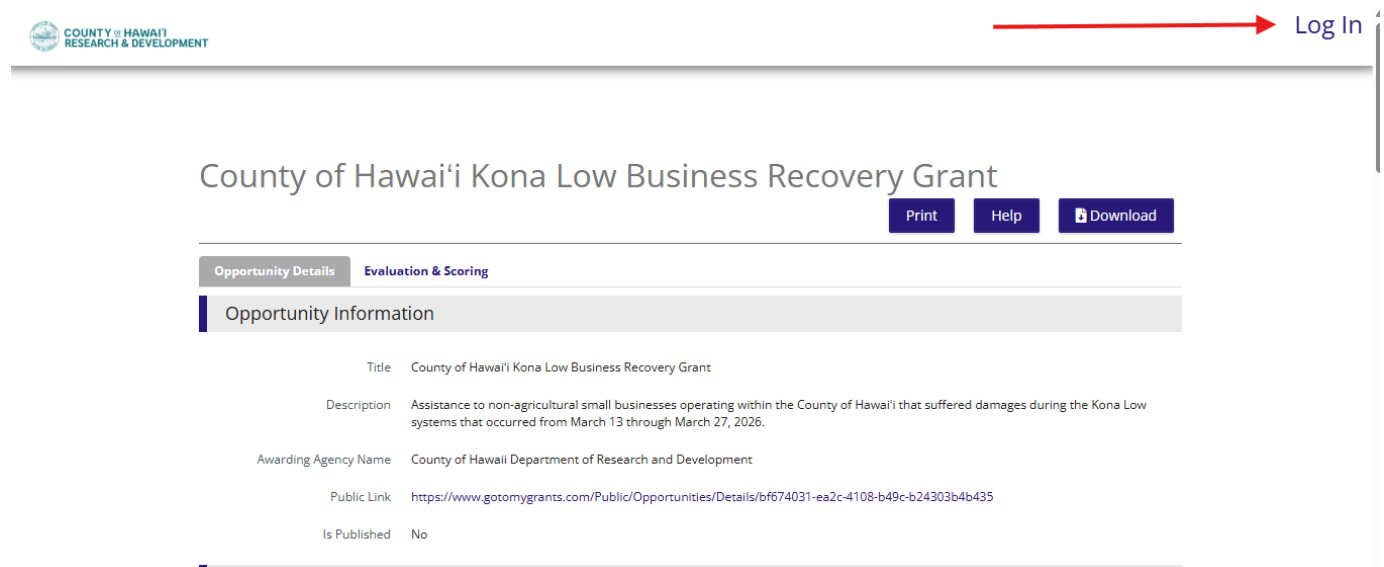


County of Hawai'i Kona Low Business Recovery Grant Application Portal (Euna Grants) Tutorial

1. Applicants must register on the Euna Grants Portal. After clicking the [portal link](#), select Log in.



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County of Hawai'i Kona Low Business Recovery Grant

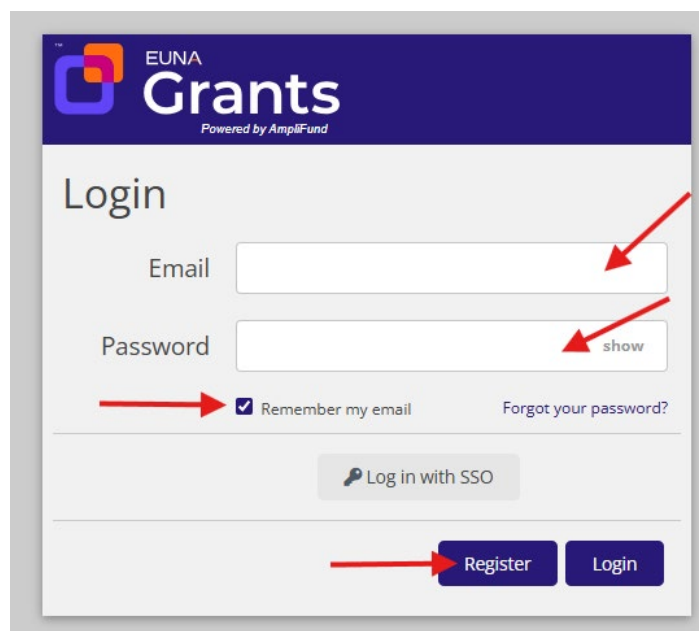
Print Help Download

Opportunity Details Evaluation & Scoring

Opportunity Information

Title	County of Hawai'i Kona Low Business Recovery Grant
Description	Assistance to non-agricultural small businesses operating within the County of Hawai'i that suffered damages during the Kona Low systems that occurred from March 13 through March 27, 2026.
Awarding Agency Name	County of Hawaii Department of Research and Development
Public Link	https://www.gotomygrants.com/Public/Opportunities/Details/bf674031-ea2c-4108-b49c-b24303b4b435
Is Published	No

2. Enter your preferred email, a password of your choice, and select Register.



EUNA Grants
Powered by AmpliFund

Login

Email

Password show

☒ Remember my email [Forgot your password?](#)

3. Login with your credentials and your screen will show your name in the upper right corner.

Click Apply to begin your application.

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RESEARCH & DEVELOPMENT

Elizabeth Dykstra
Hawaii County, HI

County of Hawai'i Kona Low Business Recovery Grant

Print Help Download Save Apply

Opportunity Details Evaluation & Scoring

Opportunity Information

Title	County of Hawai'i Kona Low Business Recovery Grant
Description	Assistance to non-agricultural small businesses operating within the County of Hawai'i that suffered damages during the Kona Low systems that occurred from March 13 through March 27, 2026.
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Is Published	No

4. This is the first part of the application process. The first two check-marked application sections—Opportunity Details, and Evaluation & Scoring—are informational sections only. The third section—Project Information—is the start of your application.

Important: The “Application Name” field is the name of your business.

COUNTY OF HAWAII
RESEARCH & DEVELOPMENT

Elizabeth Dykstra
Hawaii County, HI

County of Hawai'i Kona Low Business Recovery Grant

Opportunity Details Evaluation & Scoring Project Information Application Forms Submit

Project Information

Help Download Save Save & Continue

Application Information

Application Name *

How much are you requesting from the funder?

Award Requested * \$0.00

Total Award Budget \$0.00

Primary Contact Information

Name * Elizabeth Dykstra

Enter all required information which is indicated with an asterisk (*).

How much are you requesting from the funder?

Award Requested *

Total Award Budget \$3,250.00

Primary Contact Information

Name *

Email Address *

Address Line 1 *

Address Line 2

City *

State/Province *

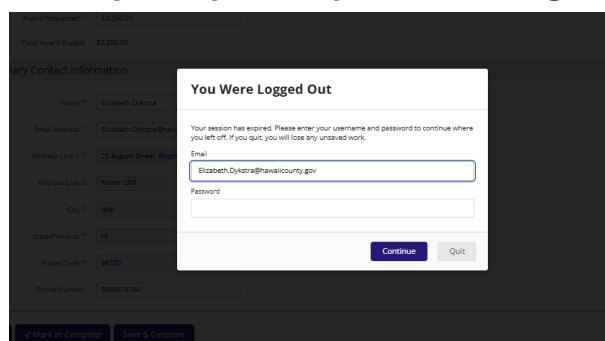
Postal Code *

Phone Number

Save ✓ Mark as Complete Save & Continue

- If you are satisfied with your entries, you may select **Mark as Complete**.
- Select **Save** to save your work (without marking as complete) and leave your application portal.
- Select **Save & Continue** to save this section (without marking as complete) and continue with your application. For this tutorial we are using this option.

TIP: SAVE frequently. The system will log out if idle.



5. The next section, after entering Project Information and selecting “Save & Continue”, is the Application Forms section. Note that the Project Information Circle is not marked with a checkmark as complete.

There is no required order for completing each form. You may enter information in any order, just remember to keep saving your work.

COUNTY OF HAWAII
RESEARCH & DEVELOPMENT

Elizabeth Dykstra
Hawaii County, HI

County of Hawai'i Kona Low Business Recovery Grant

Progress: Opportunity Details (✓) Evaluation & Scoring (✓) Project Information (○) Application Forms (3) (○) Submit (○)

Forms

Name	Status	Print
Business and Damage Information - Hawai'i County Kona Low Business Recovery Grant	New	
Required Documentation - Hawai'i County Kona Low Business Recovery Grant	New	
Applicant Certifications, Acknowledgement and Term of Use Agreement - Hawai'i County Kona Low Business Recovery Grant	New	

1 - 3 of 3 items

Save & Continue

6. The Business and Damage Information Form requests the following: Business contact information, voluntary demographic information, and the applicant's NAICS.

The top of the form asks for the grant request amount, and a brief narrative description of the damages that will be covered by the grant, and an explanation of how the funds will be used.

County of Hawai'i Kona Low Business Recovery Grant

Progress: Opportunity Details (✓) Evaluation & Scoring (✓) Project Information (○) Application Forms (3) (○) Submit (○)

Business and Damage Information - Hawai'i County Kona Low Business Recovery Grant

1 of 3

Download Save Save & Continue

A. Grant Request

Grant awards shall be made based on the applicant's gross annual revenue as reflected in its most recently filed federal tax return.

- Businesses with gross annual revenues of **\$250,000.00 or less** are eligible for **Tier 1** grants at a maximum of \$5,000.00.
- Businesses with gross annual revenues of **more than \$250,000.00 and up to \$5,000,000.00** are eligible for **Tier 2** grants at a maximum of \$10,000.00.
- All applicants must have 500 or fewer employees.

1. Enter the amount of your Grant Request. Note that this should be the same amount you entered on your project information page when you started this application. *

0.00

2. Describe the damages to be covered by this grant award. Briefly explain how the funds will be used. *

Alt+F10 to access toolbar by keyboard

Paragraph

7. The Required Documentation Form is the area where the applicant must upload all of the required Business Documentation, Storm Impact Documentation, Financial Documentation, and Duplication of Benefits Documentation.

County of Hawai'i Kona Low Business Recovery Grant



Required Documentation - Hawai'i County Kona Low Business Recovery Grant

2 of 3

Download

Save

Save & Continue

A. Business Documentation

1. Proof of Business Registration with the State of Hawai'i *

Choose File

2. Proof of physical business location (e.g., deed; lease; utility bill) *

Choose File

3. Documentation showing the applicant is authorized to sign on behalf of the business, if applicable (e.g., Articles of Incorporation; Operating agreement; Corporate Resolution; Sole proprietorship or trade name documentation) *

Choose File

Additional upload if needed

Choose File

B. Storm Impact Documentation

8. The Applicant Certification, Acknowledgement and Term of Use Agreement must be signed, dated, and submitted through the portal.



Applicant Certifications, Acknowledgement and Term of Use Agreement - Hawai'i County Kona Low Business Recovery Grant

3 of 3

Download

Save

Save & Continue

Acknowledgement

By submitting this grant application, I hereby understand, acknowledge, and agree to all of the requirements, terms, and conditions of the RFP, and certify that:

- All information submitted is true and correct.
- The claimed losses were caused by the March 13-27, 2026 storm events.
- Grant funds will be used only for approved storm recovery purposes.
- The applicant will provide additional documentation if requested.
- The applicant will retain records related to the grant for a period specified by the County.
- The Applicant shall notify the County if additional insurance proceeds or other recovery assistance is received for the same losses after the grant is awarded. The County may require repayment, reduction, recapture, or reallocation of grant funds to prevent duplication of benefits.

I understand and agree that by submitting this proposal/grant application, it is sufficient to validate my electronic signature.

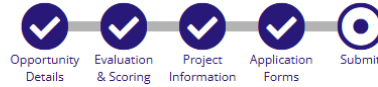
Signature (type name) *

Title

Date signed

9. The following screenshot is the display that applicants will see after completing all sections and forms of the application and marking each as complete.

County of Hawai'i Kona Low Business Recovery Grant



You are about to submit your application, **My Test Application**, to **Hawaii County, HI**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

[Review](#) [Submit](#)

10. The following screenshot shows a successfully submitted application.

County of Hawai'i Kona Low Business Recovery Grant



Success!

You have submitted your application.

Download your completed application by selecting the "Application" button below.

To return to the main screen with all of your applications, select the "Exit" button.



[Application](#) [Exit](#)