



County of Hawai'i Planning Department

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PROCEDURES FOR ESTABLISHING STREET NAMES

PRIVATE ROADWAYS

1. Naming of private roadways shall comply with the following:
 - a. roadway suggested to be named complies with the minimum roadway standards of the Subdivision Code (Sec. 23-40 thru 53); or has a minimum pavement width of 16 feet within a minimum 20-foot wide right-of-way;
 - b. the purchase and installation of all street signs will be borne by the petitioner; and
 - c. written consent to name the affected private roadway(s) is secured from its respective owner(s).
2. An individual property owner, community organization or group, shall submit a list of suggested street names with a corresponding map showing all of the roadways to be named. All suggested street names must be Hawaiian words with the appropriate spelling and meaning as per the Hawaiian Dictionary (Pukui and Elbert, 1971) and/or other appropriate sources. Suggested street names shall not exceed ten (10) letters (including glottal & macrons).
3. Exceptions may be made for non-Hawaiian words of long-standing and common local usage, provided that a written history behind the suggested non-Hawaiian word can be provided. Preference shall be given to names of places, persons or events historically or traditionally associated with the ahupua'a in which the street principally lies.
4. The Planning Department will then check the suggested street names for appropriate spelling and meaning as well as check our reserved street name listing to verify whether the street names are already in use or reserved. The department will notify the petitioner in writing as to which suggested street names are acceptable and those which not acceptable.
5. Those suggested street names which have been found to be acceptable will be placed on the department's list of street names as reserved name(s) until such time a poll survey of landowners whose lots front the affected roadways is conducted by the petitioner.
6. A poll survey must be sent by mail and/or other acceptable means to all recorded property owners (including absentee owners) of land fronting the respective roadways to be named. Upon completion of the poll, the results should be submitted to the Planning Department for our records.
7. Should a minimum of **two-thirds** of the landowners concur, the suggested street names will then be listed as the street name for their respective roadways.

GOVERNMENT (Public) ROADWAYS

1. An individual property owner(s), community association or group shall submit a list of suggested street names to the department with a corresponding map showing the roadway(s) to be named. All suggested street names must be Hawaiian words with the appropriate spelling and meaning as per the Hawaiian Dictionary (Pukui and Elbert, 1971) and/or other appropriate sources. Suggested street names shall not exceed ten (10) letters (including glottal & macrons).
2. Exceptions may be made for non-Hawaiian words of long-standing and common local usage, provided that a written history behind the suggested non-Hawaiian word can be provided. Preference shall be given to names of places, persons or events historically or traditionally associated with the ahupua'a in which the street principally lies.
3. The Planning Department will then check the suggested street names for appropriate spelling and meaning as well as check our reserved street name listing to verify whether the street name(s) are already in use or reserved. The department will notify the petitioner in writing as to which suggested street name(s) are acceptable and those which not acceptable.
4. Those suggested street name(s) which have been found to be acceptable will be placed on the department's list of street names as reserved name(s) until such time a poll survey of landowners whose lots front the affected roadways is conducted by the petitioner.
5. A poll survey must be sent by mail and/or other acceptable means to all recorded property owners (including absentee owners) of land fronting the respective roadways to be named. Upon completion of the poll, the results should be submitted to the Planning Department for our records.
6. Should **two-thirds** of the landowners concur, the suggested street names will then be forwarded to the County Council through the Planning Commission for adoption by resolution.

RECOMMENDED REFERENCE SOURCES

The Planning Department will confirm spelling and meaning of suggested Hawaiian street names with the following reference sources:

- Hawaiian Dictionary, Pukui, Mary and Elbert, Samuel H., University of Hawaii Press, 1971 or later revision
- A Dictionary of the Hawaiian Language, Andrews, Lorrin, 1974 reprint of 1865 revision
- Place Names of Hawaii, Pukui, Elbert and Mookini, University of Hawaii Press, 1974
- Olelo No'eau, Pukui, Mary Kawena, Bishop Museum Press, 1983

Should there be any questions regarding these procedures, please feel free to contact the Planning Department at 961-8288.