

Puna Community Development Plan

Action Committee

Action Committee Hosted Meetings



WHAT

- Convene AC meetings between the already scheduled quarterly meetings
- Hosted and organized by AC members

WHY

- Continuity
- Not reliant on COH capacity
- Additional touch points with community

AC Hosted Meetings

Who attends? AC [Quorum]
Community

When? Whenever the AC
wants 😊

Where? Zoom hybrid or
in-person

AC Members

Staff

Community

- Prepare agenda
- Convene
- Keep minutes
- Quorum/Sunshine
- Facilitate
- Follow-ups

- Post agenda/minutes]
- Provide Zoom link
- Help make connections
- Share agenda through mailing list

- Register and attend
- Participate in RCAs and investigatory subcommittees
- Apply for the AC

What's my kuleana?