



County of Hawai'i PLANNING DEPARTMENT

HĀMĀKUA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

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Tuesday, September 20, 2022

DRAFT Meeting Minutes

CALL TO ORDER

Vice-Chair Niki Hubbard called the Hāmākua Community Development Plan (HCDP) Action Committee (AC) to order at 5:39 pm. This was an Action Committee hosted meeting held at the Jack Wayne Union Hall (ILWU); there was no Zoom option.

ROLL CALL

AC Members Present: Niki Hubbard (Vice-Chair); Brad Kurokawa; Desiree Moana Cruz; Rhonda Pollard; Tawn Keeney.

AC Members Absent-Excused: Carol Ignacio, Robert Nishimoto, Crystal Kua.

County Officials: Suzanna Tiapula, Deputy Corporation Counsel

ADDITIONS TO THE AGENDA: None

ANNOUNCEMENTS:

1. Reminder that this was a Hāmākua Action Committee- hosted and facilitated meeting. There was no County staff in attendance that evening.
2. Communication No. 2022-15: Update on the Waipi'o Valley Road Closure. Action Committee member Pollard shared this announcement.

PUBLIC COMMENT ON AGENDA ITEMS: None

APPROVAL OF MINUTES:

Action Committee Member Rhonda Pollard made a motion to approve the May 17, 2022 minutes. Motion seconded by Action Committee Member Desiree Moana Cruz. Motion passed with 5 votes aye, 0 votes nay.

BUSINESS:

1. Election of Action Committee Officers

Action Committee Member Keeney nominated Action Committee member Bob Nishimoto, who was not present for this nomination. Action Committee Member Keeney volunteered himself as Action Committee Chair if Action Committee Member Nishimoto is not interested in the position. Vice-Chair Hubbard volunteered to remain in her position.

29 *Action Committee Member Kurokawa motioned to postpone election of chair to next month's*
30 *meeting. Seconded by Action Committee Member Pollard. Motion passes with 5 votes aye, 0*
31 *votes nay.*

32 **2. Hāmākua Action Committee Implementation Projects**

33 Action Committee Member Keeney wanted to discuss the Action Committee structure moving
34 forward. He mentioned how the North Kohala Action Committee lost all their members and
35 reorganized as an Advisory Group. He thought they could be a model the HCDP could use.
36 Deputy Corporation Counsel Suzanna Tiapula advised that for any discussion, this item is
37 required to be on the agenda and that any corresponding materials be saved until then. Action
38 Committee member Kurokawa asked Deputy Corporation Counsel Tiapula if it was ok to discuss
39 how to move the Action Committee forward. Action Committee Member Keeney shared how
40 the North Kohala Advisory Group meet monthly and act in an advisory capacity. He discussed
41 how former Action Committee members are involved, how they communicate with Planning and
42 other partners and how they have subcommittees by geographic location.

43 There was discussion about the status of several action items in the CDP, including action items
44 related to Waipi'o.

45 Vice-Chair Hubbard referred to Community Actions within the CDP.

46 *Action Committee Member Pollard moved that the Action Committee create a subcommittee to*
47 *move forward the Waipi'o Wahi Pana Effort. Motion was seconded by Action Committee*
48 *Member Kurokawa. Motion passed with 5 votes aye, and 0 votes nay. Members of this*
49 *subcommittee included Action Committee members Kurokawa, Pollard and Cruz.*

50 There was additional discussion about housing and future developments. There was no motion
51 made to create a housing subcommittee at this time.

52 **3. Action Committee Support Letter for the Laupāhoehoe Boat Ramp & Breakwater**

53 *Vice-Chair Hubbard moved to approve the Action Committee Support Letter for the Laupāhoehoe*
54 *Boat Ramp & Breakwater. Seconded by Action Committee Member Keeney. Motion passed with*
55 *5 votes aye, 0 votes nay.*

56 **PROPOSED AGENDA ITEMS FOR NEXT MEETING:** Tuesday, October 18, 2022, location to be
57 determined.

- 58 1. Action Committee Chair Election
- 59 2. Advisory Group model
- 60 3. Housing Subcommittee Creation (to include the creation of other subcommittees)
- 61 4. Hui Mau Presentation (list what action items this relates to in general)
- 62 5. Subcommittee Report – Waipi'o Wahi Pana (possibly invitation of Lei Browns Group)

63 **ADJOURNMENT:** *Action Committee Member Pollard moved to adjourn. Seconded by Vice-Chair*
64 *Hubbard. The motion passed with 5 votes aye, 0 votes nay.*
65 The meeting was adjourned at 7:12pm.

66 This agenda and all related documents are available in the Planning Department's Hāmākua
67 Community Development Plan Action Committee folder via [the County of Hawai'i Public](#)
68 [Documents Repository](#). These documents may also be requested from the Planning Department
69 by calling (808) 961-8288 or emailing cdp@hawaiicounty.gov.

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