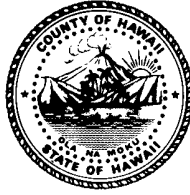


Mitchell D. Roth
Mayor

Lee E. Lord
Managing Director



Zendo Kern
Director

Jeffrey W. Darrow
Deputy Director

County of Hawai'i PLANNING DEPARTMENT

SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawai'i 96720

Phone (808) 961-8288 • Fax (808) 961-8742

October 24, 2022

DRAFT Meeting Minutes

CALL TO ORDER

Vice-Chair Kevin McLaughlin called the South Kohala Community Development Plan (SKCDP) Action Committee (AC) to order at 5:23 P.M. This was an Action Committee hosted meeting held at the Hokulua United Church of Christ. Quorum was established at the meeting.

ROLL CALL

AC Members Present: Karen Anderson, Bill Sanborn, Pete Hendricks, Scott Nagata, Kevin McLaughlin (Vice-Chair)

AC Members Absent-Excused: Tristie Licoan, Julia Alos, Mark Gordon, Ruth Smith (Chair)

County Official: Suzanna Tiapula, Deputy Corporation Counsel

Two (2) members of the public attended the meeting in person: Jojo Tanimoto and James Hustace

ADDITIONS TO THE AGENDA: None

ANNOUNCEMENTS:

1. Action Committee member Nagata provided an overview of his visit to the Hawai'i Water Service.
2. Information sharing on recent events in the South Kohala District. The Action Committee briefly discussed the latest County plans for the intersection between Waikoloa Road and Paniolo Ave., and the change in speed limit on the Queen Ka'ahumanu Highway North of Waikoloa Road. Community member Hustace provided comments on these items from discussions at the South Kohala Traffic Safety Committee meetings.

PUBLIC COMMENT ON AGENDA ITEMS:

Two (2) members of the public provided oral testimony during the respective agenda items.

APPROVAL OF MINUTES:

Action Committee Member Pete Hendricks made a motion to approve the May 9, 2022 minutes. Seconded by Action Committee member Karen Anderson. Motion passed with 5 votes aye, 0 votes nay.

29 **BUSINESS:**

30 **1. A Review of the Action Committee Framework**

31 Discussion was held about Sunshine Law requirements for the Action Committee and the
32 different types of Action Committee subcommittees. Community member Tanimoto asked
33 about how Action Committee meeting agendas are assembled. Agenda items can be
34 proposed by the County staff, Action Committee members, or the public. The agenda is
35 approved by the Chair before being published.

36
37 **2. Hawai'i Island Tourism Discussion**

38 Discussion was held about creating an investigatory subcommittee on this topic. Community
39 member Tanimoto commented about a cemetery on Kawaihae Road that needs signs to
40 inform tourists of appropriate behavior. The Action Committee discussed that an
41 investigatory subcommittee could discuss the matter further with Community member
42 Tanimoto after the subcommittee completes an initial recommendation to the Action
43 Committee (as directed below).

44
45 *Action Committee Member Karen Anderson made a motion to create an investigatory*
46 *subcommittee to read the Hawai'i Tourism Authority (HTA) plan and figure out how the*
47 *Action Committee can provide input to the process and bring a recommendation back to the*
48 *Action Committee in 6 months or in an appropriate time based on the HTA process schedule.*
49 *Seconded by Action Committee member Bill Sanborn. Motion passed with 5 votes aye, 0*
50 *votes nay. Action Committee member Tristie Licoan and Vice-Chair Kevin McLaughlin are*
51 *assigned to this subcommittee.*

52
53 **3. South Kohala Community Development Plan (CDP) Discussion**

54 The Action Committee briefly discussed the topic and agreed to pursue this with an
55 investigatory subcommittee.

56
57 *Action Committee member Bill Sanborn made a motion to create an investigatory*
58 *subcommittee to review the South Kohala CDP in preparation for a future update and make*
59 *recommendations or a report back to the Action Committee in 6 months. Seconded by Action*
60 *Committee member Karen Anderson. Motion passed with 5 votes aye, 0 votes nay. Action*
61 *Committee members Karen Anderson, Chair Ruth Smith, Bill Sanborn and Vice-Chair Kevin*
62 *McLaughlin are assigned to this subcommittee. Community member Tanimoto volunteered to*
63 *provide input to the subcommittee as a community representative for Kawaihae.*

64
65 **4. Discussion on the Action Committee Request for a Mānā Road Wildfire After-Action Report**

66 The topic was introduced and proceeded to a motion, as follows.

67 *Action Committee member Bill Sanborn made a motion to permit Chair Ruth Smith to update*
68 *the previous letter and send again to the Hawai'i County Civil Defense, Mayor Mitch Roth, and*
69 *whoever else is appropriate from the distribution list on the previous letter.*
70 *Seconded by Action Committee member Pete Hendricks. Motion passed with 5 votes aye, 0*
71 *votes nay.*

73 **5. Action Committee Community Project Discussion**

74 A brief discussion was held about what investigatory subcommittees may be appropriate to
75 follow up on these discussions.

76
77 *Action Committee member Bill Sanborn made a motion to create an investigatory*
78 *subcommittee to follow up on the Waimea Preservation topics, including the park in Waimea*
79 *behind the Parker Ranch shopping center, and to report back to the Action Committee in 6*
80 *months. Seconded by Action Committee member Pete Hendricks. Motion passed with 5*
81 *votes aye, 0 votes nay. Action Committee members Scott Nagata, Bill Sanborn and Pete*
82 *Hendricks are assigned to this subcommittee.*

83
84 *Action Committee member Bill Sanborn made a motion to create an investigatory*
85 *subcommittee to investigate concerns with County roads and bridges in South Kohala and an*
86 *emergency road in Kawaihae. This subcommittee will report back to the Action Committee in*
87 *6 months. Seconded by Action Committee member Scott Nagata. Motion passed with 5*
88 *votes aye, 0 votes nay. Action Committee members Scott Nagata, Bill Sanborn and Chair Ruth*
89 *Smith are assigned to this subcommittee.*

90
91 **PROPOSED AGENDA ITEMS FOR NEXT MEETING:**

- 92 1. Interim updates from all subcommittees, as available.
- 93 2. Request for information about how the Fire Department handles (historic) burials found
94 during firefighting activities.

95 **ADJOURNMENT:** *Action Committee Member Bill Sanborn made a motion to adjourn. Seconded*
96 *by Action Committee member Pete Hendricks. The motion passed with 5 votes aye, 0 votes nay.*

97
98 The meeting was adjourned at 6:55 PM.

99 These meeting minutes and all related documents are available in the Planning Department's
100 South Kohala Community Development Plan Action Committee folder via the [County of Hawai'i](#)
101 [Public Documents Repository](#). These documents may also be requested from the Planning
102 Department by calling (808) 961-8288 or emailing cdp@hawaiiicounty.gov.