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County of Hawai‘i
PLANNING DEPARTMENT

KONA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

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[Monday, December 19, 2022]

DRAFT Meeting Minutes

CALL TO ORDER

Action Committee Member Charlie Young called the Kona Community Development Plan (KCDP) Action Committee (AC) to order at 2:05 P.M. This meeting was held via the Zoom interactive video platform with one on-site courtesy location for community members at the at the West Hawaiʻi Planning Department Conference Room (2nd floor). Quorum was established at this meeting.

Action Committee Member Young shared an ʻŌlelo Noʻeau, expressing his manaʻo with the Action Committee:
O kea o nā hoʻi koi ʻāina e ka ha ʻuliʻuli – *It took a long time for the fish to bite; don't lose patience.*

ROLL CALL

AC Members Present: Charlie Young; Marisa Bankston; Shirley David; Janice Palma-Glennie; Kari Kimura; Shane Palacat-Nelsen

AC Members Absent-Excused: Roselyn Molina; David Huerta

Corporation Counsel- Deputy Corporation Counsel Suzanna Tiapula

3 members of the public attended the meeting via Zoom. 1 member of the public attended in-person.

ADDITIONS TO THE AGENDA: None
ANNOUNCEMENTS: None
PUBLIC COMMENT ON AGENDA ITEMS: None

APPROVAL OF MINUTES:
Action Committee Member Shirley David motioned to approve the May 12, 2022, minutes. Seconded by Vice-Chair Marisa Bankston. Motion passed with 5 votes aye, 0 votes nay.

BUSINESS:
Action Committee Member Young proposed moving Business Item #4: Action Committee Strategy to the top of the agenda list to grasp a better understanding of the Action Committee's responsibilities, strategies, and the act of facilitating their own meetings.

1. **Action Committee Strategy:**

The Action Committee had a robust discussion on the logistics of organizing and facilitating their own meetings, to include their duties and responsbilities. They discussed current holdover positions and the strategies regarding recruiting new Action Committee membership. Action Committee members agreed that more community outreach and engagement is needed. They stated how difficult recruitment has been over the years.

Action Committee Member Palma-Glennie indicated how the Action Committee needs to reevaluate its purpose. She believes that the CDP is the baseline for all community voices, but projects are designed and move forward without any Action Committee engagement.

Action Committee Member Young believed new members will require time and training to acclimate. He recommends current members remain until new members are recruited. Action Committee Member Palma-Glennie suggested that the Action Committee members can remain while simultaneously actively recruiting. She believes that the Action Committee just needs a clearer vision.

Community member Nancy Pisicchio stated how the KCDP document was initially an experiment; the first of its kind. She believes it needs to be reanalyzed and possibly amended. She strongly believed that the Kona CDP was to be self-led from origination; not Planning Department initiated.

Action Committee Member Palacat-Nelsen voiced that this was an opportunity to revisit this CDP document. He questioned the legal obligation of the Planning Department to provide administrative support to the Action Committee.

Deputy Corporation Counsel Tiapula stated she drafted a memo to the Planning Director regarding the Planning Department's legal responsibility in relation to the CDP and the Action Committee. She discussed how the ordinance explicitly states that the Planning Department "*shall administer*" to the Action Committee. Moreover, she expressed the concerns that some communities felt that the Planning Department was directing/leading the discussion instead of supporting it. Overall, she assured that Planning wants to support the Action Committee's direction but not lead it. She also suggested that the Action Committee can always request the help/assistance they need from the Planning Department.

There was a discussion about how to build a relationship with the Planning Department regarding the CDP and questions centered around responsibility and accountability. Community member Pisicchio mentioned that the CDP's intention wasn't only about maintaining a relationship with the Planning Department, but that the CDP was originally to be inclusive of other County departments. She believes there is too much focus between the Action Committee and the Planning Department; the focus should be broader. There was a suggestion to redefine and update CDP, rather than amending it.

Action Committee Member Young views this transition as an opportunity to take the initiative with specific structure and framework. Deputy Corporation Counsel Tiapula briefly mentioned the other Action Committee's interests and how they differ in issues.

At 2:48pm, the courtesy site for the meeting lost internet connection. The meeting was recessed until they could regain connection and resumed at 3:06pm.

Action Committee Member Young stated that the top priority is to review the foundation of the Kona CDP and recharacterize the implementation process. Action Committee Member Palacat-Nelsen suggested reviewing the CDP's description of land use and how the document impacts land use and community to include open space, development, environment, transportation, etc. He questioned how much does the CDP impact the community?

At this time there was a lengthy discussion centered around the secretarial duties of the Action Committee. The Action Committee proposed to contract hire an Action Committee Secretary and wanted clarity on the requirements for the meeting minutes. Deputy Corporation Counsel Tiapula explained that relying on Planning support could limit available options for the committee, for example, Planning Staff is no longer permitted to attend evening meetings, per a recent mayor's directive.

Action Committee Member Shane Palacat-Nelsen motioned to give authority to the Chair to draft a letter to the Planning Director to seek support and funding to allow the Planning Department to contract out a secretary position to provide the Action Committee minutes. Seconded by Action Committee Member Kari Kimura. Motion passed with 5 votes aye, 0 votes nay.

At 3:55pm the courtesy site for the meeting lost internet connection. The meeting was recessed until they could regain connection and resumed at 3:59pm.

2. **Officer Election (Chair/Vice-Chair & Secretary) for 2023:** This item was postponed to the next meeting. Vice-Chair Marisa Bankston will continue as Acting Chair for the next meeting.
3. **Action Committee Recruitment Strategy:** This item was postponed to the next meeting.
4. **Action Committee Prioritization Discussion:** This item was postponed to the next meeting.

PROPOSED AGENDA ITEMS FOR NEXT MEETING: The next Kona Action Committee meeting is scheduled for Tuesday, January 10, 2023, at 11am – 1pm at the West Hawaiʻi Planning Conference Room (2nd floor).

ADJOURNMENT: The meeting was adjourned at 4:07pm.

This agenda and all related documents are available in the Planning Department's Kona Community Development Plan Action Committee folder via the County of Hawaiʻi Public Documents Repository. These documents may also be requested from the Planning Department by calling (808) 961-8288 or emailing cdp@hawaiicounty.gov.