

Mitchell D. Roth
Mayor

Lee E. Lord
Managing Director

West Hawai'i Office
74-5044 Ane Keohokālole Hwy
Kailua-Kona, Hawai'i 96740
Phone (808) 323-4770
Fax (808) 327-3563



County of Hawai'i

PLANNING DEPARTMENT

Zendo Kern
Director

Jeffrey W. Darrow
Deputy Director

East Hawai'i Office
101 Pauahi Street, Suite 3
Hilo, Hawai'i 96720
Phone (808) 961-8288
Fax (808) 961-8742

NOTICE OF PUBLIC MEETING KONA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

NOTICE IS HEREBY GIVEN of the following matters to be considered by the Kona Action Committee in accordance with the provisions of Section 92-7, Hawai'i Revised Statutes.

DATE: Tuesday, May 16, 2023

TIME: 3:00 P.M.

LOCATION: This meeting will be held by Interactive Conference Technology (ICT) through Zoom. The public may provide verbal testimony at the meeting by attending in-person or calling into the Zoom meeting. Members of the public may attend via Zoom or attend the in-person on-site location listed below.

To register for verbal testimony please contact staff at cdp@hawaiicounty.gov or (808) 961-8288.

Zoom registration link:

https://www.zoomgov.com/meeting/register/vJltdOmurT4qHS6JlZrkloH_AoPDNiDGWOnU

If internet connection is lost, the public meeting will be automatically recessed to restore communication. If lost connection exceeds 30 minutes, the meeting will be terminated.

In-Person site location:

West Hawai'i Civic Center
Planning Department Conference Room
74-5044 Ane Keohokālole Hwy., Building E 2nd Floor
Kailua-Kona, HI 96740

AGENDA

CALL TO ORDER

ROLL CALL

2023 MAY 10 PM 1:56
COUNTY CLERK
COUNTY OF HAWAII

ANNOUNCEMENTS

- The Planning Department is currently seeking applicants for the Kona Action Committee. They are requesting assistance in getting the word out to find interested community members. The application can be found on the Mayor's office website here: <https://www.hawaiicounty.gov/our-county/boards-commissions-application>
- The next Island-wide Community Development Plan Joint Action Committee meeting is scheduled for May 23, 2023 at 5:00 P.M. For those interested in receiving email notifications, the sign up for the mailing list can be found here: <https://www.planning.hawaiicounty.gov/general-plan-community-planning/stay-informed>

PUBLIC COMMENT ON AGENDA ITEMS: The Public may provide oral testimony at the meeting by joining online or calling into the Zoom meeting. Please register to testify by contacting cdp@hawaiicounty.gov. Comments may be made either during the public comment portion of the agenda or just prior to the relevant business item. With discretion of the Chair of the CDP Action Committee, comments may be limited to three (3) minutes in length per agenda item.

Written testimony may be submitted via email at cdp@hawaiicounty.gov or in person at the Hilo or Kona Planning Department, up to two (2) business days prior Friday, May 12, 2023, to the meeting (see the Notice Section below).

APPROVAL OF THE MINUTES: The Action Committee will consider the draft minutes for the Kona Action Committee Meeting on January 10, 2023.

BUSINESS:

1. **Action Committee Meeting Strategy:** The Action Committee will discuss meeting schedule, logistics, and format of future meetings such as if they should be all in-person, hybrid zoom/in-person, or another alternative.
2. **Community Outreach Strategy:** The Action Committee will discuss and strategize how to increase meeting attendance and better engage with the Kona Community to increase public exposure of the Kona CDP.
3. **Permitted Interaction Group (PIG) Reports:** The existing groups will provide updates, reports, or discussion and may vote to close any PIG's as needed.
4. **Action Committee Priority Discussion:** Action Committee members will discuss priority projects and interests to implement the Kona CDP. Action Committee members may create Permitted Interaction Groups or community liaison groups, as applicable. Joint initiatives with community members or partner organizations are encouraged.
5. **Action Committee Recruitment Strategy:** Action Committee members will discuss their strategies to recruit new members for the Kona Action Committee.

AGENDA FOR NEXT MEETING: Action Committee members will discuss logistics (meeting date/time) and potential agenda items for the next meeting.

ADJOURNMENT

This agenda and all related documents are available in the Planning Department's Kona Community Development Plan Action Committee folder via the County of Hawai'i Public Documents Repository: <https://records.hawaiicounty.gov/WebLink/1/fol/9059/Row1.aspx>. These documents may also be requested from the Planning Department by calling (808) 961-8288 or emailing cdp@hawaiicounty.gov.

NOTICE: The purpose of the public hearings is to afford all interested persons a reasonable opportunity to be heard on the above items. A person desiring to submit oral or written testimony shall indicate their name and whether the testimony is on their behalf or as a representative of an organization or individual. Written testimony can be submitted via email or hard copy. Hard copies should include an original and nine copies and be submitted no later than 4:30pm two days prior to the hearing date.

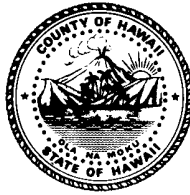
Anyone who requires an auxiliary aid or service, other reasonable modification, or language interpretation to access this meeting please contact the Planning Department at (808) 961-8288 as soon as possible, but no later than five working days prior to the meeting date, to arrange for accommodations. "Other reasonable modification" refers to communication methods or devices for people with disabilities who are mentally and/or physically challenged.

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. (Article 15, Section 2-91.3(b), Hawai'i County Code). A lobbyist means, "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." (Article 15, Section 2-91.3(a)(6), Hawai'i County Code). Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.

KONA CDP ACTION COMMITTEE

Mitchell D. Roth
Mayor

Lee E. Lord
Managing Director



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County of Hawai'i PLANNING DEPARTMENT

KONA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawai'i 96720

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Tuesday, January 10, 2023
DRAFT Meeting Minutes

CALL TO ORDER

Vice-Chair Marisa Bankston called the Kona Community Development Plan (KCDP) Action Committee (AC) to order at 11:12 a.m. This meeting was held at the West Hawai'i Civic Center Planning Conference Room Building E (2nd floor) and via Zoom. Quorum was established at this meeting.

ROLL CALL

AC Members Present: Marisa Bankston (Acting Chair), Charles Young, Shirley David, Janice Palma-Glennie, David Huerta, Shane Palacat-Nelsen, Kari Kimura, Roselyn Molina.

AC Members Absent-Excused: None.

County Officials: Deputy Corporation Counsel, Suzanna Tiapula

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Action Committee Member Shane Palacat-Nelsen motioned to approve the December 18, 2023 meeting minutes. Seconded by Action Committee Member Kari Kimura. Motion passed with 8 votes aye, 0 votes nay.

PUBLIC COMMENT ON AGENDA ITEMS:

Two (2) members of the public provided oral testimony.

Community member Cory Harden, representing herself, provided testimony on her experience at a Zoning & Subdivision Code Update Focus Group session. She shared that the online Focus Group was superficial and too fast paced, and expressed concern regarding preserving Hawaiian culture. She also expressed concern on the revision of the General Plan, specifically wanting to know what is being changed and why. She lastly expressed concern and confusion on the current relationship between the Action Committees and the Planning Department, and the Sierra Club's request for a Hawai'i County Council hearing regarding these matters.

Community member Chuck Flaherty, representing the Sierra Club reiterated Ms. Harden's statements. He questioned the legal obligation for the Planning Department to provide support

for Action Committees. He also discussed the revisions to the General Plan requesting a Ramseyer format of proposed changes, the contradictions between the General Plan and the Community Development Plans, and the implementation process.

The Action Committee, Ms. Harden, and Mr. Flaherty discussed the concurrent revisions of both the Zoning & Subdivision Codes and the General Plan, its limited revision timeline, and the Action Committees' role in implementing the Community Development Plans (CDPs) and the General Plan. There was discussion on the need for more transparency, education, and involvement of Action Committees. There were concerns about the process, time and energy, and unintended consequences.

BUSINESS:

1. Action Committee Strategy:

The Action Committee expressed their frustration and confusion with the Planning Department's recent short staffing and level of support provided to Action Committees. They discussed the terms "stewardship", and "administer", as they relate to the Action Committee and Planning Department's respective roles. They considered their strategy to draft a letter to the Planning Director asking the department to contract a committee secretary. They questioned why they should be a formal County board if they have to do their own minutes. Questions were posed by the Action Committee regarding the Planning Department's legal obligation to Action Committees as committees that serve in an advisory capacity to the Planning Director.

There was a brief conversation around the Planning Department's short staffing situation and the County's recruitment for new Action Committee applicants. The Action Committee had a robust discussion regarding the Planning Department's commitment and legal obligation to the Action Committees. They discussed their draft letter to the Planning Director, asking for more support and clarification.

Community member Flaherty raised the 2019 Kona CDP amendments stating that the Planning Department purposely did not change the term "Implementation Committee" to "Action Committee" in the revisions. Committee members shared general concern about the amendments, specifically the policy changes from "shall" to "should".

Note: A Ramseyer format of the ordinance to amend the Kona CDP (ordinance 19-91) can be found here: <https://records.hawaiicounty.gov/Weblink/0/doc/985469/Page1.aspx>

Action Committee Member Palacat-Nelsen recommended the Action Committee create a strategy timeline to reaffirm the commitments between the Planning Department and the Action Committee. He suggested to create a formal strategy outline to be inclusive of their formal agenda. He thanked everyone for their mana'o, though stated that today's discussion reiterated the last meeting's deliberations.

Action Committee Member Shane Palacat-Nelsen motioned to amend the draft letter to the Planning Director to include a question to ask for clarity regarding the relationship between the Planning Department and the Action Committee. Seconded by Action Committee Member Charles Young. Motion passed with 8 votes aye, 0 votes nay.

68 Agenda Items #2 and #3 were tabled at this time. The Action Committee agreed that Vice-Chair
69 Bankston will continue to Chair all future meetings until an election takes place.

70 **PROPOSED AGENDA ITEMS FOR NEXT MEETING:** The Action Committee discussed having
71 Director Kern attend their next meeting to address their concerns. They agreed to meet on
72 Tuesday, January 31, 2023 at 11:00am.

73 **ADJOURNMENT:**

74 The meeting was adjourned at 1:10pm.

75 This agenda and all related documents are available in the Planning Department's Kona
76 Community Development Plan Action Committee folder via [the County of Hawai'i Public](#)
77 [Documents Repository](#). These documents may also be requested from the Planning Department
78 by calling (808) 961-8288 or emailing cdp@hawaiiicounty.gov.