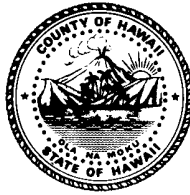


Mitchell D. Roth
Mayor

Lee E. Lord
Managing Director



Zendo Kern
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Jeffrey W. Darrow
Deputy Director

County of Hawai'i PLANNING DEPARTMENT

KONA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

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Tuesday, May 16, 2023 DRAFT Meeting Minutes

CALL TO ORDER

Chair Marisa Bankston called the Kona Community Development Plan (KCDP) Action Committee (AC) to order at 3:03 P.M. This meeting was held online via Zoom, and in-person at the West Hawai'i Civic Center Planning Department Conference Room. A quorum was established with six members in attendance.

The YouTube video of this meeting can be found here:

<https://www.youtube.com/watch?v=zngOOPllARk>

ROLL CALL

AC Members Present: Marisa Bankston, Shirley David, David Huerta, Kari Kimura, Janice Palma-Glennie, Charles Young

AC Members Absent-Excused: Shane Palacat-Nelsen and Roselyn Molina

County Staff: Planners – April Surprenant, Maryam Palma, Kim Tanaka and Courtney Vincent

County Officials: Deputy Corporation Counsel, Suzanna Tiapula

ANNOUNCEMENTS:

Chair Bankston read the announcements from the agenda [SEE YOUTUBE TIME STAMP 4:18]

Committee Member Palma-Glennie shared an announcement [SEE YOUTUBE TIME STAMP 6:13]

PUBLIC COMMENT ON AGENDA ITEMS:

Community member, Antu Harvey, provided written testimony on agenda items 1, 2, and 5.

See Communication No. 2023-10 – Antu Harvey Testimony here:

[https://records.hawaiiicounty.gov/Weblink/1/edoc/123286/Communication%20No.%202023-10%20Antu%20Harvey%20Testimony%20\(redacted\).pdf](https://records.hawaiiicounty.gov/Weblink/1/edoc/123286/Communication%20No.%202023-10%20Antu%20Harvey%20Testimony%20(redacted).pdf)

APPROVAL OF MINUTES:

Committee Member Charles Young moved to approve the January 10, 2023 minutes. Motion seconded by Committee Member Shirley David. Motion passed with 6 votes aye, 0 votes nay. [SEE YOUTUBE TIME STAMP 8:50]

BUSINESS:

1. Action Committee Meeting Strategy:

The Action Committee began discussion on meeting schedule, logistics, and format of future meetings. *[SEE YOUTUBE TIME STAMP 9:20]*

Community member Nancy Pisicchio provided verbal testimony on agenda item 1. *[SEE YOUTUBE TIME STAMP 11:30]*

Committee Member Young began a discussion on setting a schedule of future meetings. He suggested that they meet every other month, and to find a time and place that works best for committee members. *[SEE YOUTUBE TIME STAMP 12:16]*

The Committee came to the consensus of meeting on the 3rd Tuesday of every other month, at 5pm, starting on July 18, 2023. It was also requested that Planning staff email all Committee members to confirm that this schedule would work best for each member. *[SEE YOUTUBE TIME STAMP 31:37]*

This item was revisited as it was suggested that the new cadence of Kona AC meetings be on the 4th Tuesday of every other month, at 5pm, starting on July 25, 2023 due to County Council meetings being held on the 3rd Tuesdays of the month. Planning staff would still email all Committee members to notify about this schedule. *[SEE YOUTUBE TIMESTAMP 1:36:53]*

2. Community Outreach Strategy:

The Action Committee began discussion and strategized how to increase meeting attendance and better engage with the Kona community to increase public exposure of the Kona CDP. *[SEE YOUTUBE TIMESTAMP 37:50]*

Community member Nancy Pisicchio provided verbal testimony on agenda item 2. *[SEE YOUTUBE TIMESTAMP 40:42]*

3. Permitted Interaction Group (PIG) Reports:

Discussion began on the Kona AC's existing PIGs. *[SEE YOUTUBE TIME STAMP 49:02]*

Committee member Kimura informed that the Flood Plain Mitigation subcommittee has been dormant and has had no meetings. *[SEE YOUTUBE TIME STAMP 51:35]*

Community member Nancy Pisicchio suggested that the AC create two new PIGs, one for community outreach and another for government affairs. *[SEE YOUTUBE TIME STAMP 52:01]*

As the Kona Open Space Network (KOSN) subcommittee has been dormant, but formerly active, Planning staff provided an update to confirm that the KOSN is moving forward, and project meetings would be scheduled soon. *[SEE YOUTUBE TIME STAMP 58:28]*

Committee member Young moved to form a community outreach PIG. Committee member Palma Glennie seconded. [SEE YOUTUBE TIME STAMP 1:06:36]

The AC began discussion to establish the finite purpose of the PIG. It was mentioned to have the purpose be to "Broaden community awareness of the CDP and build partnerships, as appropriate, with governmental and community-based organizations to implement CDP policies and actions", as stated in Chapter 16 of the Hawai'i County Code. Further discussion was had to set a timeline of one year for the PIG to do community outreach work and report back to the AC

67 during their regularly scheduled meetings. Committee members Young and Palma-Glennie
68 volunteered to be members of the PIG. [SEE YOUTUBE TIME STAMP 1:06:49]

69 *Chair Bankston called for a vote. Motion passed with 6 votes aye, 0 votes nay. [SEE YOUTUBE*
70 *TIME STAMP 1:11:51]*

71 **4. Action Committee Priority Discussion:**

72 Committee member Palma-Glennie shared that she hoped the future community outreach
73 efforts would help the AC decide priorities and push the CDP forward rather than discussing
74 priorities at this time. [SEE YOUTUBE TIME STAMP 1:13:10]

75 Community member Nancy Pisicchio provided verbal testimony on agenda item 4 related to
76 government outreach and relations. [SEE YOUTUBE TIME STAMP 1:14:52]

77 Community member Sue Aronson provided verbal testimony on agenda item 4 related to
78 scheduled meetings as this meeting took place at the same time as a County Council meeting.
79 [SEE YOUTUBE TIME STAMP 1:19:40]

80 **5. Action Committee Recruitment Strategy:**

81 Planning staff informed that applications for new AC members were received, and staff would
82 check in with the Mayor's office to follow-up. [SEE YOUTUBE TIME STAMP 1:33:53]

83 **PROPOSED AGENDA ITEMS FOR NEXT MEETING:** [SEE YOUTUBE TIME STAMP 1:40:30]

- 84 1. Permitted Interaction Groups report back to the AC
- 85 2. Discussion on strategy to review the Kona CDP
- 86 3. Discussion on proposed projects from developers

87 **ADJOURNMENT:**

88 *Committee member Palma-Glennie motioned to adjourn the meeting. Motion seconded by*
89 *Committee member Young. Motion passed with unanimous aye vote. The meeting was adjourned*
90 *at 4:52 P.M.*

91 These minutes and all related documents are available in the Planning Department's Kona
92 Community Development Plan Action Committee folder via [the County of Hawai'i Public](#)
93 [Documents Repository](#). These documents may also be requested from the Planning Department
94 by calling (808) 961-8288 or emailing cdp@hawaiicounty.gov.