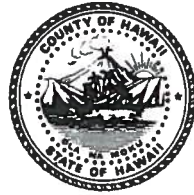


Mitchell D. Roth
Mayor

Lee E. Lord
Managing Director

West Hawai'i Office
74-5044 Ane Keohokālole Hwy
Kailua-Kona, Hawai'i 96740
Phone (808) 323-4770
Fax (808) 327-3563



County of Hawai'i PLANNING DEPARTMENT

Zendo Kern
Director

Jeffrey W. Darrow
Deputy Director

East Hawai'i Office
101 Pauahi Street, Suite 3
Hilo, Hawai'i 96720
Phone (808) 961-8288
Fax (808) 961-8742

NOTICE OF PUBLIC MEETING SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

NOTICE IS HEREBY GIVEN of the following matters to be considered by the South Kohala Action Committee in accordance with the provisions of Section 92-7, Hawai'i Revised Statutes.

DATE: Monday, September 18, 2023

TIME: 5:00 P.M.

LOCATION: Waikōloa School Library
68-1730 Ho'okō Street
Waikōloa Village, HI 96738

COUNTY CLERK
COUNTY OF HAWAII
2023 SEP 12 AM 9:27

This meeting will be held by Interactive Conference Technology (ICT) through Zoom. The public may provide verbal testimony at the meeting by joining Zoom or attending in-person at the physical location listed above. To register for verbal testimony please contact staff at cdp@hawaiicounty.gov or (808) 961-8288.

Zoom Registration link: <https://www.zoomgov.com/j/1602675320>

If internet connection is lost, the public meeting will be automatically recessed to restore communication. If lost connection exceeds 30 minutes, the meeting will be terminated.

AGENDA

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

- General Plan Update
- The Action Committee is seeking a volunteer Secretary to take meeting notes and collaborate with the Planning Department accordingly. Any interested parties should email cdp@hawaiicounty.gov.

APPROVAL OF THE MINUTES: The Action Committee will consider the draft minutes for the South Kohala AC Meeting on October 24, 2022.

PUBLIC COMMENT ON AGENDA ITEMS: Written testimony may be submitted via email at cdp@hawaiiicounty.gov or in person at the Hilo or Kona Planning Department, up to two (2) business days prior to the meeting (see the Notice Section below). In addition, members of the public may provide oral testimony at the meeting on any of the agenda items. To register for access to the Zoom meeting please email cdp@hawaiiicounty.gov. With discretion of the Chair of the CDP Action Committee, comments may be made either during the public comment portion of the agenda or just prior to the relevant business item and may be limited to three (3) minutes in length per agenda item.

BUSINESS:

1. **Emergency Preparedness:** Discussion on the effectiveness of implementation of the Emergency Preparedness Plans
 - a. August 8th, 2023 Wildfire
 - b. August 2022 Mānā Road Wildfire
2. **Permitted Interaction Group (Subcommittee) Updates:**
 - a. Hawai'i Island Tourism
 - b. South Kohala CDP Review
 - c. Waimea Preservation
 - d. County Roads and Bridges
 - i. Waikōloa Heights feasibility study, second access road possibility
 - ii. Waikōloa intersection traffic control plans
 - iii. Proposed roundabout at Lindsey Rd and Kawaihae Rd
3. **Puakō water and wastewater systems update**
4. **Kawaihae potable water discussion**

AGENDA FOR NEXT MEETING: Action Committee members will discuss potential agenda items for the next meeting including revisiting topics from meetings that did not have quorum.

ADJOURNMENT

This agenda and all related documents are available in the Planning Department's South Kohala Community Development Plan Action Committee folder via the County of Hawai'i Public Documents Repository: <https://records.hawaiiicounty.gov/Weblink/1/fol/9059/Row1.aspx>. These documents may also be requested from the Planning Department by calling (808) 961-8288 or emailing cdp@hawaiiicounty.gov.

NOTICE: The purpose of the public hearings is to afford all interested persons a reasonable opportunity to be heard on the above items. A person desiring to submit oral or written

testimony shall indicate their name and whether the testimony is on their behalf or as a representative of an organization or individual. Written testimony can be submitted via email or hard copy. Hard copies should include an original and nine copies and be submitted no later than 4:30pm two days prior to the hearing date.

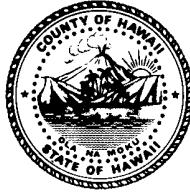
Anyone who requires an auxiliary aid or service, other reasonable modification, or language interpretation to access this meeting please contact the Planning Department at (808) 961-8288 as soon as possible, but no later than five working days prior to the meeting date, to arrange for accommodations. "Other reasonable modification" refers to communication methods or devices for people with disabilities who are mentally and/or physically challenged.

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. (Article 15, Section 2-91.3(b), Hawai'i County Code). A lobbyist means, "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." (Article 15, Section 2-91.3(a)(6), Hawai'i County Code). Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.

SOUTH KOHALA CDP ACTION COMMITTEE

Mitchell D. Roth
Mayor

Lee E. Lord
Managing Director



Zendo Kern
Director

Jeffrey W. Darrow
Deputy Director

County of Hawai'i PLANNING DEPARTMENT

SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawai'i 96720

Phone (808) 961-8288 • Fax (808) 961-8742

October 24, 2022

DRAFT Meeting Minutes

CALL TO ORDER

Vice-Chair Kevin McLaughlin called the South Kohala Community Development Plan (SKCDP) Action Committee (AC) to order at 5:23 P.M. This was an Action Committee hosted meeting held at the Hokulua United Church of Christ. Quorum was established at the meeting.

ROLL CALL

AC Members Present: Karen Anderson, Bill Sanborn, Pete Hendricks, Scott Nagata, Kevin McLaughlin (Vice-Chair)

AC Members Absent-Excused: Tristie Licoan, Julia Alos, Mark Gordon, Ruth Smith (Chair)

County Official: Suzanna Tiapula, Deputy Corporation Counsel

Two (2) members of the public attended the meeting in person: Jojo Tanimoto and James Hustace

ADDITIONS TO THE AGENDA: None

ANNOUNCEMENTS:

1. Action Committee member Nagata provided an overview of his visit to the Hawai'i Water Service.
2. Information sharing on recent events in the South Kohala District. The Action Committee briefly discussed the latest County plans for the intersection between Waikoloa Road and Paniolo Ave., and the change in speed limit on the Queen Ka'ahumanu Highway North of Waikoloa Road. Community member Hustace provided comments on these items from discussions at the South Kohala Traffic Safety Committee meetings.

PUBLIC COMMENT ON AGENDA ITEMS:

Two (2) members of the public provided oral testimony during the respective agenda items.

APPROVAL OF MINUTES:

Action Committee Member Pete Hendricks made a motion to approve the May 9, 2022 minutes. Seconded by Action Committee member Karen Anderson. Motion passed with 5 votes aye, 0 votes nay.

29 **BUSINESS:**

30 **1. A Review of the Action Committee Framework**

31 Discussion was held about Sunshine Law requirements for the Action Committee and the
32 different types of Action Committee subcommittees. Community member Tanimoto asked
33 about how Action Committee meeting agendas are assembled. Agenda items can be
34 proposed by the County staff, Action Committee members, or the public. The agenda is
35 approved by the Chair before being published.

36
37 **2. Hawai'i Island Tourism Discussion**

38 Discussion was held about creating an investigatory subcommittee on this topic. Community
39 member Tanimoto commented about a cemetery on Kawaihae Road that needs signs to
40 inform tourists of appropriate behavior. The Action Committee discussed that an
41 investigatory subcommittee could discuss the matter further with Community member
42 Tanimoto after the subcommittee completes an initial recommendation to the Action
43 Committee (as directed below).

44
45 *Action Committee Member Karen Anderson made a motion to create an investigatory*
46 *subcommittee to read the Hawai'i Tourism Authority (HTA) plan and figure out how the*
47 *Action Committee can provide input to the process and bring a recommendation back to the*
48 *Action Committee in 6 months or in an appropriate time based on the HTA process schedule.*
49 *Seconded by Action Committee member Bill Sanborn. Motion passed with 5 votes aye, 0*
50 *votes nay. Action Committee member Tristie Licoan and Vice-Chair Kevin McLaughlin are*
51 *assigned to this subcommittee.*

52
53 **3. South Kohala Community Development Plan (CDP) Discussion**

54 The Action Committee briefly discussed the topic and agreed to pursue this with an
55 investigatory subcommittee.

56
57 *Action Committee member Bill Sanborn made a motion to create an investigatory*
58 *subcommittee to review the South Kohala CDP in preparation for a future update and make*
59 *recommendations or a report back to the Action Committee in 6 months. Seconded by Action*
60 *Committee member Karen Anderson. Motion passed with 5 votes aye, 0 votes nay. Action*
61 *Committee members Karen Anderson, Chair Ruth Smith, Bill Sanborn and Vice-Chair Kevin*
62 *McLaughlin are assigned to this subcommittee. Community member Tanimoto volunteered to*
63 *provide input to the subcommittee as a community representative for Kawaihae.*

64
65 **4. Discussion on the Action Committee Request for a Mānā Road Wildfire After-Action Report**

66 The topic was introduced and proceeded to a motion, as follows.

67 *Action Committee member Bill Sanborn made a motion to permit Chair Ruth Smith to update*
68 *the previous letter and send again to the Hawai'i County Civil Defense, Mayor Mitch Roth, and*
69 *whoever else is appropriate from the distribution list on the previous letter.*
70 *Seconded by Action Committee member Pete Hendricks. Motion passed with 5 votes aye, 0*
71 *votes nay.*

73 **5. Action Committee Community Project Discussion**

74 A brief discussion was held about what investigatory subcommittees may be appropriate to
75 follow up on these discussions.

76
77 *Action Committee member Bill Sanborn made a motion to create an investigatory*
78 *subcommittee to follow up on the Waimea Preservation topics, including the park in Waimea*
79 *behind the Parker Ranch shopping center, and to report back to the Action Committee in 6*
80 *months. Seconded by Action Committee member Pete Hendricks. Motion passed with 5*
81 *votes aye, 0 votes nay. Action Committee members Scott Nagata, Bill Sanborn and Pete*
82 *Hendricks are assigned to this subcommittee.*

83
84 *Action Committee member Bill Sanborn made a motion to create an investigatory*
85 *subcommittee to investigate concerns with County roads and bridges in South Kohala and an*
86 *emergency road in Kawaihae. This subcommittee will report back to the Action Committee in*
87 *6 months. Seconded by Action Committee member Scott Nagata. Motion passed with 5*
88 *votes aye, 0 votes nay. Action Committee members Scott Nagata, Bill Sanborn and Chair Ruth*
89 *Smith are assigned to this subcommittee.*

90
91 **PROPOSED AGENDA ITEMS FOR NEXT MEETING:**

- 92 1. Interim updates from all subcommittees, as available.
- 93 2. Request for information about how the Fire Department handles (historic) burials found
94 during firefighting activities.

95 **ADJOURNMENT:** *Action Committee Member Bill Sanborn made a motion to adjourn. Seconded*
96 *by Action Committee member Pete Hendricks. The motion passed with 5 votes aye, 0 votes nay.*

97
98 The meeting was adjourned at 6:55 PM.

99 These meeting minutes and all related documents are available in the Planning Department's
100 South Kohala Community Development Plan Action Committee folder via the [County of Hawai'i](#)
101 [Public Documents Repository](#). These documents may also be requested from the Planning
102 Department by calling (808) 961-8288 or emailing cdp@hawaiiicounty.gov.