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County of Hawai'i
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COUNTY CLERK
COUNTY OF HAWAII

2023 NOV 30 PM 2: 24

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NOTICE OF PUBLIC MEETING
PUNA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

NOTICE IS HEREBY GIVEN of the following matters to be considered by the Puna Action Committee in accordance with the provisions of Section 92-7, Hawai'i Revised Statutes.

DATE: Monday, December 11, 2023

TIME: 4:00 PM

PLACE: This meeting will be held by Interactive Conference Technology (ICT) through Zoom. The public may provide verbal testimony at the meeting by joining online or calling into the Zoom meeting. Members of the public may also attend via Zoom, watch the live stream on the Planning Department's YouTube channel, or attend the in-person on-site location listed below.

To register for verbal testimony please contact staff at cdp@hawaiiicounty.gov or (808)961-8188.

Zoom registration link:

<https://www.zoomgov.com/meeting/register/vJlSdOyprDsoGRhBxMvZmU5l95ula--7lUo>

To view the live stream on YouTube, click the following link:

<https://www.youtube.com/CountyofHawaiiPlanningDepartment>

If internet connection is lost, the public meeting will be automatically recessed to restore communication. If lost connection exceeds 30 minutes, the meeting will be terminated.

In-Person site location:

Kamehameha School
East Hawaii Resource Center Conference Room
16-545 Old Volcano Road
Kea'au, HI 96749

AGENDA

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF THE MINUTES: The Action Committee will consider the draft minutes for the Puna Action Committee Meetings on May 5, 2022 & February 27, 2023.

PUBLIC COMMENT ON AGENDA ITEMS: Written testimony may be submitted via email at cdp@hawaiiicounty.gov or in person at the Hilo or Kona Planning Department, up to two (2) business days prior (Thursday, February 23, 2023) to the meeting (see the Notice Section below). In addition, members of the public may provide oral testimony at the meeting on any of the agenda items. To register for access to the Zoom meeting please email cdp@hawaiiicounty.gov or click the link above. Comments may be made either during the public comment portion of the agenda or just prior to the relevant business item. With discretion of the Chair of the CDP Action Committee, comments may be limited to three (3) minutes in length per agenda item.

BUSINESS:

1. **Training on Permitted Interaction Groups and the Duties and Responsibilities of the Community Development Plan Action Committees:** Presentation by Deputy Corporation Counsel Suzanna Tiapula.
2. **Election of Committee Chairperson and Vice Chairperson for 2023.**
3. **Puna Action Committee Meeting Schedule Discussion:** The Action Committee will discuss and create a meeting schedule for 2024.

COMMUNICATIONS:

- Communication No. 2023-03 Who Board Members Can Talk to and When Pt1
- Communication No. 2023-04 Who Board Members Can Talk to and When Pt2
- Communication No. 2023-05 Who Board Members Can Talk to and When Pt3

AGENDA FOR NEXT MEETING: Action Committee members will discuss logistics (meeting date/time) and potential agenda items for the next meeting.

ADJOURNMENT

This agenda and all related documents are available in the Planning Department's Puna Community Development Plan Action Committee folder via the County of Hawai'i Public Documents Repository: <https://records.hawaiiicounty.gov/WebLink/1/fol/13985/Row1.aspx>. These documents may also be requested from the Planning Department by calling (808) 961-8288 or emailing cdp@hawaiiicounty.gov.

NOTICE: The purpose of the public hearings is to afford all interested persons a reasonable opportunity to be heard on the above items. A person desiring to submit oral or written testimony shall indicate their name and whether the testimony is on their behalf or as a representative of an organization or individual. Written testimony can be submitted via email

or hard copy. Hard copies should include an original and nine copies and be submitted no later than 4:30pm two days prior to the hearing date.

Anyone who requires an auxiliary aid or service, other reasonable modification, or language interpretation to access this meeting please contact the Planning Department at (808) 961-8288 as soon as possible, but no later than five working days prior to the meeting date, to arrange for accommodations. "Other reasonable modification" refers to communication methods or devices for people with disabilities who are mentally and/or physically challenged.

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. (Article 15, Section 2-91.3(b), Hawai'i County Code). A lobbyist means, "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." (Article 15, Section 2-91.3(a)(6), Hawai'i County Code). Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.

PUNA CDP ACTION COMMITTEE