

SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE
COUNTY OF HAWAII

FINAL Meeting Minutes
Wednesday, December 20, 2023

CALL TO ORDER & ROLL CALL

Chair Ruth Smith called the South Kohala (SKCDP) Action Committee (AC) to order at 5:06 P.M. This meeting was held online via Zoom, and in-person at the Waimea Community Center. A quorum was established with six members in attendance.

The YouTube video of this meeting can be found here:

<https://www.youtube.com/watch?v=gB8LOiEYap0>

AC Members Present: Ruth Smith (Chair), Peter Hendricks, Bill Sanborn, Julia Ann Alos, and Tristie Licoan, Scott Nagata (late in 5:19 P.M)

AC Members Absent-Excused: Mark Gordon, Kevin McLaughlin, & Karen Anderson

County Staff: Planners – Maryam Palma, Janice Hata & Jessica Lahip

County Officials: Deputy Corporation Counsel, Keyra Wong

6 members of the public attended in person and 3 via Zoom.

CHAIRPERSON ANNOUNCEMENTS: None.

PUBLIC TESTIMONY ON AGENDA ITEMS:

Chair Ruth called for testimony from the public.

Jojo Tanimoto via Zoom [SEE YOUTUBE TIME STAMP 13:06]

APPROVAL OF MINUTES:

Committee member Hendricks moved to approve September 12, 2023 minutes. Seconded by Sanborn. Discussed occurred and minutes approval tabled to next meeting [SEE YOUTUBE TIME STAMP 3:38]

BUSINESS:

1. **Training/Review on Permitted Interaction Groups (PIGs):** Presentation by Deputy Corporation Counsel, Keyra Wong [SEE YOUTUBE TIME STAMP 18:35]

Keyra Wong reviewed Communication No. 2023-03 Memo re CDP Action Committee Member Communications and PIGs, Communication No. 2023-04 Excerpts from Sunshine Law Guide (002) and Communication No. 2023-05 OIP Quick Review-PIGs. She explained the AC communication rights and responsibilities under the Hawaii Sunshine Law and reviewed the function of Permitted Interaction Groups. In addition, she goes over the list of current PIGs that were provided by the Planning department.

Community member Jojo Tanimoto public testimony [SEE YOUTUBE TIME STAMP 1:09:28]

Community member James Hustace public testimony [SEE YOUTUBE TIME STAMP 1:12:34]

2. Annual Election of Committee Chairperson and Vice Chairperson for 2024: [SEE YOUTUBE STAMP 1:20:55]

Committee member motioned to nominate Tristie Licoan for Chair, seconded by. Motion passed unanimous vote, aye. Committee member Tirstie Licoan accepts Chair position.

Committee member Tristie Licoan motioned to nominate Scott Nagata as Vice Chair, seconded by Ruth Smith. Motion passed by unanimous vote, aye. Committee member Scott Nagata accepts Vice-Chair position.

3. Scheduling of Future South Kohala Community Development Plan Action Committee meetings [SEE YOUTUBE STAMP 1:28:10]

The committee began discussion on setting a schedule of future meetings. The committee agreed to have meetings every other month starting 2/26/24. It will be the 4th Monday of every other month from 5pm – 7pm, except for December 2024 which will be on 12/16/24. The meeting venues to be rotated. Committee member Sanborn made a motion to accept the 2024 meeting schedule, seconded by Licoan and Hendricks. Motion passed with unanimous vote, aye.

AGENDA FOR NEXT MEETING: [SEE YOUTUBE TIME STAMP 1:40:23]

1. Review of September 12, 2023 Minutes
2. General Plan input by AC by March 1, 2024 deadline
3. Address issue of Holdover Committee Members – open seats to replace holdovers
4. Current PIGs – Follow up by Planning department on current PIGs that are active and who are the members of each PIG
5. Discuss Daniel K Inouye extension to Anaeho’omalū Bay
6. Discuss new development/housing on
 - a. Ōuli
 - b. Kamakoa Nui
7. Update on Waikoloa Heights on feasibility study

Committee member Licoan also requested for Planning to follow up with Cultural Resources Commission in regards to cemetery that community member Jojo mentioned earlier.

ADJOURNMENT:

Chair Ruth motioned to adjourn the meeting. Motion seconded by Committee member Sanborn. Motion passed with unanimous aye vote. The meeting was adjourned at 7:10 P.M.

These minutes and all related documents are available in the Planning Department’s South Kohala Community Development Plan Action Committee folder via the [County of Hawai’i Public](https://www.planning.hawaiiicounty.gov/)

- 76 [Documents Repository](#). These documents may also be requested from the Planning
77 Department by calling (808) 961-8288 or emailing cdp@hawaiiicounty.gov.