

BOARD OF APPEALS
COUNTY OF HAWAI'I

MINUTES
April 26, 2024

The County of Hawai'i Board of Appeals met in a special meeting session at 9:40 a.m. in the Puna Conference Room, 25 Aupuni Street, Suite 1501, Hilo, Hawai'i 96720. This meeting was called to order with Chair Cathy Lewis presiding. A quorum was established with six members in attendance.

MEMBERS PRESENT: Cathy Lewis (Chair), Daina "Noe" Saiki (Vice Chair), Rachel Able, Stacey Aguiar, Scott Martin, and Lisa McNamarra.

MEMBERS EXCUSED: Scott Trefethen.

ALSO IN ATTENDANCE: Sylvia Wan, Esq. (Deputy Corporation Counsel for the Board), April Surprenant (Staff to the Board), and Ashley DeVera (Board Secretary).

There were no members of the public in attendance.

Chair Lewis reviewed meeting protocols and procedures. Introductions of board members and staff were made.

STATEMENTS FROM THE PUBLIC ON ITEMS ON THE AGENDA

At 9:41 a.m., Chair Lewis called for statements from the public. There were no members of the public in attendance to provide testimony.

Testimony closed at 9:41 a.m.

NEW BUSINESS

Training for the Board of Appeals' members by Board's Attorney regarding the Board's powers, duties, privileges, immunities, and liabilities as it relates to Sunshine Law (Chapter 92, Hawai'i Revised Statutes), Robert's Rules of Order, and Board of Appeals Rule of Practice and Procedure. This training is expected to occur in executive session in accordance with Chapter 92-5(a)(4), Hawai'i Revised Statutes.

This item was called to order at 9:41 a.m. There were no members of the public in attendance. Chair Lewis requested a motion. Board Member McNamarra motioned to enter into executive session to speak with the Board's attorney regarding the Board's powers, duties, privileges, immunities, and liabilities as it relates to Sunshine Law, Robert's Rules of Order, and Board of Appeals Rule of Practice and Procedure. The motion was seconded by Vice Chair Saiki. No discussion occurred. An all-in favor vote was taken, and the motion passed unanimously.

At 9:43 a.m. the Board entered into executive session.

The special meeting resumed at 11:58 a.m.

ADJOURNMENT

Board Member Aguiar motioned to adjourn the special meeting. Board Member McNamarra seconded the motion. An all-in-favor voice vote carried the motion unanimously.

The special meeting was adjourned at 11:58 a.m.

Respectfully Submitted,

Ashley DeVera, Board Secretary

A T T E S T :

Cathy Lewis, Chair
Board of Appeals