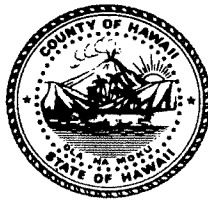


Ashley L. Kierkiewicz
County Council District IV

*Policy Committee on Planning, Land
Use, and Economic Development – Chair*



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*Policy Committee on Public Works
and Mass Transit - Vice Chair*

HAWAII COUNTY COUNCIL

25 Aupuni Street • Hilo, Hawai'i 96720

MEMORANDUM

DATE: January 28, 2025

TO: Dr. Holeka Goro Inaba, Council Chairperson
And Members of the Hawai'i County Council

FROM: *KJ for* Ashley L. Kierkiewicz, Council Member

SUBJECT: Formation of an Ad Hoc Committee Relating to Community Development Plan Action Committees

Pursuant to Rule No. 7 (Ad Hoc Committees) of the Hawai'i County Council Rules of Procedure and Organization, I am requesting the creation of an Ad Hoc Committee to make recommendations regarding Community Development Plan (CDP) Action Committees. I respectfully request placement of this item on the February 18, 2025 Committee agenda.

Chapter 16 of the Hawai'i County Code establishes Action Committees to implement CDPs adopted by the County Council. Article 3 of this chapter outlines Action Committee membership, tenure, duties, and responsibilities. Currently, six communities have adopted a Community Development Plan – Hamākua, Ka'ū, Kona, North Kohala, Puna, and South Kohala.

To ensure compliance with HRS 92-2.5(b)(1)(A), the February 18, 2025 Committee meeting shall serve as the formal notice of the "assignment" of this ad hoc committee. I am recommending this ad hoc committee be composed of four Council Members (to be determined during the February 18, 2025 Committee meeting), along with representatives from the Planning Department, Corporation Counsel, and the Mayor's Office. The purpose of the ad hoc is to analyze effectiveness of the Action Committee structure; conduct interviews with past and current Action Committee members, as well as Planning Department staff; review models of community-local government collaboration within Hawai'i and in other municipalities; develop recommendations to enhance community representation, engagement in County matters, and the capacity of communities to address local issues and implement plans at a regional or neighborhood level.

Findings and recommendations from the ad hoc committee will be compiled into a single communication for Council Members' review. I am requesting 30 minutes to discuss this request and to select members of this ad hoc committee. Mahalo nui.

AK/kj

CC: Jeff Darrow (Planning Director)
Renee Schoen (Corporation Counsel)
William Brilhante & Merrick Nishimoto (Mayor's Office)

Comm. No. 120
Ref. To: PCPLUED
Ref. Date: JAN 29 2025