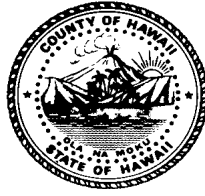


C. Kimo Alameda, Ph.D.
Mayor



Tristie Licoan, Chair
Owana Wilcox
Ruth Smith
Josephine Tanimoto
Julia Alos
Kevin McLaughlin
Scott Nagata, Vice-Chair
Bambi Lau
Karen Anderson

County of Hawai'i

SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawai'i 96720
(808) 961-8288 • Fax (808) 961-8742

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN of the following matters to be considered by the South Kohala Community Development Plan (CDP) Action Committee (AC) in accordance with the provisions of Sections 92-3.7 and 92-7, Hawai'i Revised Statutes (HRS). This meeting will be held in-person at the location listed in this notice and by Interactive Conference Technology (ICT) through Zoom.

DATE: Thursday, November 20, 2025

TIME: 5:00 PM – 7:00 PM

LOCATION: Waimea Community Center
65-1260 Kawaihae Rd.
Waimea, HI 96743

ZOOM: <https://www.zoomgov.com/meeting/register/YaW4kW2iTaqf2y4F3ztPhA>

INTERACTIVE CONFERENCE TECHNOLOGY (ICT): A meeting held by ICT shall be automatically recessed for up to 30 minutes to restore communication when audiovisual communication cannot be maintained with all members participating in the meeting or with the in-person location identified in this notice. The meeting may reconvene when either audiovisual communication is restored, or audio-only communication is established after an unsuccessful attempt to restore audiovisual communication. If it is not possible to reconvene the meeting as provided in this subsection within 30 minutes after an interruption to communication, the meeting will be automatically terminated.

PUBLIC TESTIMONY: The public may provide oral testimony at the meeting by joining Zoom or attending in-person at the physical location listed above. Although not required, to register in advance for oral testimony please contact staff at cdp@hawaiicounty.gov or (808) 961-8288. Pursuant to Section 92-3, HRS, interested persons who want to provide oral testimony may do so either at the time the committee takes public statements on the agenda, or at the time the specific agenda item is called. Please note that public testimony may be limited to three (3) minutes in length per agenda item. In addition, although not required, to ensure timely delivery of written testimony to committee members, it is requested that written testimony be submitted by 4:30 p.m. at least two business days prior to the meeting via email to cdp@hawaiicounty.gov. When submitting written testimony, please specify for which agenda item written testimony is being submitted. All written testimony will be a part of the public record.

AGENDA

- I. **CALL TO ORDER & ROLL CALL**
- II. **APPROVAL OF THE MINUTES**: The Committee will consider approving the draft minutes from the August 21, 2025 & September 18, 2025 meetings.
- III. **PUBLIC TESTIMONY ON AGENDA ITEMS**: Pursuant to Section 92-3, HRS, interested persons who want to provide oral testimony may do so now, or at the time the specific agenda item is called. Public testimony may be limited to three (3) minutes in length per agenda item.
- IV. **BUSINESS**
 1. **Tsunami Report & Mahalo Letters** – Vice-Chair Nagata requests the committee sends letters of appreciation to schools for their willingness to serve as evacuation centers and to share out his drafted tsunami report.
 2. **Mana Road Fire Mahalo Letters** – Chair Licoan requests the committee sends letters of appreciation to those involved in managing the Mana Road fire.
 3. **Capital Improvements Project Budget Requests** – Discussion and potential decision making on requesting that the Department of Parks and Recreation include the Waimea Community Center and a Waikoloa Community Center & Gym as specific items in the CIP budget.
 4. **New Committee Priority Items** – Committee members Lau & Wilcox will share priority items they are interested in the committee pursuing.
 5. **Report on County Boards and Commissions Meeting** – Chair Licoan will provide an update on the Mayor’s meeting with Boards and Commissions Chairs and Vice Chairs, held on October 18, 2025.
 6. **Election of South Kohala CDP Action Committee Chair and Vice Chair** – The Committee will elect a Chair and Vice Chair to serve for the 2026 calendar year.
- V. **PUBLIC TESTIMONY ON MATERS NOT ON AGENDA** – Public testimony may be limited to three (3) minutes per speaker. (Pursuant to SB 869)
- VI. **THIRD-PARTY REPORTS; GOVERNMENT OFFICIALS** – The Action Committee may receive and discuss information from third-party reports by any government official not included in a publicly noticed agenda. The Action Committee may only make decisions on matters originally raised by third-party reports from any government official at a later meeting, where the agenda for the meeting gives notice of decision-making on the matter. (Pursuant to SB 405)
- VII. **PROPOSED NEW BUSINESS** – Committee members will discuss potential agenda items for the next meeting.
- VIII. **ANNOUNCEMENTS**
- IX. **ADJOURNMENT**

NOTICE: This agenda and all related documents are available in the Planning Department’s South Kohala Community Development Plan Action Committee folder via the

County of Hawai'i Public Document Repository:

<https://records.hawaiicounty.gov/Weblink/1/fol/17198/Row1.aspx>.

These documents may also be requested from the Planning Department by calling (808) 961-8288 or emailing cdp@hawaiicounty.gov. The recorded video of this meeting will be uploaded to the Planning Department's YouTube channel:

<https://www.youtube.com/@cohplanningdepartment>

The purpose of the public hearings is to afford all interested persons a reasonable opportunity to be heard on the above items. A person desiring to submit oral or written testimony may indicate their name and whether the testimony is on their behalf or as a representative of an organization or individual. Written testimony can be submitted via email or hard copy. Hard copies should include an original and nine copies and be submitted no later than 4:30 p.m. two business days prior to the meeting.

Anyone who requires an auxiliary aid or service, other reasonable modification, or language interpretation to access this meeting please contact the Planning Department at (808) 961-8288 or cdp@hawaiicounty.gov as soon as possible, but no later than five business days prior to the meeting date, to arrange for accommodations. If a response is received after the five-business days deadline, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. "Other reasonable modification" refers to communication methods or devices for people with disabilities who are mentally and/or physically challenged. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. (Article 15, Section 2-91.3(b), Hawai'i County Code). A lobbyist means, "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." (Article 15, Section 2-91.3(a)(6), Hawai'i County Code). Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.

SOUTH KOHALA CDP ACTION COMMITTEE
TRISTIE LICOAN, Chair

Meeting Packet QR Code:

