

BIG ISLAND NEURO HEALTH FOUNDATION
**SUPPLEMENTAL COMMUNITY ENGAGEMENT, PUBLIC OUTREACH,
AND NOTIFICATION RECORD**

PL-USE-2026-000042 Development of a Rural Outpatient Behavioral Health Clinic
28-1167 Old Mamalahoa Highway Pepe'ekeo, Hawai'i
Reporting Period: April 18, 2026 – June 5, 2026

PURPOSE

This Supplemental Community Engagement, Public Outreach, and Notification Record is submitted to document community engagement, public outreach, notification activities, and follow-up actions occurring after April 1, 2026, following submission of the Applicant Community Notification and Outreach Timeline previously included within the Windward Planning Commission record.

April 18, 2026 – Elected Official Outreach

Applicant initiated outreach to Councilmember Heather Kimball regarding the proposed Big Island Neuro Health Foundation outpatient behavioral health clinic project in Pepe'ekeo.

The correspondence introduced the project, provided an overview of the proposed rural outpatient behavioral health clinic, described the project's role in expanding access to specialty behavioral health services in East Hawai'i, and requested an opportunity to discuss the project further.

Exhibit A

April 18, 2026, Outreach Correspondence

April 27, 2026 – Follow-Up Elected Official Outreach

Applicant met with Councilmember Heather Kimball to introduce the proposed outpatient behavioral health clinic project and answer questions regarding the project and Planning Department review process.

Applicant subsequently transmitted follow-up correspondence thanking Councilmember Kimball for meeting and reiterating availability to answer community questions.

Exhibit B

April 27, 2026, Follow-Up Email to Councilmember Kimball

May 17, 2026 – Community Presentation

Applicant attended the scheduled Pepe'ekeo Community Development Corporation (PCDC) Community Meeting and presented information regarding the proposed outpatient behavioral health clinic.

Topics discussed included:

- Project purpose
- Community need
- Proposed services
- Operational characteristics
- Anticipated patient volume
- Traffic expectations
- Community impacts
- Questions and answers

Applicant remained available following the presentation to answer additional questions from attendees.

Exhibit C

May 15, 2026, Email to PCDC transmitting presentation materials

May 17, 2026, Email to PCDC transmitting community handouts

May 17, 2026 – Notification Boundary Clarification

During community discussions, questions were raised regarding whether the property located at 28-1142 Old Mamalahoa Highway should have received formal notification.

Applicant independently reviewed the Hawai'i County Real Property Tax Office GIS mapping system and utilized the County GIS buffer tool to verify the required notification perimeter.

The review indicated that the referenced property appeared outside the required 300-foot notification boundary measured from the subject property.

Applicant subsequently provided clarification and supporting GIS documentation to Councilmember Heather Kimball and representatives of the Pepe'ekeo Community

Development Corporation and requested that the clarification be shared with the affected property owner.

Exhibit D

May 17, 2026, Clarification Email with BIS Bugger Map 300ft

May 21, 2026 – Courtesy Notification to PCDC

Applicant provided courtesy notification to the Pepe'ekeo Community Development Corporation (PCDC) advising that the required notification mailing had been completed.

Copies of the hearing notification letter and Windward Planning Commission agenda were provided to PCDC.

This communication was voluntary and was not required by the Planning Department.

Exhibit E

May 21, 2026, Courtesy Email to PCDC regarding notification letters and hearing agenda

May 22, 2026 – EPIC Filing

The Affidavit of Mailing documenting the notification mailing was executed, notarized, and uploaded to the County of Hawai'i EPIC system.

The filing provided public documentation confirming distribution of hearing information and notification materials.

June 5, 2026 – Windward Planning Commission Public Hearing

Use Permit Application PL-USE-2026-000042 scheduled for public hearing before the Windward Planning Commission on June 5, 2026.

SUMMARY

This Supplemental Community Engagement, Public Outreach, and Notification Record is intended to complement the Applicant Community Notification and Outreach Timeline previously submitted to the Windward Planning Commission record, which documented

community outreach activities beginning February 3, 2026, and continuing through April 1, 2026.

Between April 18, 2026, and the scheduled Windward Planning Commission public hearing on June 5, 2026, Big Island Neuro Health Foundation continued its community engagement, public outreach, and transparency efforts related to the proposed outpatient behavioral health clinic in Pepe'ekeo. During this period, outreach was conducted with elected officials, project information was presented at the Pepe'ekeo Community Development Corporation community meeting, follow-up communications were provided to community stakeholders, and public documentation was filed through the County's EPIC system. When questions arose regarding notification boundaries, the Applicant conducted an independent review and provided clarification supported by GIS mapping documentation.

This supplemental record is submitted to document outreach and engagement activities occurring after April 1, 2026, and demonstrates the Applicant's continued commitment to transparency, public participation, and community engagement throughout the permit review process.

EXHIBITS

The following exhibits are submitted in support of the Supplemental Community Engagement, Public Outreach, and Notification Record and correspond to the chronological activities documented herein.

Exhibit A - April 18, 2026, Outreach Correspondence to Councilmember Heather Kimball

Exhibit B - April 27, 2026, Follow-Up Email to Councilmember Kimball

Exhibit C - May 15, 2026, Email to PCDC including PP presentation for PCDC mtg and May 17, 2026, Email to PCDC including copy of handouts provided to mtg attendee

Exhibit D - May 17, 2026, Clarification Email Regarding Notification Boundary with GIS Buffer Map Demonstrating 300-Foot Notification Analysis

Exhibit E - May 21, 2026, Courtesy Email to the Pepe'ekeo Community Development Corporation (PCDC)

EXHIBIT A

Jessica Stevens <[REDACTED]>

Apr 18,
2026,
2:10 AM

to Heather.Kimball, Dorthi.Botelho-Kaili, Beverly.Tese

Aloha,

My name is Jessica Stevens, and I serve as the Chief Executive Officer of the Big Island Neuro Health Foundation, a 501(c)(3) organization focused on expanding access to specialty outpatient behavioral health services in rural East Hawai'i.

We are currently advancing a capital project in Pepe'ekeo to develop a community-based outpatient clinic that will provide much-needed access to evidence-based mental health services, including Transcranial Magnetic Stimulation (TMS). This project is designed to directly address significant access gaps across East Hawai'i County, where geographic and workforce limitations continue to impact timely care.

The project is being structured in alignment with the United States Department of Agriculture Community Facilities Direct Loan Program and represents an approximate \$6 million investment in rural healthcare infrastructure. As we develop a comprehensive capital stack, we are seeking to engage with Hawai'i Community Foundation to better understand potential opportunities for partnership.

Specifically, we welcome the opportunity to discuss available support for rural health access and behavioral health infrastructure projects of this scale.

We would greatly appreciate the opportunity to connect with your team.

Mahalo for your time and consideration.

Warm regards,
Jessica Stevens
Chief Executive Officer
Big Island Neuro Health Foundation
[REDACTED]

EXHIBIT B

Jessica Stevens <[REDACTED]>

Apr 27,
2026,
2:04 PM

to Shayamae, Heather

Aloha Councilmember Kimball,

Thank you again for taking the time to meet with me today. I truly appreciate the opportunity to introduce the Big Island Neuro Health Foundation project and share an overview of the proposed outpatient behavioral health clinic in Pepe'ekeo.

I am grateful for your openness and engagement, and I will see you at the upcoming Pepe'ekeo Community Development Committee (PCDC) meeting in May. It was important to me to connect with you early so that you were aware of the project as we move forward through the process.

Please do not hesitate to reach out if you have any questions or if anything comes up from the community. I look forward to seeing you at the PCDC meeting.

Mahalo again for your time and support.

Warm regards,
Jessica Stevens, MSN, RN
Chief Executive Officer
Big Island Neuro Health Foundation

[REDACTED]
702-354-2704

EXHIBIT C

Jessica Stevens <[REDACTED]>

Fri, May
15,
2:55 PM

to Pepe`e keo

Aloha e Wanda,

Attached is the Big Island Neuro Health Foundation presentation for Sunday's Pepe`e keo Community Development Committee meeting.

For convenience, I included both the PowerPoint presentation file and a PDF backup version.

Please let me know if there are any issues opening the files or if you need anything additional prior to the meeting.

Mahalo again for the opportunity to present and participate in the community discussion.

Respectfully,
Jessica Stevens MSN, RN, CNML
Founder & Chief Executive Officer
Big Island Neuro Health Foundation

One attachment • Scanned by Gmail





Pepe`ekeo PCDC

Fri, May
15,
3:46 PM

to me

Aloha E Jessica,
I received the powerpoint for the presentation. Please if you are able to bring some handouts so our members can take it home to refer to.
If anything arises please let me know.

Mahalo,
Wanda

Making the Difference Together

Aloha,
Wanda
Secretary
PCDC



Jessica Stevens <[REDACTED]>

Fri, May
15,
6:04 PM

to Pepe`ekeo

Aloha e Wanda,
Yes, I plan to bring handouts of the brochure that was mailed out and a copy of the WPC Agenda with the hearing date, time, and how to submit testimony and view the hearing.
Mahalo,
Jessica Stevens



Pepe`ekeo PCDC

Fri, May
15,
9:23 PM

to me

Sounds great, thank you!
Making the Difference Together
Aloha,
Wanda
Secretary
PCDC



Sun, May 17,
11:56 AM (13
days ago)

to Pepe`ekeo

Aloha e Wanda,
The attached documents are for your record.
Mahalo,
Jessica Stevens RN, MSN
Big Island Neuro Health Foundation

2 Attachments • Scanned by Gmail

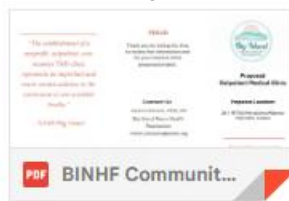


EXHIBIT D

Re: Clarification Regarding 300-Foot Notification Perimeter – PL-USE-2026-000042

Jessica Stevens <[REDACTED]>

Sun, May 17,
8:40 PM (13
days ago)

to Heather, Pepe`ekeo, Shayamae, Ray, Raymond, Leinaala

Aloha Councilmember Kimball and Pepe'ekeo Community Development Committee,

I would like to clarify the surrounding property owner notification process associated with the proposed Use Permit application for the Big Island Neuro Health Foundation outpatient behavioral health clinic project located at 28-1167 Old Mamalahoa Highway, Pepe'ekeo, Hawai'i (TMK: (3) 2-8-007:084).

During the recent PCDC meeting on May 17, 2026, the property owner stated that Councilmember Kimball had confirmed that the property associated with the last name BELLO, located at 28-1142 Old Mamalahoa Highway, was within the required 300-foot notification perimeter and therefore should have received formal notification.

Following that discussion, we reviewed the Hawai'i County Real Property Tax Assessor/GIS website again, utilizing the County GIS buffer tool. The buffer was measured from the subject property's perimeter boundary, consistent with Hawai'i County Planning Department notification requirements for Use Permit applications.

Based on the GIS buffer analysis, the BELLO property located at 28-1142 Old Mamalahoa Highway appears to fall outside the mandatory 300-foot perimeter notification boundary measured from the subject property's perimeter. As a result, the property was not included within the formal notification list generated for the required mailing.

For transparency purposes, the GIS perimeter image utilized during the review process is attached for reference.

Additionally, I respectfully request that clarification also be provided directly to the property owner associated with the BELLO property at 28-1142 Old Mamalahoa Highway: based on the Hawai'i County GIS perimeter buffer review, the property was determined to be outside the required 300-foot notification boundary for the subject application. This clarification may help prevent any further misunderstanding regarding the formal notification requirements associated with the Use Permit process.

Please feel free to contact me should there be any questions or if additional clarification is needed.



marks the Bello property address 28-1142 Old Mamalahoa Highway



Mahalo,

Jessica Stevens MSN, RN, CNML
Chief Executive Officer / Clinical Director
Big Island Neuro Health Foundation

EXHIBIT E

Notification Letters and Hearing Agenda

Jessica Stevens <[REDACTED]>

Thu, May 21,
6:54 AM (9 days
ago)

to Pepe`ekea

Aloha e Wanda,

As a courtesy, I wanted to inform PCDC that the notification letters were completed and mailed yesterday in accordance with the County's 300-foot notification requirements for the upcoming Windward Planning Commission hearing regarding the proposed Big Island Neuro Health Foundation project.

Attached are:

- A copy of the notification letter
- The hearing agenda

Please let me know if you need anything further from me.

Mahalo,

Jessica Stevens, MSN, RN, CNML
Chief Executive Officer
Big Island Neuro Health Foundation

2 Attachments • Scanned by Gmail

