

KAILUA VILLAGE DESIGN COMMISSION

January 2025

Purpose:	Within the Kailua Village Special District, to provide an architectural and design review of application requiring plan approval and all planned public and private improvements and make recommendations to the Planning Director. Review sign permit and variance applications and make recommendations to the Director of the Department of Public Works.		
Authority:	Hawaii County Code, Sections 25-7-4, 3-53 and 3-57, as amended.		
Appointment:	Mayor with Council approval. Staggered terms of three years.		
Full Membership:	Nine members.		
Specific Representation:	Members must be representative of the Kona District. At least five must have lived or worked in Kailua Village for a minimum of two years prior to appointment.		
Requirements:	The commission members shall include two design professionals (registered architects and/or landscape architects), two members with backgrounds in building construction and/or engineering, two members with knowledge about historic Kona, its cultural values and resources, and the remaining three members representing local business or property owners.		
Meetings:	Twice a month on Tuesday remotely via Zoom, with the West Hawai'i Civic Center, Planning Department Conference Room, as the physical location open to the public.		
Financial Disclosure:	Not required.		
Reappointment:	When the term of a member expires, he/she shall continue to serve until his/her successor is appointed. Members initially appointed for less than a year may be reappointed for an additional full term without the passage of two years time.		
Qualities:	Respected by the community as being community-minded and oriented. Able to focus on the community needs as a whole without catering to special or self-interest.		
Current Members:	<u>All members from Kona (Category) (Term expiration date)</u> GREENWELL, Palani (Engineer) (12/31/25) KA'ŌPUA, C. Kealoha (Culture) (12/31/23*) KILKUSKIE, Alayna (Architect) (12/31/2024*) – Vice Chair KOSSOW, Bronsten (Community) (12/31/25) HOYLE, Ken (Community) (12/31/26) YOUNG, Tsing (Community) (12/31/24*) VACANT (Architect) (12/31/25) VACANT (Engineer/construction) (12/31/26) VACANT (Culture) (12/31/27) * Holdover until replaced		
Contact Person:	Deanne Bugado	(808) 323-4770	
Attorney Assigned:	Jean K. Campbell, Deputy Corporation Counsel		

****The information on this sheet is condensed. For full information see appropriate Sections of the County Charter, County Code and/or Hawaii Revised Statutes.***